

Educational Policies Committee (EPC) Minutes

Meeting Date: Wednesday, November 5, 2014

Status of Minutes: Approved 11/19/14

Attendees:

MEMBERS PRESENT: L. Becker, L. Borchard, D. Conner, L. Henderson, L. McConville, Y. Mimura, J. Oh, V. Pedone, D. Schwartz, C. Spector, D. Wakefield

STAFF: S. Thompson, J. Hunter

GUESTS PRESENT: P. Faiman, M. Cahn, R. Ryan, C. Jones, M. Williams, C. Hayashi, L. Lampert, D. Gray, S. Burke, M. Efrat, K. Stanford, M. Filbeck, D. Hosken

I. Announcements

There were no announcements.

C. Spector commented that departments should use highlighting or strikeout, etc. to show changes on course modification or program modification forms.

II. Business

A. The minutes from 10/1/14 and 10/15/14 were **MSP approved** with one abstention.

B. Program Review Representatives

1. Linguistics/TESL MOU meeting scheduled for 11/12 at 9:00 a.m. in SH 422: **D. Schwartz.**
2. American Indian Studies MOU meeting scheduled for 11/13 at 1 p.m. in SH 422: **D. Wakefield.**

C. David Nazarian College of Business and Economics

Returning Proposals

1. BLAW 453 – Negotiation (NC). **MSP approved** with changes to course description and SLO objective taxonomy.
2. Business Law Option (PM). **MSP approved.**
3. Business Law Minor (PM). **MSP approved.**
4. Real Estate Option (PM). **MSP approved** with the addition of impact and justification statements.
5. Real Estate Minor (NP). **MSP approved.**

D. College of Health and Human Development

1. HSCI 433 – Lactation Education (NC). **MSP approved** with changes. Need to check general elective box, insert the course title in the course description, edit/shorten course description and correct spelling error (counseling).

E. College of Engineering and Computer Science

1. COMP 310 – Automata, Languages and Computation (CM). **MSP approved.**
2. COMP 333 – Concepts of Programming Languages (CM). **MSP approved.**
3. ME 286 – Mechanical Engineering Design (CM). **MSP approved** with changes. Need to complete resource impact and assessment sections.
4. ME 330 – Machine Design (CM). **MSP approved** with changes. Need to complete resource impact and assessment sections.
5. ME 370 – Thermodynamics (CM). **MSP approved** with changes. Need to complete resource impact and assessment sections.
6. ME 390 – Fluid Mechanics (CM). **MSP approved** with changes. Need to complete resource impact and assessment sections.
7. ME 435/L – Mechatronics and Lab (CM). **Tabled** until departments resolve prerequisite issues for cross-listed class ECE 435/L.
8. ME 482 – Alternative Energy Engineering I (CM). **MSP approved** with changes. Need to complete resource impact and assessment sections and add title to the course description.
9. ME 483 – Alternative Energy Engineering II (CM). **Tabled.** It was suggested to add MSE 304 as a prerequisite and to change the short title course abbreviation to SUN WIND GEOTHERM.

- F. L. Becker announced two significant changes coming to the Academic Calendar. Starting this year, Commencement is moving to weekends. Starting in Spring 2016, Spring Break will be moved to March, the week before Cesar Chavez Day. There will be open forums announcing the rollout, including Faculty Senate.

G. L. Becker distributed a revised draft of the Faculty Authored Materials Policy. This version is the same as the last draft, except that it replaces the second sentence of section 1.1 with “Guidance about copyright and fair use can be found at <http://library.csun.edu/Guides/Copyright>.” This change was made after consultation with the Oviatt Library’s Digital Services Librarian, Andrew Weiss.

Removing section 2.4 is the most significant proposed change to the existing policy. Other changes focus on updating the policy to include eMedia, eBooks, eTexts, etc. Reference to CSUN faculty using their own or colleagues’ materials and the approval of those materials was also added.

There is some resistance from departments in the College of Science and Mathematics regarding the removal of section 2.4. V. Pedone said the departments have been making materials (mostly lab manuals) for many years that faculty are asked to develop for the department and cannot sell commercially. The College is asking for the proposed removal of this section to be discussed at a wider forum, since the removal of section 2.4 is a sentiment rather than a mandate.

Speaking as a member of the subcommittee, K. Stanford said that she is on the fence about the removal of section 2.4. She can see the department’s position but also acknowledges that students should not have to pay royalties. L. Becker also noted that the total amount generated by the departments in the College of Science and Mathematics is very small (around \$10,000 per year under section 2.4) and the eText Initiative provides monetary support for this purpose. It was also mentioned to seek funding in other ways, through the Campus Quality Fee or by requesting funding from Academic Affairs.

Department chairs will be invited to comment on the proposed changes to the Faculty Authored Materials Policy.

Meeting adjourned at 3:32 p.m.