

California State University, Northridge Faculty Senate Library Committee

Annual Summary Report Academic Year 2012-2013

Report submitted by Susan Auerbach, PhD, Chair
May 31, 2013

Committee Members: Academic year 2012-2013

Susan Auerbach (Chair), Educational Leadership & Policy, 2014, Elected by EDUC
David Bermudes, Biology, 2015, Elected by S&M
Joyce Broussard, History, 2014, Elected by S&BS
Keji Chen, Dept. of Accounting & Info Systems, 2013, Elected by B&E
Vanessa Cummings, graduate student, AS appointment
Rosemary Gonzalez, Child & Adolescent Development, 2013, Elected by HHD
Lindsay Hansen, Library, 2013, Elected by Senate
Charles Hatfield, English, 2015, Elected by Senate
Mohamed Hegab, Civil Engineering and Applied Mech., 2014, Elected by E&CS
Ellen Jarosz, Library, 2015, Elected by Oviatt Library
Adrian Perez Boluda, Modern & Classical Languages, 2015, Elected by HUM
Juan Quevedo-Gutierrez, undergraduate student, AS appointment
Meiqin Wang, Art, 2013, Elected by AMC

Mark Stover, Oviatt Library, Dean & Executive Secretary, Non-Voting
Marianne Afifi, Oviatt Library, Associate Dean, Non-Voting
James Lunsford, Oviatt Library, Recording Secretary, Non-Voting

Meeting Dates

All meetings began at 2:00 p.m. in the Oviatt Library Administration Conference Room 373:

September 5, 2012
October 3, 2012
November 7, 2012
February 6, 2013
March 6, 2013
April 24, 2013

Summary of Activities

This was a particularly active year for the Library Committee. Dean Stover and the Chair met in summer, 2012, to consult on upcoming Library needs and issues, as well as the role of the Committee in addressing those needs. Dean Stover briefed the Chair on Library Commons planning and open access policies for faculty publications, which would become the focus of

much Committee discussion and behind-the-scenes work in 2012-13. In addition, it was decided to ensure that the Committee had student representatives this year, and we were pleased to have the participation of two students at some of our meetings.

Throughout 2012-13, as in past years, Dean Stover informed the committee about Library events, special exhibitions, gifts, grant awards, general updates and an overview of the Library's ongoing budget concerns and projected funding. He also arranged for guest presentations by Library staff on a range of topics, based on Committee members' preferences (see below).

- September 5, 2012 meeting
 - Dean Stover outlined some of the goals for the coming year, including planning for the Learning Commons; integration of the Learning Resource Center into the Library; open access through ScholarWorks to theses, dissertations, and faculty publications; and continued pruning of outdated books, consolidation of Special Collections and Archives, and expanded storage. He noted that the book budget has been drastically reduced due to ongoing vendor increases for online databases and journals; the library is working to negotiate with vendors, investigating collaborative purchasing, and eliminating redundancies. He announced that the Library bookstore would be closing.

- October 3, 2012 meeting:
 - The Dean announced that the Provost funded the extension of library hours through the end of the academic year.
 - The Committee reviewed correspondence from PPM in response to last year's letter of complaint about poor restroom maintenance in the Library, and suggested that new Director Jason Wang be briefed on the need to monitor the situation.
 - The Committee agreed to change faculty borrowing policy from an unlimited number of items to a limit of 100, keeping the current borrowing period of 1 year.
 - Re: Learning Commons; the Dean stressed that it represents a trend toward a more active, flexible, and technologically-oriented study environment. The LC will be a multi-year renovation. The Committee requested input on faculty survey design re: LC and to be informed of future survey outcomes.

- November 7, 2012 meeting:
 - Discussed plans for an expanded coffee shop in the Library lobby, either with or without furniture. Dean Stover said that 50% of net revenue would go to the Library, 25% of which goes to construction costs. Both the LC and the coffee shop would be designated noise-friendly and food/drink would be allowed throughout the Library. The Committee moved to advocate for the floor plan with seating, pending assurances of noise mitigation efforts, and adequate facility maintenance to be paid for by the University Corp.

- The Committee was given drafts of faculty and student surveys regarding the LC and suggested that 1) student surveys be reviewed by AS and 2) a more focused and concise survey would likely garner more faculty response. A few Committee members met to edit the faculty survey draft to be more focused and user-friendly.
- The Committee moved to support a one-year trial site license for the Chronicle of Higher Education, paid for by the Provost, for complete, campus-wide access.
- Following up on the new policy on faculty borrowing of Library materials, the Committee moved to keep February 28 as the due date for faculty.
- February 6, 2013 meeting:
 - Dean Stover reported that progress was being made on LC plans and that the LC, coffee shop and LRC would be rolled out simultaneously.
 - There was discussion of the Library's role in the university grant process, with the Library not routinely included in funding requests by other Colleges, departments, and programs in spite of the services it provides to them. Members expressed concern about the need for the Library to receive a portion of indirect costs. The Committee decided to draft a letter to Scott Perez, Director, Office of Research & Sponsored Projects, inquiring about how and to what extent the Library is included in indirect cost consideration with grants.
 - Re: open access policies, Dean Stover stressed the changing economics of research dissemination and he and the Chair reported on various models of open access policies for faculty elsewhere. The Committee discussed pros and cons, including fears of plagiarism and RTP complications with open access, and decided that an "opt in" (i.e. voluntary) policy or initiative would be more acceptable at CSUN than an "opt out" mandate. It was agreed that Dean Stover would adapt a Ppt presentation on open access to be used to prompt faculty discussion of a CSUN policy; this would reflect an "opt in" model, highlight safeguards for faculty, clarify that only copyrighted materials would be included, etc. (Several Committee members helped revise and refine the Ppt.)
- At the March 6, 2013 meeting:
 - Library Committee Bylaws were reviewed with emphasis on the charge of making recommendations concerning the allocation of Library funds. It was decided that a condensed version of the budget would be sent to the Committee prior to an annual presentation of the budget.
 - Final edits were made on the letter to Research & Sponsored Projects.
 - Discussion centered around review of revised Ppt on open access by way of opening a dialog with faculty on whether to have an official CSUN policy. Suggestions were made to add professor testimonials, create accompanying FAQ sheet, adjust order, etc. It was decided to try to meet with each College in the next few months to present and discuss the Ppt. Committee members were asked to look into options for presentation of the Ppt, by the Dean and Chair, at upcoming Faculty or Administrative Council meetings within their Colleges.

- April 24, 2013 meeting:
 - Dean Stover reported on plans to minimize disruption during renovation for the LC starting this summer. The LC will have expanded laptop and tablet checkout programs. The Dean will forward the committee results from the Library Student Survey from 2013.
 - The Committee received a response from the Director of Research and Sponsored Projects explaining the breakdown in how indirect costs from grants are distributed. This response will be followed up on in fall 2013.
 - Dean Stover reported that he has now visited most Colleges to present the Open Access Ppt to Faculty or Administrative Council or similar meetings. Responses to the idea of an open access policy have been positive so far. The Committee reviewed 2 documents, a longer Draft Resolution in Support of Open Access and a shorter Open Access Policy for CSUN; after making some minor edits, it was decided to present the shorter Open Access Policy to the Faculty Senate in fall, 2013. The policy states that CSUN Faculty members are strongly encouraged to:
 - Publish in journals that are open access or allow open access archiving;
 - Submit journal articles to ScholarWorks (CSUN's open access institutional repository) as soon as possible after acceptance for publication;
 - Deposit previously published journal articles in ScholarWorks;
 - Allow CSUN to migrate deposited publications to any medium or format for digital preservation purposes.
 - The Committee decided to elect a chair electronically due to lack of a quorum at the end of the meeting; it elected Susan Auerbach as Chair for 2013-14.

Guest Speakers/Presentations

- At the September 5, 2012 meeting, Lynn Lambert, Chair of Reference and Instructional Services, presented on "The Learning Commons and Reshaping the Reference Collection." The Learning Commons, on 1st floor of the Library (1st phase), integrates library services with student support in research and technology, with flexible spaces for peer learning and study. This will necessitate paring down the Reference Collection. The LRC will be housed in the Collaboratory space on the 3rd floor. The Library was in the process of informing and getting input from stakeholder groups. Implementation will begin summer '13.
- At the October 3, 2012 meeting, Andrew Weiss presented on "Trends in Open Access Journals and Institutional Repositories." He introduced the Committee to ScholarWorks, which is CSUN's institutional repository, currently required for students' theses and dissertations and optional for faculty publications. He noted models of open access at other universities and the benefits of online open access for the dissemination of research, improved findability, increased global sharing, preservation, etc. He stressed the importance of open access at a time of predatory publishers and vastly inflated database subscription costs. Government grantors like National Science Fdn. now

require that grantees make their research publically available through open access, and increasing numbers of universities are requiring or strongly encouraging the same.

- At the November meeting, Helen Heinrich, Chair of Technical Services, presented on “Metadata Services to Facilitate Discovery of Online Resources.” She explained the various types of metadata and the common schemes used in the Library, with ScholarWorks an example of Dublin Core. Other examples were shared from the Library’s digital archives with a stress on description consistency.
- At the February meeting, Mary Woodley, the Collection Development Coordinator, presented on the acquisitions budget. The Library has had the same base budget since 2001, which is used to cover the rapidly rising cost of journal and database subscriptions (lottery and CQF funds help with other purchases). She stated that like last year, they are collecting information from department liaisons, new course proposals, etc. to set purchasing priorities and cancelling electronic journals with low usage.
- At the March meeting, Anna Fidgeon and Laurie Borchard presented on “Library Digital Learning Objects for Online Learning.” Digital Learning Objects (DLOs) were defined as online, accessible, mobile, and having Student Learning Outcomes, such as Ppts, Youtube videos, and photos. Some of the advantages of DLOs are: portability, durability, interoperability, and customization. In addition, they are engaging and interactive. In addition to their use in ScholarWorks, Merlot, PRIMO, and Moodle Library Lesson Repository, DLO’s may be useful with Soft Chalk, the iPad Initiative, tutorials, etc.
- At the April meeting, Mary Woodley presented regarding Library Collection and Curation. She reported that 9,000 volumes were removed from the 1st floor due to LC renovation; volumes to be kept will be stored in the ASRS. It was agreed that a list of the withdrawn items would be forwarded to the Committee. The collections on the 2nd and 3rd floors will eventually be revisited as well, and electronic versions will replace worn print versions as they are available.