

Memorandum

Date: December 10, 2014

To: Dr. Dianne F. Harrison
President

From: Dr. Michael Neubauer
Vice Provost



Subject: Final Memorandum of Understanding – Department of Linguistics/TESL

The final phase of the program review process for the Department of Linguistics/TESL occurred on November 12, 2014. At this time the commendations and recommendations from the external reviewers' report were discussed. Present at the meeting were: Michael Neubauer, Vice Provost, Academic Affairs; Elizabeth Say, Dean, College of Humanities; Karin Stanford, Associate Dean, College of Humanities; Hedy Carpenter, Director, Graduate Studies; Evelyn McClave, Chair, Department of Linguistics/TESL; Diane Schwartz, EPC Representative; Stephanie Kim, Faculty, Department of Linguistics/TESL; Stephanie Kim, Faculty, Department of Linguistics/TESL; Shadi Ganjani, Faculty, Department of Linguistics/TESL; Sabrina Peck, Faculty, Department of Linguistics/TESL; Anna Joaquin, Faculty, Department of Linguistics/TESL; Tineke Scholten, Graduate Coordinator, Department of Linguistics/TESL and Eli Bartle, Program Review Coordinator.

Dr. Neubauer congratulated the program on its strengths as identified by the commendations in the external reviewers' report. A discussion of the reviewers' commendations and recommendations followed.

This MOU is the working document for program and university response until the next program review is initiated.

Attachment

cc: Elizabeth Say, Dean, College of Humanities
Karin Stanford, Associate Dean, College of Humanities
Maggie Shiffar, Assistant Vice President, Graduate Studies
Elizabeth Adams, Associate Vice President, Undergraduate Studies
Hedy Carpenter, Director, Graduate Studies
Evelyn McClave, Chair, Linguistics/TESL Department
Elizabeth Whirledge, MAR, College of Humanities
Diane Schwartz, Educational Policies Committee Representative