

Minutes of EPC Meeting:
Approved by Committee
Submitted to Executive Committee
Submitted to Academic Senate
Approved by Academic Senate

April 18, 2012 from 2:00 to 4:00 in UN 211

5/2/12

MEMBERS PRESENT: D. Brownlee, V. Pedone, L. Becker, P. DiMarco, K. Vrongistinos,
D. Wakefield, D. Schwartz, Y. Velazquez-Vargas
MEMBERS ABSENT: K. Donsanjh-Zucker, R. Vedd, A.S. Representative
GUESTS PRESENT: P. Faiman, D. Danta, M. Filbeck, J. Mora, M. Rubin, C. Tedeschi,
M. Rozic, J. Hennessey, B. Espinoza
STAFF: E. Adams, G. Mena

I. Announcements

- A. The following program reviews updates and assignments were made:
- Central American Studies: Paula DiMarco volunteered to be the EPC representation for this review.
 - Asian American Studies: D. Wakefield
 - Biology: D. Wakefield
 - Philosophy: D. Brownlee
 - Liberal Studies: V. Pedone reported on this program review visit.
- B. D. Brownlee announced that the EPC Chair election will be held on May 2, 2012. He said that the Faculty Senate will invite the new EPC Chair to attend the May 10, 2012 Senate meeting.
- C. D. Brownlee announced that the Associate deans will meet on June 4, 2012 for an initial review of curriculum planned for Fall 2012 review.
- D. New EPC members for the 2012-2013 academic year were announced: Janet Oh, Cheryl Spector and Robert Conner.

II. Business

- A. The minutes from February 29, 2012 were **MSP**, and the minutes from March 14, 2012 and March 28, 2012 were postponed.
- B. Returning Proposals from HHD
1. KIN 494I, KIN 494C and KIN program modification all for **MSP approved for summer 2012**
 2. FCS 494, FCS 494I and FCS program modification **MSP approved for summer 2012.**

3. HSCI 494I, HSCI 494C and HSCI program modification **MSP approved for summer 2012.**

C. Returning Proposals from AMC

1. Art 235 course modification, **MSP approved.**
2. Art 237 course modification, **MSP approved.**

D. Returning Proposals from CSBS

1. HIST 427 New Course Proposal [Cross-listed with JS 427]

MSP to approve HIST 427 and add the cross-listing statement back to JS 427.

E. EPC discussion of the possibility of approving exceptions to Academic Internship Policy. Following a brief discussion, there was a general consensus was that:

1. If accreditation is a part of the justification for an exception to the policy, then the proposal should include documentation of accreditation requirements.
2. For proposals with academic internship hours beyond the stated limit in the policy, EPC should recommend that the department adjust the number of units or change the course classification so that the proposal complies with the Academic Internship Policy.

F. There was a brief discussion of the Repeat Policy and its effect on registration, but no motions were passed. E. Adams reported that the wait-listing function in Solar will be available for extended registration for fall 2012.

G. Review of Standard Operating Procedures: this issue was postponed until May 2, 2012.

III. Pending

A. Forms Subcommittee