

Educational Policies Committee (EPC) Minutes

Meeting Date: October 30, 2013

Status of Minutes: Draft

Attendees:

MEMBERS PRESENT: D. Conner, C. Spector, L. Becker, E. Garcia, M. Rivas, C. Woolett, K. Vrongistinos, J. Oh, D. Lemus

MEMBERS ABSENT: D. Wakefield, V. Pedone

STAFF: E. Adams, G. Mena

GUESTS PRESENT: B. Castronovo, P. Faiman, M. Neubauer, M. Giraldo, J. Binkley, C. Costin, A. Bouguarche, D. Bartlow, V. Jensen, H. Debose, M. Shiffrar, K. Stanford, B. Ryan, T. Abourezk, C. Jones, D. Hosken

I. Announcements

- A. L. Becker (Chair) welcomed back EPC members J. Oh and D. Lemus
- B. L. Becker announced L. McConville has replaced C. Woolett as the new EPC representative from A.S.

II. Business

- A. The October 2, 2013 minutes were **MSP approved** with one abstention and one editorial change.
- B. The Second Baccalaureate DQ Policy was **MSP approved with changes**. See attachment IIB.
- C. Review of the Undergraduate Syllabus Policy was tabled. Two suggestions were made.
 - 1. Policy could list GE section SLOs in addition to or instead of the GE section goals
 - 2. The policy could require listing of mode of instruction (hybrid, online).

D. College of Humanities

- 1. Program Modification: Adds Professional Studies in Humanities track to LRS Interdisciplinary Studies Option. **Consensus to table.**

There were several issues of concern with this proposal. E. Adams was concerned with the creation of a "Professional Studies" program at the undergraduate level. There were questions about how the subject abbreviation PSHU—approved by Graduate Studies Committee and connected to the College of Humanities in Solar—would be moved to Liberal Studies. Finally, some EPC members were concerned with the course sequence of the program. For example, the research skills course was proposed at the end of the program.

Other suggestions/comments included:

- Edit courses to add need requisite statements.
- Some college consultations (e.g. math) should be updated from in-progress to complete.
- Edit courses to show uniform implementation semesters.
- Workload seems to be different across 400-level courses.
- Suggestion to design courses with a more current bibliography
- SLOs for 400-level should usually have students demonstrating their skills.
- Editing of SLOs and course descriptions

2. Program Modification: Deletes the Existing Humanities Interdisciplinary Program. **MSP approved to delete program effective Fall 2014.**

3. New Course: LRS 401, "Critical Thinking & Decision Making for Professionals **Consensus to table.**

4. New Course: LRS 402, "Cultural Literacies in Career Contexts **Consensus to table.**

5. New Course: LRS 403, "Critical Textual Analysis for Professionals **Consensus to table.**

6. New Course: LRS 404, "Writing for the New Millennium for Professional **Consensus to table.**

7. New Course: LRS 405, "Research in the Digital Age for Professionals **Consensus to table.**

8. New Course: GWS 230 Women and Entertainment. **MSP approved with the following changes:**

- (1) No cr/nc grading
- (2) Update general education statement
- (3) Uncheck "replace experimental course"

9. New Course: FREN 495 A-Z, Francophone Women & Adversity **Consensus to table.** Request from EPC to spellcheck the proposal.

E. College of Social and Behavioral Sciences

1. ANTH 490E: Seminar in Anthropology: Applied Anthropology. NC. Adds additional course to ANTH 490A-F sequence. **Consensus to table**

2. Program Modification: Increase total units, change GE pattern to allow double counting in major, change program breadth requirement. **MSP**

approved with update to unit table.

3. New Program: Minor in Applied Anthropology. **MSP approved** for Fall 2014 implementation.
4. Geography: GEOG 108: Earth From Above. NC. **MSP approved:** update to letter grade only.
5. SOC 415 Gender and Criminal Justice NC. **MSP approved:** add preparatory in the course description.
6. SOC 428 Domestic Violence NC. **MSP approved:** add preparatory in the course description.
7. SOC 473: Research Seminar in General Sociology. NC. **MSP approved:** **add** pre-requisites and edit prerequisites to “, **and** “368 or 468.
8. Program Modification: Option I General Sociology: Remove requirement that students complete SOC 498AEE, reduce the number of units in Upper Division Required courses from 20 to 18, and increase the number of Upper Division electives from 18 to 20. **MSP approved** implementation Fall 2014.
9. Experimental Course Exception: SOC 496CA previously offered Fall 2012, Spring 2013, Summer 2013 and Fall 2013. **Consensus to table.**
10. SOC 489 (formerly 494) **MSP approved** for early implementation, Spring 14.
11. URBS 206: Introduction to Graphic Communication Tools Used by Urban Studies Planning Professionals. NC. **MSP approved**
12. URBS Program Modification: Remove URBS 150 from the requirements and replace it with a new course URBS 206. **MSP approved**

Attachment IIB

Proposed policy or catalog copy:

3. Disqualified Status: Students who were on probation the previous semester are placed in disqualified status if, at the end of the next semester, either their cumulative total GPA or CSUN GPA falls below the floor listed for each class level in the table below:

Class Level GPA at the Time of Disqualification

Freshman (1-29 units) 1.50

Sophomore (30-59 units) 1.70

Junior (60-89 units) 1.85

Senior (90-plus units) 1.95

Second baccalaureate 2.0

Units of developmental course work are included in determining class level. Students in disqualified status are not eligible to enroll in the University through the regular enrollment process. They can enroll in CSUN courses only through Open University in the Tseng College. Students seeking to enroll in courses should refer to the Tseng College website at <http://tsengcollege.csun.edu/>. Only 24 units of course credit earned in the Tseng College can be counted toward a CSUN Degree. However, second baccalaureate students are limited to 9 units of course credit through Open University. The unit limits include courses completed in Fall, Winter, Spring and Summer sessions through Tseng College. Before students in disqualified status can be readmitted under an Academic Performance Agreement (APA), they must demonstrate acquired skills or achievements that support a successful return to the University. Such evidence may include successful completion of courses in the student's Degree Program at another institution or through the Tseng College with grades that demonstrate the student can achieve good standing in a reasonable time frame if readmitted to CSUN. Students are strongly urged to meet with their CSUN academic advisor to discuss the requirements that must be completed in order to be readmitted to the University. When all requirements have been met, students may apply to the University for readmission.

4. Readmitted Under Academic Performance Agreement (APA): Students who have been academically disqualified, but who are readmitted to the University under terms of probation, are classified as readmitted under an APA. Students who are readmitted under an APA have registration holds and are not able to register for classes until they have received advisement. During advisement, the student and advisor examine the student's progress toward improving academic status and set goals for the next semester. Declared majors typically receive advisement from the SSC/EOP Satellite in their College. Undecided students receive advisement in the ARC/EOP. Students who are readmitted under APA can enroll in a maximum of 13 units in a semester or Summer term. To request additional units, students must complete the Extra Unit Authorization form and obtain the signatures of the Director of their College SSC/EOP Satellite or ARC/EOP for Undecided or Undeclared majors and the ~~Director~~ Associate Vice President of Undergraduate Studies. Students in this status, whether they have 1 or 2 disqualifications, must fulfill all of the following requirements until they reach good standing: 1) earn a minimum 2.0 semester GPA; 2) enroll in classes each semester; and 3) have in place a signed APA that details the academic progress that must be achieved to move the student toward completion of the Baccalaureate Degree within a designated time period. Students who are readmitted under an APA, but who fail to maintain continuous enrollment in classes each semester or who fail to achieve a 2.0 semester GPA, revert back to disqualified status. They must reapply and be readmitted to

the University as a previously disqualified student in order to be eligible to enroll in classes through the regular enrollment process. See section below titled Readmission of Previously Disqualified Students. Academic disqualification is a permanent notation in a student's academic record and has serious consequences that can impact attainment of a Baccalaureate Degree. The consequences of academic disqualification depend upon whether it is the first, second or third disqualification that the student receives.

Categories of Disqualification

First Disqualification: Any student whose cumulative GPA is below a 1.0 will be disqualified immediately without first being placed on probation. In addition, students who were on probation the previous semester are placed in disqualified status if at the end of the next semester either their cumulative total or CSUN GPA falls below the GPA listed for each class level (See Table under Academic Standing item 3. "Disqualified Status"). Students who receive a first disqualification will not be eligible to enroll at CSUN through the regular enrollment process for at least 1 semester. They will need to apply for readmission as a previously disqualified student by posted deadlines. Disqualified students can enroll in Open University through CSUN's Tseng College for up to 24 units (including Fall, Winter, Spring and Summer courses), or can take transferable courses at other institutions. In order to gain readmission, students will be expected to demonstrate ability to succeed in university-level classes. For admission deadlines, see www.csun.edu/anr/AdmissionStatus.html.

Second Disqualification: Students who receive a second disqualification are not permitted to continue to enroll in CSUN courses through the regular enrollment process for at least 1 semester. An application for readmission as a previously disqualified student by posted deadlines is required. Students disqualified for a second time can enroll in Open University through CSUN's Tseng College for up to 24 units (including Fall, Winter, Spring and Summer courses) or can take transferable courses at other institutions. In order to gain readmission, students will be expected to demonstrate ability to succeed in university-level classes. Readmitted students are subject to all of the regulations described above in the section titled "Readmitted Under APA." Students who fail to earn a minimum 2.0 semester GPA will receive a third disqualification. For admission deadlines, see www.csun.edu/anr/AdmissionStatus.html.

Third Disqualification: Students who receive a third disqualification are not eligible to seek readmission to the University for a minimum of 5 years after the final day of the semester during which they received the third disqualification. Students who have been disqualified 3 times may not retake classes or finish an Incomplete contract for the purpose of raising grades to avoid a third disqualification.

Disqualification for Second Baccalaureate Students

First Disqualification: Students who are pursuing a second baccalaureate degree and who receive a first disqualification will not be eligible to enroll at CSUN through the regular enrollment process for at least 1 semester. They will need to apply for readmission as a

previously disqualified student by posted deadlines. Disqualified second baccalaureate students can enroll in Open University through CSUN's Tseng College for up to 9 units (including Fall, Winter, Spring and Summer courses), or can take transferable courses at other institutions. In order to gain readmission, students will be expected to demonstrate ability to succeed in university-level classes in the second baccalaureate field. For admission deadlines, see www.csun.edu/anr/AdmissionStatus.html.

Second Disqualification: Second baccalaureate students who receive a second disqualification are not eligible to seek readmission to the University for a minimum of 5 years after the final day of the semester during which they received the second disqualification. Second baccalaureate students who have been disqualified 2 times may not retake classes or finish an Incomplete contract for the purpose of raising grades to avoid a second disqualification.

Academic Reinstatement to the University after a ~~Third~~ Disqualification

Reinstatement for Undergraduates

Five years from the final day of the semester during which the student received a **third** disqualification, the student may reapply to the University during the appropriate application filing period. The student must provide evidence that demonstrates acquired skills or achievements that support a successful return to the University. Reinstated students are readmitted under an APA and are subject to all of the regulations that apply to students in this status. Students who fail to earn a minimum 2.0 semester GPA ~~will receive a final disqualification and~~ will be given no further opportunities for readmission at CSUN. For admission deadlines, see www.csun.edu/anr/AdmissionStatus.html.

Reinstatement for Second Baccalaureate Students

Five years from the final day of the semester during which the student received a **second** disqualification the student may reapply to the University during the appropriate application filing period. The student must provide evidence that demonstrates acquired skills or achievements that support a successful return to the University. Reinstated students are readmitted under an APA and are subject to all of the regulations that apply to students in this status. Students who fail to earn a minimum 2.0 semester GPA ~~will receive a final disqualification and~~ will be given no further opportunities for readmission at CSUN. For admission deadlines, see www.csun.edu/anr/AdmissionStatus.html.