Academic Technology Committee

MINITES OF MEETING: 09/11/15   APPROVED BY COMMITTEE: 10/02/15
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Submitted Exec. Committee: _____   Approved by Exec. Committee: _____
Submitted Academic Senate: _____   Approved by Academic Senate: _____

ATC Members Present: Chris Sales (chair), Tara Fahmie, Peri Klemm, Joel Krantz, Uma Krishnan, Stephen Kutay, Iswari Pandey, Henk Postma, Chelsea Turner; *Excused:* Ashley Geng, David Miller, *Absent;* Norm Herr
Executive Secretary: Hilary Baker; *Recording Secretary*: Celene Valenzuela; *Permanent Guest:* Deone Zell; *Guests:* Lauren Magnuson, Janet Oh, Paul Schantz, Rajit Philips, Ernie Perez, Ben Quillian

1. **Welcome**

   Sales welcomed existing and new members and noted that seven members should be present at committee meetings to have a quorum. Sales added that printed material will not be provided the committee; members are encouraged to bring their own devices to view materials.

2. **Announcements**

   a. **eLearning Showcase** – Zell invited all to attend the eLearning Showcase on Wednesday, December 2 from 2:00pm to 3:30pm at the Oviatt Jack & Florence Ferman Presentation Room. Zell added that the showcase will encompass all things eLearning including course redesign, teaching with tablets, eTexts, and demonstrate the new developed myCSUNtablet Apps.

   b. **Faculty Technology Center Workshops** (www.csun.edu/it/workshop-calendar). Zell invited all to visit the technology workshops calendar and sign up.

3. **Approval of Minutes** – The minutes from the May 1, 2015 ATC meeting were approved without amendments.

4. **Chair Report**

   a. **Review of Annual Report 2014-2015**
   (http://www.csun.edu/academic-technology-committee/annual-reports) Sales stated that the annual report reflects committee discussion items, joint meetings, resolutions, and presentations during the previous year.

   b. **ACAT Meeting Update** – Sales shared that the first ACAT meeting of the academic year is scheduled for Tuesday, September 11. There may be a join ACAT meeting with ATC scheduled for the spring semester.

   c. **Faculty Senate Update** – Sales shared that the first meeting of the Faculty Senate was held on Thursday, September 10. Faculty Senate honored Dr. Shane Frehlich at the meeting. President Harrison and Provost Li also presented. President Harrison emphasized the importance of the diverse group of faculty. Provost Li discussed tenure track, the creation of ideas that can be monetized, and the recent recruitment of a grant writer.

5. **VP/CIO's Report**

   a. **What's New in IT**
   (http://www.csun.edu/sites/default/files/whatsnew.pdf) Baker reviewed topics in the What's New in IT document for Fall 2015, including Moodle enhancements, new Microsoft Office integration with myCSUNbox and ability for faculty to install Office on up to five personal devices, and new CSUN mobile apps.

   b. **ePortfolium** – (https://portfolium.com/network/csun) Baker shared that Portfolium will be rolled out to students and alumni early this semester.   Zell provided a brief demonstration of Portfolium, noting that students can use Portfolium to showcase their work, connect with classmates, and network with over 3,000 companies.   For each student entry, a copyright statement is given to the student granting them full control and ownership of their published work. Students can download videos on-to YouTube and embed the link on-to the Portfolium system.

   Kutay shared that the Oviatt Library's Creative Media Studio offers creative space and tools for students to create and design work. Students can showcase their designs in Portfolium. Kutay added that in addition to the creative space and tools found at the Creative Media Studio, workshops are regularly held (http://library.csun.edu/learning-commons/creative-media-studio-workshops) and 7-day check out devices for students is also available. A complete list of available devices can be found on the Oviatt Library Creative Media Studio webpage http://library.csun.edu/learning-commons/creative-media-studio .

6. **Discussion Topics**

   a. **Affordable Learning Solutions** – (http://library.csun.edu/guides/AffordableLearningSolutions) Lauren Magnuson from the Library shared that the CSUN Affordable Learning Solutions project is part of a CSU initiative and that all of the CSU campuses are encouraged to participate. CSUN has been granted funds to do an Affordable Learning Solutions program. This year's program is geared towards faculty workshops and mentorship. The initiative will enable faculty to choose and provide more affordable quality teaching content and resource sharing. Mentors are available to help find and create low or no cost materials. There is a participation form located in the Affordable Learning Solution webpage that can be submitted for additional information and to participate. The Affordable Learning Solution webpage also contains information on Open Educational Resources available freely online. Perez shared that there is a link in the Moodle site directing to the Affordable Learning Solutions webpage. Sales mentioned that he hopes the ATC will continue to discuss affordable learning during this academic year.

   Magnuson added that the Oviatt Library offers OpenStax College, with access to free textbooks located on the west wing of the forth floor. The Campus Quality Fee has enabled the Library to purchase these textbooks for classes where the cost of the textbook is over $50.00 and the class has 50 or more students.

   b. **eLearning Opportunities** – Zell shared that faculty are invited to apply to participate in the Faculty Technology Center eLearning academy programs for next summer. Fifty faculty attended the eLearning institutes during his past summer. Interested faculty can submit a form online, see https://goo.gl/W2OYDx

   In addition Zell noted that the CSU Office of the Chancellor is currently offering four eLearning programs; for more information, see http://courseredesign.csuprojects.org/wp/

c. **Online Class Evaluation** – Oh shared that the faculty evaluations are currently in paper format and the Office of Instructional Research is exploring the idea of providing the evaluations online by using the Class Climate software package with a Moodle plugin. Last year, over 2,000 tons of paper was used on printing forms. Other universities offer the process online including San Francisco State University; they use Class Climate with the Moodle plug in. Zell presented a brief video showing what CSUN students will view when accessing the faculty evaluation on Class Climate.   Oh noted that the questions and procedures will not change, only the method of delivery. Zell noted that the pilot will begin with the myCSUNtablet classes.

7. **Department/College Issues** – None.

8. **Policy** – None.

9. **New Business –** None.

Meeting adjourned at 3:05pm