

Faculty Senate Library Committee Minutes

October 6, 2010

Approved on November 3, 2010

Present: Tim Karels (Chair), Library Dean Susan Curzon, Library Associate Dean Marianne Afifi, Cathy Jeppson, Joyce Burstein, Ashley Geng, Christina Mayberry, Charles Hatfield, Katsu Ogawa, Lindsey Hansen, Rosemary Gonzalez, Meiqin Wang, David Miller, Peter Prager

Guests: Danielle Skaggs, Danielle Ste. Just and Elizabeth Altman

Chair Tim Karels

1. Introduction of new member David Miller

Chair Karels introduced the committee's newest member: Dr. David Miller, Accounting & Info Systems, College of B & E.

2. Introduction of Cathy Jeppson from the Faculty Senate Executive Committee

Chair Karels introduced Dr. Cathy Jeppson, the committee's representative to the Faculty Senate Executive Committee. Cathy spoke about her role, and the role of the committee, especially about what the procedures are for putting forward proposed Library policy changes.

3. Approval of 9-1-10 minutes

The Library Committee approved the draft September 1, 2010 minutes as presented.

Dean Curzon:

1. Library update

Dean Curzon invited committee members to attend the opening reception of the Oviatt Library's newest exhibit, *One of a Kind: Celebrating Thirty-seven years of Special Collections*, on October 19th at 6 p.m. in the Library. The exhibition features several rarely seen pieces from the Library's Special Collections, such as a contemporary account of the Shootout at the OK Corral, a 4,000 year old Sumerian cuneiform, and a 13th century manuscript Bible. The exhibit itself runs from October 19, 2010 until July 22, 2011 and will be open the same hours as the Library.

2. Danielle Ste. Just (Reserves, Periodicals & Microform Supervisor):

Using the Web, Danielle showed what was available to faculty regarding electronic reserves, and reserves in general. She described the procedures to follow, the forms to fill out, the time it takes to put something on reserve/eReserve, as well as copyright guidelines that must be followed. She also discussed a Campus Quality Fee grant that is allowing the Library to purchase textbooks and placing them on reserve for students to use.

3. Librarian Danielle Skaggs (Coordinator of Online Instructional Design):

Danielle described the advantages of, and how to embed Library info and include access to librarians in your courses through Moodle. This will greatly increase the help available to students as they do their research and papers.

4. Elizabeth Altman (Web Services Coordinator):

The campus has joined others in the CSU to utilize software known as ScholarWorks to become our digital institutional repository. ScholarWorks is capable of archiving most anything in a variety of digital formats. One of the uses being developed by the campus is electronic theses collection and access procedures. When complete, Masters' Theses will go digital from beginning to end; including writing, approvals, proofing, filing, archiving and accessing. The campus is currently developing procedures and policy and is requesting input from faculty about such issues as the eventual access policy and the student copyright burden. Elizabeth requested that they send any ideas to her. Elizabeth's talk was accompanied by a PowerPoint presentation.