

California State University, Northridge
Faculty Senate Library Committee

Annual Summary Report
Academic Year 2011-2012

Report submitted by David W. Miller, PhD, Chair
June 26, 2012

Committee Members: Academic year 2011-2012

David Miller (Chair), Accounting & Info Systems, 2013, B&E
Charles Hatfield, English, 2012, Elected by Humanities (on sabbatical fall semester, 2011)
Christina Mayberry, Library, 2012, Elected by Oviatt Library
Daniel Curtis, Chemistry/Biochemistry, 2012, Elected by Science & Math
Joyce Broussard, History, 2014, Elected by S&BS
Lindsay Hansen, Library, 2013, Elected by Senate
Meiqin Wang, Art, 2013, Elected by AMC
Mohamed Hegab, Civil Engineering and Applied Mech., 2014, Elected by E&CS
Rosemary Gonzalez, Child & Adolescent Development, 2013, Elected by HHD
Susan Auerbach, Educational Leadership & Policy, 2014, Elected by EDUC
Tim Karels, Biology, 2012, Elected by Faculty Senate
Catherine Jeppson, Dept. of Accounting & Info Systems, Elected by Senate Exec Committee,
Non-Voting
Mark Stover, Oviatt Library, Dean & Executive Secretary, Non-Voting
Marianne Afifi, Oviatt Library, Associate Dean, Non-Voting
Julia Potter, Oviatt Library, Recording Secretary, Non-Voting

Meeting Dates

All meetings began at 2:00 p.m. in the Oviatt Library Administration Conference Room 373:

September 7, 2011
October 12, 2011
November 2, 2011
February 1, 2012
March 7, 2012
April 11, 2012

Summary of Activities

The 2011-2012 Academic Year opened with the Library Committee meeting for the first time with the new Dean of the Library, Mark Stover. Dean Stover described his vision for the Library and throughout the year, informed the committee about Library events, special exhibitions, gifts to the Library and other grant awards, general updates and an overview of the Library's ongoing budget concerns and projected funding. Dean Stover distributed copies of "Strategic Planning Process – Oviatt Library – 2011-2012" to the Committee members that documents 12 points

outlining the methodology for the process and expressed that he would value feedback from the Committee members during the process.

The Committee was also informed that the Learning Resource Center (formerly located in Bayramian Hall) has been relocated to Oviatt Library with the expectation that this will help create a true partnership between the Library and the LRC.

In describing some goals for the Library, Dean Stover expressly stated that one is to reduce to the print collection because the Library is running out of room in the reference area and in the ASRS storage system. He added that he will update the Committee on upgrades planned for the ASRS to bring it into the 21st Century.

- At the September 7, 2011 meeting, the Committee members completed forms requesting the topics of interest that they would like the Dean to report on throughout the year. These resulted in guest speakers presenting the various topics at the meetings (see section Guest Speakers/Presentations, below). Dean Stover reviewed the budget, informing the Committee that the Library will, with the help of carryover and lottery money, be able to operate within budget for the coming academic year.
- The October 12, 2011 meeting was somewhat truncated as neither Dean Stover, nor the Associate Dean, Marianne Afifi, were able to attend the meeting; meaning simply that there is no Dean's report for this meeting. The Committee members approved the list of topics of interest to which Dean Stover presented a schedule of guest speakers and presentations for the remaining meetings of the academic year. There was a presentation from guest speakers, Mara Houdyshell (Faculty/Librarian for the Teacher Curriculum Center) and Gabriel Castaneda (Teacher Curriculum Center Supervisor) to report on the TCC. Mary Woodley (Faculty/Librarian) gave a report on the electronic and print journals/databases.
- At the November 2, 2011 meeting, Dean Stover announced a personnel change, that Ellen Jarosz had accepted the Special Collections & Archives Librarian offer and her first day will be November 11th. In order to mitigate problems presented by the coffee cart in the Library lobby, including noise, smells, and spills, Dean Stover worked with Rick Evans (Executive Director, The University Corporation) to provide some accommodations, but that resolution of a long-term solution to the coffee cart will be part of the strategic planning process.
- For the February 1, 2012 meeting, Dean Stover gave a financial update, commenting that sustainability issues continue for periodicals, journals, and databases, particularly because of inflation costs. He informed the Committee that the Library is working on developing and implementing budget strategies for cutting journal and monograph costs, although the Library is on track to staying on budget this year. Dean Stover also provided an update on the status of the strategic planning process, reporting that all Library departments are engaged in the process. He noted that some goals could be time-sensitive, such as the integration of the Learning Resource Center (LRC) into the Library and the expansion of the Special Collections & Archives unit.

Dean Stover presented an update on Library facilities, in response to a question raised by the Committee, in particular about the quality of maintenance of the restrooms in Oviatt. The Committee ultimately decided to draft a letter (attached) as a friend to the Library that was sent to Lynn K. Wieggers (Interim Executive Director for Facilities Management) regarding the perceived poor condition of the restrooms.

- At the March 7, 2012 meeting, the Committee received announcement for the presentation called “You Can Do It!” given by guest speaker Jill S. Tietjen, P.E., co-author of the bestseller *Her Story: A Timeline of the Women Who Changed America*. The Committee also unanimously approved a proposal to reduce the faculty loan period for all Best Seller books to a period of three (3) weeks with one (1) renewal.
- In the April 11, 2012 meeting, Dean Stover announced that through the generosity of donors, 16 scholarships, many for \$1,000, will be awarded this year to Library student workers at the Student Employee Appreciation Luncheon. He also announced that the Library has three faculty searches in progress and that interviews for the Systems & Emerging Technologies Librarian position will most likely be held in June. Associate Dean Afifi reported about the work of the Library’s Emergency Taskforce, which will soon become a standing Library committee, and about the drill scheduled for April 24th at 10:00 a.m. The Committee agreed to table a discussion about a proposal to limit the number of books that faculty may borrow to 100 and to change the loan period to six months with one renewal until the September meeting of the committee so that a report documenting the need for a change could be presented by the dean to the committee members. The Committee approved a proposal that the loan period for all DVD’s be changed to four (4) weeks with one (1) renewal (the same as for graduate students). Finally, the Committee elected Susan Auerbach as Chair of the Committee for the 2012-13 academic year.

Guest Speakers/Presentations

- At the September 7, 2011 meeting, Cindy Ventuleth provided an overview of the upcoming exhibit, “Valley Memories: The Catherine Mulholland Collection”. She reported that the Library has been working for two years to process the collection which was made possible through two grants received from the Haynes Foundation. Cindy Ventuleth also reported on the planned WISE event and announced the receipt of two grant awards to support the work of the IGRA (International Guitar Research Archive) that includes the collection of Ron Purcell, who served as the Director of the International Guitar Research Archive and was Professor Emeritus in the CSUN Music department.
- For the October 12, 2011 meeting, Mara Houdyshell and Gabriel Castaneda presented an overview of the history, collection and services of the TCC. They brought several examples of the array of items available. Mara Houdyshell explained that the TCC is actually two collections in one: the juvenile literature collection that began in the College of Education in the late 1960s/early 1970s, and the collection of books (student and

teacher editions), kits, games, DVDs, cassettes, software and puppets. There is also a popular study space in the TCC area. Gabriel Castaneda described his responsibilities as the TCC Supervisor, which includes making presentations to various groups. In a second presentation, Mary Woodley described the escalating costs, citing JAMA. She stated that the Library is forced to cancel some electronic Journals and get them in print. She described the problem of aggregated bundling of titles. She described the fact that the Chancellor's Office 10/90 commitment is deeply in trouble. She cited the mergers of some publishers, such as Wiley and Blackwell, as problematic. She described the difficult choices that now have to be made concerning cutting spending. She stated that as a library, they are looking again at the subscriptions, cutting low usage electronic journals.

- At the November 2, 2011 meeting, Colin Donahue, CSUN Associate Vice President for Facilities Development & Operations, presented “Library Space Planning Trends” in which he showed results of the comparative research he had done to showcase possible improvements to the Oviatt Library building. The presentation included these topics:
 - Long Term Perspectives
 - Physical Strengths of the Oviatt
 - Challenges
 - Contemporary Comparison Models (including entrances, lobbies, hospitality models and reading rooms)
 - Information/Learning Commons
 - Food Service and Outside Space

Helen Heinrich, Department Chair of Technical Services for the Oviatt Library, discussed the work of the Technical Services Department. The presentation included these topics:

- Who We Are & What We Do
 - Collection Development
 - Acquisitions
 - Cataloging
 - Online Public Catalog
 - Name Control
 - Electronic Resources
 - Digital Services
 - Electronic Theses & Dissertations
- At the February 1, 2012 meeting, Elizabeth Altman, Library Web Services Coordinator, presented “The Oviatt Library on the Web.” Using the technology available in the conference room, she displayed the Oviatt website live and stated that she would take the committee on a virtual tour of the website. Eric Willis, Library Systems Administrator, presented an overview of the history of the Automated Storage and Retrieval System (ASRS), described the recent system update, and reported the current usage of the system followed with a tour of the system.
 - For the March 7, 2012 meeting, Ross Kendall, Library Reserves, Periodicals and Microform Supervisor, presented “Electronic Reserves”. The presentation included a

review of the search tools in the library's catalog, specifically to locate items on reserves, and provided useful information to faculty on the process of placing items on reserve.

- The presentation at the April 11, 2012 meeting was given by Ellen Jarosz (Special Collections & Archives Librarian) and Steve Kutay (Digital Services Librarian) and consisted of an overview of Special Collections & Archives. Their PowerPoint presentation was *What is Special Collections & Archives? And, what does it do?* Their presentation described the various parts of the collection, including the International Guitar Research Archive, the Old China Hands Archive, special collections, the Urban archives and the University archives.