

Educational Policies Committee (EPC) Minutes

**Wednesday, October 21, 2015**

Status of Minutes: Approved 11/4/15

*Attendees:*

MEMBERS PRESENT: L. Becker (Chair), B. Lasky, Y. Mimura, J. Oh, D. Schwartz, W. Smith, C. Spector, G. Terzyan, D. Wakefield

MEMBERS ABSENT: L. Borchard, B. Osorno

STAFF: E. Adams, J. Hunter

GUESTS PRESENT: M. Hoggan, C. Hayashi, G. Lennon, J. Binkley, M. Cahn, D. Gray, C. Jones, S. Malhotra, P. Faiman, E. Jackiewicz, R. Maas

I. Announcements

L. Becker announced that a couple of members cannot attend the next EPC meeting scheduled for November 4, 2015. An email will be sent out to confirm who can attend and if there will be a quorum. If there is a quorum, C. Spector will chair the meeting in L. Becker's absence. Members who cannot attend the meeting should send notes/comments prior to the meeting.

II. Business

A. The minutes from 10/7/15 were **MSP approved** (two abstentions).

B. E. Adams described the suggested changes to the Basic Skills Policy to address EO 1100 as well as recommendations from the University Writing Council. There was concern that the language related to time completion of the writing requirement in the proposed copy was too subtle. C. Spector suggested alternative language for this section. It was **MSP** to approve the proposed changes to the Basic Skills Policy, including the wording changes suggested at the meeting.

**Basic Skills Policy**

All four sections of GE Basic Skills coursework must be completed by students within their first 60 units. Students must earn a C or better grade in all four courses in order to satisfy the GE Basic Skills requirement. All first-time freshmen will have mandatory advisement starting with their initial enrollment at the University and continuing each semester until the completion of Basic Skills.

Coursework must be completed as follows:

Students will enroll in the appropriate writing and math courses as advised until they complete GE Writing and GE Math within the first four semesters or 60 units, whichever comes first. Students will enroll either simultaneously or within two consecutive semesters in GE Oral Communication and GE Writing. Students will enroll in GE Critical Thinking after completing GE Math (within their first 60 units).

- 1 Students will ~~take~~ **complete** the appropriate course in the GE Analytical Reading and Expository Writing (AREW) sequence during their first ~~semester~~ **year** at CSUN. **Students taking Stretch 113 or 114 must enroll in the course during their first semester at CSUN. Students taking 115 may enroll in that course in either of their first two semesters at CSUN.** Students will continue to enroll in the appropriate GE AREW course until they have satisfied the GE AREW requirement.
- 2 Students will take either a GE Math course or a Developmental Math course during their first semester at CSUN. Students will continue to enroll in a developmental or GE Math course each semester until they have satisfied the GE Math requirement.
- 3 Students will complete coursework in GE Critical Thinking after they complete GE Math but still within their first 60 units.
- 4 Students will complete coursework in GE Oral Communication within their first 60 units.

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#### **Basic Skills Description in General Education:**

Basic Skills coursework provides students with the knowledge and abilities that they will find useful and necessary for other GE and University courses and in their pursuits after graduation. These fundamental courses in Analytical Reading and Expository Writing, Critical Thinking, Mathematics and Oral Communication will teach students how to read to understand and write about complex topics, how to distinguish correct from faulty reasoning, how to study and appreciate mathematical ideas and quantitative reasoning, and how to make public presentations of their own thoughts and research. Students ~~should~~ **must** complete this section within their first 60 units. One course in this section must include the Information Competence (IC) designation. **Students must earn a C or better grade in all four courses in order to satisfy the GE Basic Skills requirement.**

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#### **Additional General Education Rules:**

- A student may count for GE credit only one GE course that counts for major credit and is offered by the department of the major. The major departments have designated the course for this modification, which is indicated in the [General Education Pattern Modifications](#) and has been coded into the Degree Progress Report. GE courses offered in the major department but not required in the major program can apply to GE as listed.

- Courses taken to fulfill a particular GE requirement will continue to count for GE credit even after a student changes major. However, once a student changes the major, the student is responsible for fulfilling the GE requirements in the areas of GE that have not been completed.
- Changes or substitutions to GE that are specific to particular majors are listed in the [General Education Pattern Modifications](#) section or may be listed in the description of the major program. An academic advisor in the major should be consulted regarding these changes.
- Students must earn a C or better grade in the four basic skills courses (Analytical Reading and Expository Writing, Critical Thinking, Mathematics and Oral Communication).

C. College of Social and Behavioral Sciences

**Regular Curriculum – Fall 2016 Implementation**

***Geography***

***Course Modifications***

1. GEOG 102L – Physical Environment Lab (1). **MSP approved.**
2. GEOG 105L – Weather Lab (1). **MSP approved.**
3. GEOG 206L – Introduction to GIS Lab (1). **MSP approved.**
4. GEOG 311L – The Atmosphere Lab (1). **MSP approved.**
5. GEOG 316L – Environmental Geography Lab (1). **MSP approved.**
6. GEOG 366L – Geography of Environmental Hazards Lab (1). **MSP approved.**
7. GEOG 452 – Urban Land Use Planning (3). **MSP approved** with changes.  
Add prerequisite and cross-list statement in the course description.
8. GEOG 462L – Computer Applications Lab (1). **MSP approved** with correction to the course description (old/new copy).

***New Courses***

*It was suggested that Geography should send a memo to the Liberal Studies Program (owner of SUST course prefix) because it was not listed in the record of consultation.*

9. GEOG 170 – Water Resources of California (3). **MSP to table** until the November 18 meeting.
10. GEOG 370 – Water, Society, and the Environment (3). **MSP to table** until the November 18 meeting.
11. GEOG 408H/L – GIS in Water Resource Management and Lab (3/1). **MSP approved.**
12. GEOG 470 – The Geography of Aquatic Ecosystems (3). **MSP approved.**
13. GEOG 472 – Water Transfers in the American West (3). **MSP approved** with corrections to the prerequisites and course description.
14. GEOG 473 – Water Quality in the Managed Environment (3). **MSP approved** with correction to the prerequisites.

15. GEOG 474 – Water in the Dryland Environments (3). **MSP approved** with changes. Correct prerequisites and remove writing intensive information because the course is not GE.
16. GEOG 476 – Principles of River Restoration (3). **MSP approved.**
17. GEOG 483 – Transportation Planning (3). **MSP to table** until the November 18 meeting.

***Program Modification***

18. Geography, B.A. **MSP to table** until the November 18 meeting.

***Urban Studies and Planning***

***Course Modifications***

19. URBS 350 – Cities of the Third World (3). **MSP approved** with changes. Add lower division writing requirement as a prerequisite since the course is upper division GE.
20. URBS 480 – Transportation Planning (3). **MSP to table** until the November 18 meeting.

***New Course***

21. URBS 452 – Urban Land-Use Planning (3). **MSP approved.** Uncheck GE box.

***Program Modification***

22. Urban Studies and Planning, B.A. **MSP approved** for the B.A. only. Changes to the minor must be submitted on a separate program modification form.

***Political Science***

***Course Modifications***

23. POLS 427A – Model United Nations I and Lab (1/2). **MSP approved** with amended prerequisite (instructor consent).
24. POLS 427B – Model United Nations II and Lab (1/2). **MSP approved.**
25. POLS 494I – Political Science Internship (3). **MSP approved.**
26. POLS 494J – Judicial Internship (3). **MSP approved.**

***New Courses***

27. POLS 494IA – Political Science Internship Activity (2). **MSP approved** with changes. Correct course description to say graduate credit.
28. POLS 494JA – Judicial Internship Activity (2). **MSP approved.**

***Psychology***

***Course Modification***

29. PSY 320/L – Statistical Methods in Psychological Research and Lab (3/1). **MSP approved.**

***College of Social and Behavioral Sciences***

***New Courses***

30. SBS 320 – Social Science Research Methods (3). **MSP approved.**

***Anthropology***

***New Courses***

31. ANTH 232 – Expressive Culture (3). **MSP approved** with correction to the course description.
32. ANTH 449 – Historical Archaeology (3). **MSP approved** with changes. Prerequisite needs to be added to the course description.
- D. The committee discussed revisions to the Standardized Operating Procedures (SOPs). C. Spector provided several editorial changes and emailed them to the committee. D. Schwartz shared concern over the section about the 2 week rule for consultations. L. Becker said it is generally a good practice to send a reminder but he is hesitant to put the onus on the requestor. R. Ryan suggested copying the associate dean of both colleges on the consultation request. A revised version of the SOPs will be sent by email and agendaized for the November 18 meeting.

The meeting was adjourned at 4 p.m.