

Library Committee Minutes

October 2, 2002

Approved November 6, 2002

Present: Sr. Rita Basta (Chair), Dean Susan Curzon, Elizabeth Sellers, Caroline Russom, Craig Finney, Dennis Halcoussis, Carmiña Villamizar, Tracy Backman, Charles Hatfield, Brenda Timmerman, Wendy Murawski, Yifei Sun, David Schwartz

Guests: Associate Dean Susan Parker, Peter Prager

Chair's Items:

1. The draft September 11, 2002 minutes were approved as is.
2. Chair Basta asked committee members to let her know which library services (listed on a document given them at the September meeting) they'd like to learn more about. These services will be demonstrated to members at future meetings.
3. Chair Basta led a round-robin discussion about ways the committee members can be a liaison/advocate to their college regarding Library issues. Following is a summary of the suggestions:
 - a. Send emails to their respective colleges or student organizations and clubs identifying themselves and asking for input and suggestions concerning any Library issues or questions they may have. They would also email Library updates to their areas.
 - b. Attend meetings in their colleges or student groups where they could give updates on Library issues.
 - c. Work with the Library to put together and distribute lists of Library contacts and information specifically tailored to each college. Included would be bibliographers names and their specialties, and electronic databases and resources. Also encourage faculty to meet their area bibliographer and exchange information, ideas and needs.
 - d. Use surveys and assessment tools to get input from faculty and students.
 - e. Include Library info and links on college home pages.
 - f. Encourage colleges and departments to hold meetings in the Library to become more familiar with the entire Library facility and librarians specific to their college.
 - g. Make sure faculty and students are aware of the variety of resources that are available through the Library's web pages. For example, you can find out about new books and electronic resources on our web pages, bibliographer information, or use course links to faculty syllabi.
 - h. Invite librarians to student club meetings or invite student clubs to the Library.
 - i. Give Library presentations to student clubs and organizations.

Chair Basta asked David Schwartz to survey CSUN college web pages to see if there are links to Library resources. She asked Charles Hatfield to assemble a list of Library instructional resources that faculty could use. It was decided that each committee member would email their college, introduce themselves, and ask for any input/concerns that relate to the Library.

Dean's Report:

1. The Dean distributed an upcoming Library events handout and invited committee members to attend any and all of them. The Old China Hands Archive inaugural exhibition and events developed by Dr. Robert Gohstand will be held this Friday and Saturday. It will be followed on February 3, 2003 by Polar Exploration and Scientific Expeditions from the recently donated collection of CSUN Geography Professor Dr. Arnold Court. Finally on April 21, 2003, Embroidery, Batik and Tie-dye: Textile Crafts of Southwestern China will round out the Library's exhibition season.
2. Dean Curzon gave a presentation about the Library at a recent Associated Students meeting. She was well received. She thanked Carmiña Villamizar, Library Committee member and Associated Students senator, for her kind words at that meeting.
3. The Friends of the Library held a successful book sale in the Oviatt lobby on September 24th. The next book sale will be October 29th.
4. President Koester has appointed Dean Curzon the Chair of this year's Honorary Degree Committee.
5. The Library was just notified that we were awarded a new LSTA Grant for \$137,000 to continue our work on the San Fernando Valley History Digital Library.