Minutes of EPC Meeting:	**October 13, 2010 (2:00 to 4:00)**
Approved by Committee	**_____**
Submitted to Executive Committee	**_____**
Submitted to Academic Senate	**_____**
Approved by Academic Senate	**_____**

MEMBERS PRESENT: T. Black, H. Hertzog, , D. Brownlee, V. Pedone, , P. DiMarco, D. Wakefield, K. Vrongistinos, L. Becker

MEMBERS ABSENT: D. Schwartz, R. Vedd

GUESTS PRESENT: P. Faiman, E. Adams, M. Filbeck, J. Hennessey, M. Rubin, D. Stephens, S. Di Julio, H. Cox, B. Espinoza, C. Von Mayrhauser

STAFF: C. Rawitch, G. Mena

I. Announcements

A. H. Hertzog announced that the Faculty Senate Executive committee reviewed the UDWPE Policy. The requested clarifications to the (a) criteria for evaluation (b) the reference to CSU policy and (c) the number of times the UDWPE will be offered each year.

B. H. Hertzog distributed the version of the Hybrid/Online Policy that was being reviewed by the Faculty Senate.

C. H. Hertzog explained that at a prior meeting, EPC reviewed course modification proposals that were not in compliance with existing academic internship policy.

H. Hertzog asked for volunteers from EPC to work on a subcommittee focusing on the academic internship. Rishma Vedd and David Wakefield agreed to serve and to report back in December on their review of the existing policy and current practices. EPC also suggested that an Associate Dean should be selected to work with this subcommittee.

II. Business

A. The minutes from September 15, 2010 were **MSP**.

B. SUST Minor and Courses

1. The New Minor in Sustainability was **MSP**.

2. The New Course: SUST 300 Interdisciplinary Perspectives on Sustainability was **MSP effective Fall 2011**.

3. The New Course SUST 310 Best Practices in Sustainability **was MSP effective Spring 11**—to be reviewed by the GE Council.

4. The New Course: SUST 401 Applied Sustainability was **MSP effective Fall 2011** with a request to revise the teaching load description.

C. College of Engineering and Computer Science Curriculum

1. Course Mod: COMP 232 – *Concepts of Programming Languages* **MSP**

2. Course Mod: COMP 310 – *Automata, Languages and Computation* **MSP**

3. New Course: COMP 256/L – *Discrete Structures for Computer Science (3 units @ C-4; 1 unit @ C-16)* **MSP**

4. The B.S. in Computer Science Program Modification was **MSP**.

5. The Course Mod for ECE 370 was **tabled** by the committee.

6. The Course Mod for ECE 410/L - *Electrical Machines and Energy Conversion and* Lab was **MSP with a request for a revision to the form**.

7. Course Mod: ECE 411 - *Electric Power Systems:* Change catalog course description; change requisites. **MSP with a request for a revision to course requisites**.

8. Course Mod: ECE 412 - *Power Electronics:* Change catalog course description; change requisites. **MSP with a request for a revision to course requisites**.

9. Course Mod: ECE 460/L - *Introduction to Communication Systems and Lab* Change current catalog course description. **MSP**

10. Course Mod: ECE 480/L - *Fundamentals of Control Systems and Lab* Change unit **MSP**

11. The New Course: MSE 315 - Green Product Development: Design for Sustainability was **withdrawn by the College.**

12. The new course proposal ME 322 **was not reviewed by EPC**. The proposal was forwarded to the GE Council since this course will only be offered in the General Education program.

D. EPC moved, seconded and passed a motion for Paula DiMarco to return to EPC in the fall of 2011 after her sabbatical in the Spring of 2011.

E. It was **MSP to approve** the following GE Council Recertification Timeline:

The GE Council will review about half of the courses in the Social Sciences section of GE during the 2010/2011 academic year. For departments/programs which have one course in the Social Sciences section, the GE Council will review that one course. For

departments/programs which have two courses in the Social Sciences section of GE, the GE Council will review those two courses. For departments which have more than two courses in the Social Science section of GE, the GE Council will review two courses that are chosen by the department/program. All Title 5 courses will be reviewed during the 2011/2012 academic year.