

Faculty Senate Library Committee
September 5, 2012

Minutes

Approved on October 3, 2012

Present: Susan Auerbach (Chair), Marianne Afifi, David Bermudes, Joyce Broussard, Keji Chen, Rosemary Gonzalez, Lindsay Hansen, Charles Hatfield, Tomo Hattori, Ellen Jarosz, Mark Stover, Meiqin Wang, Jim Lunsford (recording secretary)

Absent: Mohamed Hegab (excused)

Guest: Lynn Lambert, Terri Lisagor

Call to Order

Susan Auerbach, Committee Chair, called the meeting to order at 2:05 p.m. The meeting was held in the Administration Conference Room in the Oviatt Library.

Welcome and Introductions

Susan Auerbach welcomed the group, and introduced herself as the committee's new chair. Individual members introduced themselves to the committee. Terri Lisagor, a member of the Senate Executive Committee, introduced herself and will be acting as the reviewer/liaison for the Library Committee. Dean Stover introduced himself as executive secretary, and Jim Lunsford as recording secretary.

Recording of Proceedings for Minutes

A motion was made to allow the recording of committee meetings for the purpose of assisting in the accurate transcription of minutes. A vote was taken and the motion was passed with no objections.

Approval of the Minutes from the April 11, 2012 Meeting

A motion was made to approve the minutes from the April 11, 2012 meeting. A vote was taken, three new committee members abstained, and the minutes were approved with no objections.

Approval of the AY2011-12 Annual Summary Report

A motion was made to approve the 2011-12, Annual Summary Report. A vote was taken, and with four abstentions the report was approved without objections.

"Topics of Interest" Form

Topics of Interest forms were distributed and members ranked their top five choices of possible topics to be presented/discussed at future meetings. The forms were collected and given to the recording secretary for tabulation.

General Announcements

- The December and May meetings will be removed from the committee schedule, so there will be three meetings per semester.
- The chair informed the committee that there was ongoing dialogue regarding the function of the committee, and the possibility of expanding the work of the group to include a more active advisory role.

Dean's Update

- The dean welcomed the committee and thanked them in advance for their service. The dean also encouraged members to act as liaisons, and to communicate both library achievements and challenges to the university faculty at large.
- The dean shared some of the library's accomplishments from the past year:
 - Three new faculty hires, including Ellen Jarosz in Special Collections and Archives, and two new Digital Learning Initiatives Librarians.
 - Set a library record for amount of CQF funding for library projects.
 - Sponsored special lecture series in relation to the future of academic libraries.
 - Produced six "Message in a Minute" videos, and additional instructional videos.
 - Lead CSU in number of face to face instructional sessions.
 - New exhibit in library gallery.
 - Library Assessment and Library Accessible Technology teams appointed.
 - Library emergency task force.
 - Awarded \$16,000 worth of scholarships to student workers in the library.
- The dean also outlined some of the goals for the coming year.
 - Four oral histories: two past CSUN presidents, one past provost, and the current provost.
 - Planning for Learning Commons.
 - Online access through ScholarWorks of theses and dissertations.
 - Hope to find funding to digitize legacy theses as well.
 - Ongoing recruitment including Systems and Emerging Technologies Librarian.
 - Learning Resource Center (LRC) integrated into the library.
 - Pruning of outdated books and reshaping the collection continues.
 - Consolidation of Special Collections and Archives, and expanded storage.
- Library Strategic Planning Update.
 - Diagonal Slice Groups appointed to make recommendations in five areas.
 - Revising the library's mission, vision, and values statements.
- Library Budget Issues
 - Upcoming election could be a factor.
 - Book budget has been drastically reduced.
 - Facing inflation and vendor increases for online databases and journals, the library is working to negotiate with vendors, investigating the possibility of collaborative purchasing, and eliminating online and print redundancies.
- There was a question regarding the acceptability of department and/or faculty fundraising to support specific journal or package purchases. The dean conveyed his support for the idea and offered to make presentations on the subject.
- Upcoming Events:
 - New exhibit opening, "Fantastic & Strange: Reflections of Self in Science Fiction" on September 18.
 - Common reading, *One Amazing Thing*, author talk on September 6.
 - Wise event, Drop In - Take Ten, on October 9.
 - Friends of the Library author series/lunch on October 12.

- Research Fellow Colloquium on October 17.

Presentation: The Learning Commons and “Reshaping” the Reference Collection

Lynn Lambert, Chair of Reference and Instructional Services, shared a PowerPoint presentation on the coordinating and planning of the Learning Commons.

- What is the Learning Commons?
 - Focused on access, comfort, safety.
 - Located on the first floor of the Oviatt Library.
 - Integration of library services and student support.
 - Flexible spaces for peer learning, formal and informal study areas.
 - Technologically equipped group study rooms.
 - No two Learning Commons are the same. Ours will be designed to work for the unique needs of a commuter campus like CSUN.
 - LRC programmatically partnered with, and located in, the library.
- Why the Learning Commons.
 - Current setup not comfortable or conducive to current trends.
 - Meld existing services and allow for technology – IT up from garden level.
 - Research and technology support.
 - Partnerships with faculty and other student services.
 - Will start on first floor – first stage.
- Learning Commons Mission.
 - Still in development, but focused of Comfort, accessibility, and flexibility.
- Possible Future Partnerships – in addition to the LRC and Information Technology.
 - A place for students and faculty to work.
 - Career Center.
 - Advisement.
 - Testing.
 - Larger Freudian Sip/Coffee Shop.
- Additional Possibilities, or wish lists, includes: recording studio, wireless printing, digital wayfinding, additional laptop and tablet check out.
- Reduction of Reference Collection will be a component of reconfiguration.
- Communicating.
 - Student focus groups.
 - Faculty Surveys.
 - Communication with campus leadership.
 - Community users.
 - Staging plan during remodel to minimize inconvenience.
- Should begin in summer of 2013.

At the presentation’s conclusion the floor was open for questions:

- Will there be a noise policy?
 - The commons will probably be more active and less quiet, but there will be additional signage and quiet areas will be designated with clear demarcations.
- Will there be similar common spaces in other departments?

- There is a possibility for rotating common space available in library. If successful perhaps this kind of common space could be a model for other departments. Perhaps CQF targets for other colleges to consider.
- There was some discussion about the embedded librarian model where librarians spend time out in the various colleges.
- Staffing?
 - Deploying and restructuring current staff in a different way, and sharing staffing with LRC.
- Will LRC be noisy?
 - It will be housed in Collaboratory space on the 3rd floor in a sectioned off area.
- What is open door policy regarding high school and community?
 - High Schools are generally invited and in communication with education outreach. Outreach to community is important for building partnerships.
 - Often challenges with community are not related to young people, but community users who stay online for extended periods of time. Login policies are being revisited and revised to address this issue.
- Budget?
 - Deferred maintenance.
 - Coffee Shop will be University Corporation.
 - CQFs for furnishings.
 - Naming opportunities.
- Will north side of library lobby be open?
 - Possible area on north portico for seating, but not additional entrance.
- Support for commuter students' needs?
 - Goal to expand Lynda.com to students through CQFs. Additional digital learning objects, orientations, workshops, and possible summer boot camps.

New Business

- A continued conversation and input regarding the Learning Commons.
- The closing of the library bookstore.
- Additional discussion regarding electronic databases.
- The library's role in the university's grant process.

The following agenda items were tabled and will be added to the October 3 meeting agenda.

- Update on Letter to PPM Concerning Restroom Issues
- Proposal to Change Faculty Borrowing Privileges Policy

Next meeting – October 3, 2012

The meeting was adjourned at 3:50p.m.

Prepared by:
Jim Lunsford