

**Minutes of EPC Meeting:**  
**Approved by Committee**  
**Submitted to Executive Committee**  
**Submitted to Academic Senate**  
**Approved by Academic Senate**

**February 29, 2012 from 2:00 to 4:00 in UN 211**

    4/18/12    

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MEMBERS PRESENT: D. Brownlee, V. Pedone, L. Becker, P. DiMarco, K. Vrongistinos, D. Wakefield, K. Donsanjh-Zucker, R. Vedd  
MEMBERS ABSENT: D. Schwartz, Y. Velazquez-Vargas  
GUESTS PRESENT: D. Danta, M. Rubin, J. Hennessey, N. Bekir, S. Stepanek, M. Rozic, M. Filbeck, J. Mora, P. Faiman, N. Dermendjian, A. Ghanem, A. Amini, E. Alfano, D. Aks, D. Sannerud, M. Farquhar  
STAFF: E. Adams, G. Mena

## I. Announcements

A. E. Adams announced that Office of Admissions and Records is working on getting waiting lists functionality in Solar.

## II. Business

- A. The review of the minutes from February 1, 2012 and February 15, 2012 was postponed.
- B. The Basic Skills Policy was reviewed by the committee. It was **MSP** with minor grammatical changes:

All four sections of GE Basic Skills coursework must be completed by students within their first 60 units. All first-time freshmen will have mandatory advisement starting with their initial enrollment at the University and continuing each semester until the completion of Basic Skills.

Coursework must be completed as follows:

Students will enroll in the appropriate writing and math courses as advised until they complete GE writing and math within the first four semesters or 60 units, whichever comes first. Students will enroll either simultaneously or within two consecutive semesters in GE oral communication and GE writing. Students will enroll in GE critical thinking after completing GE math (within their first 60 units).

1. Students will take the appropriate course in the GE Analytical Reading and Expository Writing (AREW) sequence during their first semester at CSUN. Students will continue to enroll in the appropriate GE AREW course until they have satisfied the GE AREW requirement.
2. Students will take either a GE math course or a developmental math course

during their first semester at CSUN. Students will continue to enroll in a developmental or GE math course each semester until they have satisfied the GE math requirement.

3. Students will complete coursework in GE critical thinking after they complete GE math but still within their first 60 units.
4. Students will complete coursework in GE oral communication within their first 60 units.

C. EPC discussed the Academic Internship Policy, but ultimately postponed voting until the next meeting. The issues raised were:

1. The policy should clarify whether the courses hours refer to “in the field” or “in class under section IV. Internship Hours and Units.
2. The policy should remove “supervisor” under section IV.

D. Review of Regular Curricula from AMC

1. Course Modifications

- a. ART 235 – Sculpture I Update the catalog description and change course requisites. **Withdrawn by the College.**
- b. ART 237 – Printmaking I Update the catalog description and change course requisites. **Withdrawn by the College.**  
ART 350 – Photography II Change the course title, update the catalog description and change course requisites. **MSP with the following changes:** change unit count from 2 units to 3 units. Delete art 350A and 350B.
- c. ART 429 – Advanced Study in Contemporary Painting Update the catalog description and change course requisites. **MSP, approved.**
- d. ART 458A – Graphics Seminar. **MSP, approved.** Change course from 2 units to 3 units and change from C5 to C7 classification.
- e. MUS 378A – Performance Techniques Update catalog description, course numbering, and how many times course is repeatable. **MSP, approved effective Spring 2013.**
- f. MUS 378B – Opera Workshop Update catalog description, course numbering, and how many times course is repeatable. **MSP, approved effective Spring 2013.**
- g. MUS 391/L – MIDI Sequencing and Lab Update catalog description and change course requisites. **MSP, approved effective Spring 2013.**

2. New Courses

- a. ART 312 – Photography in Motion: Continuation of the principles learned in Photography I while exploring the multiple uses of still images. Students explore the medium more fully through experience

with creating photo sequences and short time based projects. Learning about the history and heritage of still photography is considered. Student's create digital slide shows and use stills to explore photography's video is explored in this course. 5 hours lab. **New course title; Spring 2013.** Move preparatory req after requisite statement.

- b. ART 465 **MSP, approved.** Change the catalog copy pre-reqs Spring 2013.
- c. MUS 397R/L – Sound Recording Lab An in-depth study of the theory and practice of sound recording utilizing industry-standard hardware and Digital Audio Workstation (DAW) software. **MSP, approved.**
- d. MUS 422A –**MSP, approved,** department will revise requisities on the curriculum form.

3. Program Modification

- a. MUS BM – Composition, **MSP approve Fall 2013**
- b. MUS BM – Vocal Arts, **MSP approve Fall 2013**

E. Review of Regular Curricula from ECS

*Computer Science Department*

- 1. COMP 322/L – **MSP**

*Civil Engineering and Applied Mechanics Department*

- 2. B.S., Construction Management Technology: Change program requirements with no change in total units in program. Change name of the program. **MSP**
- 3. CMT 401/L – Construction Contract Administration Delete activity/lab. Change unit value. Change current catalog course description. Change requisites. **MSP**
- 4. CMT 434/L – Site Planning and Logistics and Lab. Delete activity/lab. Change unit value. Change current catalog course description. Change requisites. **MSP**

*Electrical and Computer Engineering Department*

- 1. NC ECE 280 – Applied Differential Equations in Electrical Engineering (3 units @ C-4). **MSP**
- 2. CM ECE 492 – Senior Design Project – Electrical I. Change current catalog course description. Change requisites. **MSP.**

- a. B.S., Computer Engineering: Change program requirements with no change in total units in program. **MSP.**

*Mechanical Engineering Department*

3. ME 486A – Senior Design in Mechanical Engineering I. Change requisites 493 – Senior Design Project – Electrical II. Change current catalog course description. **MSP, approved effective Spring 2013.**

**F. Review of Regular Curricula from COBAE**

1. FIN 442: **MSP for Fall 2012.**