

Minutes of EPC Meeting: **September 29, 2010**
Approved by Committee _____
Submitted to Executive Committee _____
Submitted to Academic Senate _____
Approved by Academic Senate _____

MEMBERS PRESENT: T. Black, H. Hertzog, , D. Brownlee, V. Pedone, D. Schwartz, P. DiMarco, D. Wakefield, R. Vedd, K. Vrongistinos
MEMBERS ABSENT: L. Becker
GUESTS PRESENT: J. Hennessey, P. Lazarony, D. Bleich, J. Dow, S. Di Julio, E. Adams, M. Rubin, B. Espinoza
STAFF: C. Rawitch, G. Mena

I. Announcements

- A.** H. Hertzog announced the as a result of coordinating EPC/GSC meeting schedules, EPC will cancel the February 2, 2011 meeting. H. Hertzog announced the Spring 11 EPC Curriculum Review Deadlines.
- 1. December 17**
Deadline for all College Curriculum Proposals, *including New Selected Topics Series, and New Experimental Topics for Fall 2011 if available.*
 - 2. February 2**
Deadline for Colleges to submit revised Curriculum Proposals.
 - 3. February 2**
Deadline for Colleges to submit the New Experimental Topics Courses, Selected Topics Courses, Previously Offered Experimental Topics Courses and OL Designation requests
- B.** G. Mena said that he would include EPC on the distribution of GEC minutes and agendas. H. Hertzog announced the GE Council schedule for Fall 10:
1. TH 9/23/10 1-3PM Jerome Richfield 153
 2. F 10/8/10 1-3PM Jerome Richfield 153
 3. TH 10/21/10 1-3PM Jerome Richfield 153
 4. F 11/5/10 1-3PM Jerome Richfield 153
 5. TH 11/18/10 1-3PM Jerome Richfield 153
 6. F 12/3/10 1-3PM Jerome Richfield 153
 7. TH 12/16/10 1-3PM Jerome Richfield 153

II. Business

- A. The minutes from September 15, 2010 will be reviewed at the next meeting.
- B. EPC reviewed the regular curriculum from the College of Business and Economics:
 - 1. Bachelor of Science in Finance Program Modification **MSP**
 - 2. Bachelor of Science in Business Administration option in Financial Services Program Modification **MSP**
 - 3. Minor in Finance Program Modification **MSP**
 - 4. Course Modification FIN 431 **MSP**
 - 5. Course Modification FIN 434 **MSP**
 - 6. Course Modification FIN 436 **MSP**
 - 7. Course Modification FIN 442 **MSP**
 - 8. Course Modification ACCT 428—Delete **MSP**
 - 9. New Course FIN 352 and FIN 352OL **MSP to have a traditional course and an OL designation.**
 - 10. New Course FIN 355 (mod of 435) **MSP with suggested edit to include requisites in the course description.**
 - 11. New Course FIN 359 **MSP**
 - 12. New Course FIN 425 **MSP**
 - 13. New Course FIN 452 **MSP**
 - 14. New Course FIN 455 **MSP**
 - 15. New Course FIN 459 **MSP**
 - 16. New Course FIN 462 **MSP**
 - 17. New Course ACCT 497A-Z **MSP**
- C. The following College of Arts, Media, and Communication proposals were reviewed:
 - 1. MUS 140B – 159B – Individual Lessons - Course Modification to change classification from 2 units S-48 to 2 units S-25. **MSP**
 - 2. MUS 240B – 259B – Individual Lessons - Course Modification to change classification from 2 units S-48 to 2 units S-25. **MSP**
 - 3. MUS 340B – 359B – Individual Lessons - Course Modification to change classification from 2 units S-48 to 2 units S-25. **MSP**
 - 4. MUS 440B – 459B – Individual Lessons - Course Modification to change classification from 2 units S-48 to 2 units S-25. **MSP**
- D. EPC determined that the BIOL 375 Emerging Issues in Regenerative Medicine proposal was for placement in General Education only and that it needed to be reviewed by the GE Council only. No motion was passed regarding this course.

- E.** EPC approved an additional repeat of COMP 296FCS/FCL for Spring 11. **MSP**
- F.** E. Adams presented on the history of course classification definitions and practices. There was general EPC discussion on the need for clarity on the issue of faculty contact hours and internship experiences. There was a consensus that EPC should review the Academic Internship Policy.
- G.** H. Hertzog discussed Faculty Senate's request for follow-up data regarding the Administrative Graduation policy. It was agreed upon by the committee that data would be brought to EPC for review before distribution to Faculty Senate. There was consensus that the EPC Chair will be responsible for coordinating any follow-up data requests for policies originating from EPC and approved by the Faculty Senate.
- H.** The EPC Standard Operating Procedures were updated to include the GE Council subcommittee. EPC 2010/2011 SOPs were **MSP**.
- I.** The discussion of Sabbaticals and EPC was postponed until October 12, 2010.