

Library Committee Meeting Minutes

October 4, 2006

Approved December 6, 2006

Present: Sr. Rita Basta, Sue Curzon, Marianne Afifi, Mara Houdyshell, Dat-Dao Nguyen, Rick Covington, Susan Auerbach, Elizabeth Sellers, Dino Vrongistinos, Yifei Sun, Ramon Garcia, Lesley Krane, Tim Karels, Peter Prager

Guests: Samantha Klein, Andrew Wick Klein, Jaclyn Bedoya, Susanna Eng, Eric Garcia, Eric Willis

1. Chair's Report

a. Sr. Rita welcomed the committee and asked the members to introduce themselves and what book they read over the summer.

b. Dean Curzon introduced the new librarians to the committee. Each described what they did in the Library.

c. The 2005-2006 Faculty Senate Library Committee Year-End Report was approved as is.

d. The April 5, 2006 Committee Minutes were approved as is.

e. The Committee decided to meet Dec. 6, Feb. 7, March 7 and May 2. However, members were asked to keep the other 1st Wednesday's of the month open just in case a meeting needed to be called.

f. Sr. Rita asked committee members for their thoughts on what they'd like to discuss and do in the committee during the upcoming academic year. Some of the issues brought up concerned:

- How to make media requests
- Library workshops and orientation meetings
- How to do a book recall
- Signage and other "user friendly" issues
- Online access to journals and electronic databases
- Information about our archives
- Information about our acquisition process....how to make requests to bibliographers
- How to access the campus' streaming video server
- More financial aid info for students

2. Dean's Report – Sue Curzon

a. The Library puts on a number of exhibits throughout the year both in the main gallery and other areas of the Library, such as the lobby. She invited the members to view the exhibits and attend opening night events and presentations. Presently, two exhibits are on display: "Remarkable Impressions" in the C.K. and Teresa Tseng Gallery (2nd floor, west wing) and "History through Deaf Eyes" in the Library's Lobby.

b. Eric Willis, Library Systems Administrator, demonstrated the Library's web pages and answered questions about them. We have over 2,000 web pages which are visited about 8.3

million times a year. Also, you can now log into most of the Library's web features using your regular campus login ID and password.

3. Associate Dean's Report – Marianne Afifi

Marianne is working with EPC, the Graduate Studies Committee and the other Associate Deans to develop a process in which Library resource needs are considered when new programs or courses are developed or modified. This is an ongoing dialog, but the basic idea has met with acceptance.

4. AS/RS Tour

The committee members were given a behind-the-scenes tour of the Library's Automatic Storage & Retrieval System.