

Educational Policies Committee (EPC) Minutes

**Meeting Date: November 13, 2013**

Status of Minutes: Draft

*Attendees:*

MEMBERS PRESENT: D. Conner, C. Spector, L. Becker, M. Rivas, C. Woollett, K. Vrongistinos, J. Oh, D. Lemus, V. Pedone, D. Wakefield

MEMBERS ABSENT: E. Garcia

STAFF: E. Adams, G. Mena

GUESTS PRESENT: D. McLaughlin, S. Frehlich, A. Samson, P. Faiman, C. Jones, D. Gray, M. Shiffrar, A. Slechta, D. Hosken, T. Abourezk

I. Announcements

A. V. Pedone briefly reported on the Political Science program review.

II. Business

A. Review of the minutes from October 30, 2013 were postponed.

B. College of HHD Regular Curriculum

1. HSCI 391- Computer Applications for Health Sciences **MSP approved**
2. KIN 428 - Aesthetics of Human Movement **MSP approved.**
3. KIN 478 - Application of Motor Behavior Principles **MSP approved**
4. HSCI - multiple course modifications (19) changing pre-reqs **MSP approved with revisions. A. Schlecta will edit document.**
5. CADV 373 - Emerging Adulthood **tabled by College.**
6. FCS 413/L -3-D Model Applications for Interior Design: **MSP approved with changes.**
  - “by permission” to “permission”
  - add parenthesis.
  - Spell-out CAD
7. FCS 497 - Fashion Show Production **MSP approved.**
8. KIN 321- Intermediate Urban Contemporary Dance **MSP approved.**
  - Change the pre-requisite: strike the recommended and leave as “or “
  - Revise course description
9. KIN 405-Ethics and Kinesiology **MSP approved.**

10. KIN 406-Social Change and Development through Sport **MS tabled for revision of course description to include risk management.**
11. KIN 410-Psychosocial Aspects of Athletic Injury **MSP approved: remove parenthesis.**
12. KIN 421-Advanced Urban Contemporary Dance **MSP approved.**
  - Change: Strike recommended prep.
  - Expand/Revise Catalog description.
13. CADV \_BA\_ in Child and Adolescent Development; Option: Honors in Child and Adolescent Development. **MSP approved** (1 abstention)
14. CADV \_BS\_Delete Honors. **MSP approved** (1 abstention)
15. FCS \_BS\_Apparel Design Option **Withdrawn by College.**
16. FCS\_BS\_Interior Design Option **Withdrawn by College.**
17. KIN\_BS\_Dance\_Minor **MSP approved.**
18. KIN\_BS\_Dance Option **MSP approved.**
19. KIN\_BS\_General Studies program mod to sports studies. Revised unit tally required. **MSP approved**

#### C. Returning Proposals

1. ANTH 490E. **MSP approved:** updated Recommended preparatory for subfield choice.
2. CM: PHYS 389—*Mathematical Methods in Physics I* (3): old (but inactive) UD core course in the major. **MSP approved.**
3. CM: PHYS 489—*Mathematical Methods in Physics II* (3): renames existing UD elective in major, which shares same name as PHYS 389. **MSP approved.**
4. PHYS Program Mod **MSP approved.**

5. FREN 495 **Consensus to table** this proposal until December 11, 2013

D. Policy Discussion: 2<sup>nd</sup> Bacc DQ Policy. Consensus to revise policy and approve via email. The policy was MSP approved via email on November 15, 2013. See [attachment IID](#).

E. Undergraduate Syllabus Policy: L. Becker reported that Academic Technology Committee (ATC) has been working on new policy related to the undergraduate syllabus policy. EPC discussed the possibility of working on a **unified syllabus policy** revision. C. Spector volunteered to talk with ATC and Graduate Studies Committee (GSC) about the possibility of developing a joint syllabus policy

## Attachment IID.

### Proposed policy or catalog copy:

**3. Disqualified Status:** Students who were on probation the previous semester are placed in disqualified status if, at the end of the next semester, either their cumulative total GPA or CSUN GPA falls below the floor listed for each class level in the table below:

Class Level GPA at the Time of Disqualification	
Freshman (1-29 units)	1.50
Sophomore (30-59 units)	1.70
Junior (60-89 units)	1.85
Senior (90-plus units)	1.95

**Second Baccalaureate Disqualification:** Second baccalaureate students will be placed in disqualified status if either this cumulative or total GPA or CSUN GPA falls below 2.0.

Units of developmental course work are included in determining class level. Students in disqualified status are not eligible to enroll in the University through the regular enrollment process. They can enroll in CSUN courses only through Open University in the Tseng College. Students seeking to enroll in courses should refer to the Tseng College website at <http://tsengcollege.csun.edu/>. Only 24 units of course credit earned in the Tseng College can be counted toward a CSUN Degree. However, second baccalaureate students are limited to 9 units of course credit through Open University. The unit limits include courses completed in Fall, Winter, Spring and Summer sessions through Tseng College. Before students in disqualified status can be readmitted under an Academic Performance Agreement (APA), they must demonstrate acquired skills or achievements that support a successful return to the University. Such evidence may include successful completion of courses in the student's Degree Program at another institution or through the Tseng College with grades that demonstrate the student can achieve good standing in a reasonable time frame if readmitted to CSUN. Students are strongly urged to meet with their CSUN academic advisor to discuss the requirements that must be completed in order to be readmitted to the University. When all requirements have been met, students may apply to the University for readmission.

**4. Readmitted Under Academic Performance Agreement (APA):** Students who have been academically disqualified, but who are readmitted to the University under terms of probation, are classified as readmitted under an APA. Students who are readmitted under an APA have registration holds and are not able to register for

classes until they have received advisement. During advisement, the student and advisor examine the student's progress toward improving academic status and set goals for the next semester. Declared majors typically receive advisement from the SSC/EOP Satellite in their College. Undecided students receive advisement in the ARC/EOP. Students who are readmitted under APA can enroll in a maximum of 13 units in a semester or Summer term. To request additional units, students must complete the Extra Unit Authorization form and obtain the signatures of the Director of their College SSC/EOP Satellite or ARC/EOP for Undecided or Undeclared majors and the ~~Director~~ [Associate Vice President](#) of Undergraduate Studies. Students in this status, whether they have 1 or 2 disqualifications, must fulfill all of the following requirements until they reach good standing: 1) earn a minimum 2.0 semester GPA; 2) enroll in classes each semester; and 3) have in place a signed APA that details the academic progress that must be achieved to move the student toward completion of the Baccalaureate Degree within a designated time period. Students who are readmitted under an APA, but who fail to maintain continuous enrollment in classes each semester or who fail to achieve a 2.0 semester GPA, revert back to disqualified status. They must reapply and be readmitted to the University as a previously disqualified student in order to be eligible to enroll in classes through the regular enrollment process. See section below titled Readmission of Previously Disqualified Students. Academic disqualification is a permanent notation in a student's academic record and has serious consequences that can impact attainment of a Baccalaureate Degree. The consequences of academic disqualification depend upon whether it is the first, second or third disqualification that the student receives.

### **Categories of Disqualification**

**First Disqualification:** Any student whose cumulative GPA is below a 1.0 will be disqualified immediately without first being placed on probation. In addition, students who were on probation the previous semester are placed in disqualified status if at the end of the next semester either their cumulative total or CSUN GPA falls below the GPA listed for each class level (See Table under Academic Standing item 3. "Disqualified Status"). Students who receive a first disqualification will not be eligible to enroll at CSUN through the regular enrollment process for at least 1 semester. They will need to apply for readmission as a previously disqualified student by posted deadlines. Disqualified students can enroll in Open University through CSUN's Tseng College for up to 24 units (including Fall, Winter, Spring and Summer courses), or can take transferable courses at other institutions. In order to gain readmission, students will be expected to demonstrate ability to succeed in university-level classes. For admission deadlines, see [www.csun.edu/anr/AdmissionStatus.html](http://www.csun.edu/anr/AdmissionStatus.html).

**Second Disqualification:** Students who receive a second disqualification are not permitted to continue to enroll in CSUN courses through the regular enrollment process for at least 1 semester. An application for readmission as a previously

disqualified student by posted deadlines is required. Students disqualified for a second time can enroll in Open University through CSUN's Tseng College for up to 24 units (including Fall, Winter, Spring and Summer courses) or can take transferable courses at other institutions. In order to gain readmission, students will be expected to demonstrate ability to succeed in university-level classes. Readmitted students are subject to all of the regulations described above in the section titled "Readmitted Under APA." Students who fail to earn a minimum 2.0 semester GPA will receive a third disqualification. For admission deadlines, see [www.csun.edu/anr/AdmissionStatus.html](http://www.csun.edu/anr/AdmissionStatus.html).

**Third Disqualification:** Students who receive a third disqualification are not eligible to seek readmission to the University for a minimum of 5 years after the final day of the semester during which they received the third disqualification. Students who have been disqualified 3 times may not retake classes or finish an Incomplete contract for the purpose of raising grades to avoid a third disqualification.

### **Disqualification for Second Baccalaureate Students**

**First Disqualification:** Students who are pursuing a second baccalaureate degree and who receive a first disqualification will not be eligible to enroll at CSUN through the regular enrollment process for at least 1 semester. They will need to apply for readmission as a previously disqualified student by posted deadlines. Disqualified second baccalaureate students can enroll in Open University through CSUN's Tseng College for up to 9 units (including Fall, Winter, Spring and Summer courses), or can take transferable courses at other institutions. In order to gain readmission, students will be expected to demonstrate ability to succeed in university-level classes in the second baccalaureate field. For admission deadlines, see [www.csun.edu/anr/AdmissionStatus.html](http://www.csun.edu/anr/AdmissionStatus.html).

**Second Disqualification:** Second baccalaureate students who receive a second disqualification are not eligible to seek readmission to the University for a minimum of 5 years after the final day of the semester during which they received the second disqualification. Second baccalaureate students who have been disqualified 2 times may not retake classes or finish an Incomplete contract for the purpose of raising grades to avoid a second disqualification.

### **Academic Reinstatement to the University after a ~~Third~~ Disqualification**

#### **Reinstatement for Undergraduates**

Five years from the final day of the semester during which the student received a **third** disqualification, the student may reapply to the University during the

appropriate application filing period. The student must provide evidence that demonstrates acquired skills or achievements that support a successful return to the University. Reinstated students are readmitted under an APA and are subject to all of the regulations that apply to students in this status. Students who fail to earn a minimum 2.0 semester GPA ~~will receive a final disqualification and will be given no further opportunities for readmission at CSUN.~~ For admission deadlines, see [www.csun.edu/anr/AdmissionStatus.html](http://www.csun.edu/anr/AdmissionStatus.html).

### Reinstatement for Second Baccalaureate Students

Five years from the final day of the semester during which the student received a **second** disqualification the student may reapply to the University during the appropriate application filing period. The student must provide evidence that demonstrates acquired skills or achievements that support a successful return to the University. Reinstated students are readmitted under an APA and are subject to all of the regulations that apply to students in this status. Students who fail to earn a minimum 2.0 semester GPA ~~will receive a final disqualification and will be given no further opportunities for readmission at CSUN.~~ For admission deadlines, see [www.csun.edu/anr/AdmissionStatus.html](http://www.csun.edu/anr/AdmissionStatus.html).

#### **Procedures (if applicable):**

Second baccalaureate students impacted by the policy will be notified using the existing process and timeline in place for undergraduate students.