

**Minutes of EPC Meeting:**  
**Approved by Committee**  
**Submitted to Executive Committee**  
**Submitted to Academic Senate**  
**Approved by Academic Senate**

**March 14, 2012 from 2:00 to 4:00 in UN 211**

5/2/12

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MEMBERS PRESENT: D. Brownlee, V. Pedone, L. Becker, K. Vrongistinos, D. Wakefield, R. Vedd, D. Schwartz  
MEMBERS ABSENT: A.S. Rep, P. DiMarco, K. Donsanjh-Zucker, Y. Velazquez-Vargas  
GUESTS PRESENT: R. Espinoza, P. Faiman, S. Frehlich, A. Slechta, B. Stillwell, C. Tedeschi, J. Hennessey, B. Cabello, M. Rubin, E. Thom, S. Torabian-Riasati, D. Danta  
STAFF: E. Adams, G. Mena

## I. Announcements

- A. D. Brownlee announced that the Basic Skills and Academic Internship Policies were passed by the Senate and will be forwarded to the Office of the President for final approval.

## II. Business

- A. The review of minutes was postponed
- B. Review of the College of Health and Human Development Proposals:
  - 1. CADV 310: GE course. **Approved, MSP will be reviewed at GE Council.**
  - 2. CADV program mod fall 2012, **approved MSP.**
  - 3. FCS 308: spring 2013 implementation; please revise form to fix requisite: **approved MSP.**
  - 4. KIN 250W: req change **approved MSP.**
  - 5. KIN 300: only early implementation of all **KIN for Fall 2012 approved MSP.**
  - 6. KIN 325—renumber to higher level **approved MSP.**
  - 7. KIN 325L: delete **approved MSP.**
  - 8. KIN 329 to 377 course **approved MSP.**

9. KIN 329L: delete **approved MSP**.
10. KIN 479: **approved MSP**.
11. KIN 478: **MSP approved** with a request to revise the course description to include activity.
12. KIN Program Modification\_Change program requirements with no change in total units, **approved MSP**, Revise Program modification form for fall 2013 implementation
13. NC RTM 414: add requisite to course description on form spring 2012 implementation, **approved MSP**.
14. NC RTM 424 add requisite to course description on form spring 2012 implementation, **approved MSP**.
15. NC RTM 434 add requisite to course description on form spring 2012 implementation, **approved MSP**.
16. NC RTM 481 add requisite to course description on form spring 2012 implementation, **approved MSP**.
17. RTM 494 A,B and C. **MSP, postponed**.

It was **MSP**:

EPC needs a time to develop guidelines for evaluating exceptions to the recently passed Academic Internship policy.

18. RTM program modification: increase 57 to 60. Update: program unit count. Implementation fall 2013 approved MSP with a request to revise the form.
19. Radiologic Sciences Program Modification: There was not vote for this proposal; it will be reviewed by the GE Council.

#### C. College of Humanities

1. JS 427: Israel's History and Peoples, **MSP approved, remove the cross listing statement until** the HIST proposal is approved.
2. The Eng. Subject Matter Option: Rhetoric and Composition was **MSP approved for Fall 2012** implementation.

#### D. Michael D. Eisner College of Education

1. DEAF 482 Course Modification: MSP with a request to revise the requisite statement on the form for the university catalog.

- E. B. Paller briefly discussed the possibility of aligning the assessment forms used by colleges/departments with the forms used during curriculum approval process. Members of the forms subcommittee M. Rubin and L. Becker suggested changing the Assessment Matrix Form from a table format to a narrative format.
- F. Review of Standard Operating Procedures: this item was **not reviewed**.
- G. Discussion of Enrollment Procedures for Students Repeating a Course: discussion of this item **was postponed** until April 18, 2012.