

Educational Policies Committee (EPC) Minutes

**Wednesday, February 17, 2016**

Status of Minutes: Approved 3/2/16

MEMBERS PRESENT: L. Becker, P. DiMarco, B. Lasky, C. Mayberry, Y. Mimura, B. Osorno, D. Schwartz, W. Smith, C. Spector, D. Wakefield

STAFF: E. Adams, J. Hunter

GUESTS PRESENT: R. Espinoza, C. Jones, J. Stahl, M. Sariscsany, J. Binkley, J. Stallcup, M. Cahn, L. Campbell, P. Faiman, M. Gomez, R. Ryan

I. Announcements

A. L. Becker welcomed new members P. DiMarco and C. Mayberry to EPC.

II. Business

A. The minutes from 2/3/16 were **MSP approved** (one abstention).

B. The following items were informational and not voted on (effective Fall 2016)

**Selected Topics**

**David Nazarian College of Business and Economics**

1. BUS 296BHG – A Field Guide to Frauds and Scams (1)
2. BUS 296BHV – Entrepreneurship and New Ventures (1)
3. BUS 296BHW – Skills for Professional Success (1)
4. BUS 296BHX – Professional Life Skills – Life After the First Job (1)
5. BUS 296BHY – Business Presentation Skills (1)

**College of Humanities**

6. ENGL 495CON – Late Twentieth-Century Satires of Consumerism (3)
7. QS 401PI – Pop Icons: Queer Representations and Critical Perspectives (3)

**College of Social and Behavioral Sciences**

8. PSY 471CB – Advanced Inquiry in Cognitive Behavioral Therapy (3)
9. PSY 471CBS – Advanced Inquiry in Cognitive Behavioral Therapy Seminar (2)
10. PSY 471CBH – Advanced Inquiry in Cognitive Behavioral Therapy-Honors (3)
11. PSY 475CT – Advanced Inquiry in Technology and Child Development (3)
12. PSY 475CTS – Advanced Inquiry in Technology and Child Development Seminar (2)
13. PSY 475CTH – Advanced Inquiry in Technology and Child Development-Honors (3)
14. PSY 479DM – Advanced Inquiry in Diversity and Multiculturalism (3)
15. PSY 479DMS – Advanced Inquiry in Diversity and Multiculturalism Seminar (2)
16. PSY 479DMH – Advanced Inquiry in Diversity and Multiculturalism-Honors (3)
17. SOC 485A – Selected Topics in Criminology (3)
18. SOC 485B – Selected Topics in Criminal Justice (3)

## Previously Offered Experimental Topics

### Mike Curb College of Arts, Media, and Communication

19. COMS 396D – Communication and Death (3)
20. COMS 396H – Health Communication (3)
21. CTVA 196DF – Introduction to Digital Filmmaking (3). **MSP approved** for a fifth offering. Permanent course proposal to be reviewed later this semester.

### College of Science and Mathematics

22. MATH 396CL – Introduction to Mathematical Climate Science (3)

### College of Engineering and Computer Science

23. COMP 496ALG – Algorithm Design (3)

### College of Social and Behavioral Sciences

24. HIST 496MN – The United States and the War in Iraq, 2003-11 (3)
25. POLS 496SP – Sports and Politics (3)
26. SOC 496IM – Sociology of Immigration (3)

*It was noted that previously offered experimental topics requesting an exception to the 4 time/6 year offering need to provide a course description on the memo.*

## C. New Experimental Topics Courses

### College of Engineering and Computer Science

1. CIT 196ITF/L – Information Technology Fundamentals and Lab (2/1).  
**MSP approved** with correction to course title and description.
2. CIT 496SEC/L – Information and Systems Security and Lab (2/1).  
**MSP approved** with correction to the course description.
3. COMP 496ML – Introduction to Machine Learning (3). **MSP approved.**

### College of Health and Human Development

4. HHD 196HSJ – Public Health for Social Justice (1). **MSP approved.**

### College of Humanities

5. CAS 396D – Food, Power and Culture in Central America (3). **MSP approved.**
6. CHS 496EJ – Environmental Justice and Chicana/o Communities (3).  
**Tabled** for inclusion of the course outline and methods of assessment.
7. PHIL 396C – Contemporary Continental Philosophy (3). **MSP approved.**
8. PHIL 396D – Bioethics (3). **MSP approved** with inclusion of title and number in the course description.
9. SPAN 496MS – Spanish for Health Professions I (3). **MSP approved** with inclusion of title and number in the course description.

D. Early Implementation

**College of Engineering and Computer Science**

***Electrical and Computer Engineering***

***Course Modification***

1. ECE 240 – Electrical Engineering Fundamentals (3). **MSP approved.**

***Civil Engineering and Construction Management***

***Program Modification***

2. Construction Management, B.S. **MSP approved.**

**David Nazarian College of Business and Economics**

***Finance, Insurance, and Financial Services***

***Course Modifications***

3. FIN 352BH – Investments I (3). **MSP approved.**
4. FIN 355BH – Corporate Finance I (3). **MSP approved.**

***Program Modification***

5. Business Honors, B.S. **MSP approved.**

**College of Science and Mathematics**

***Biology***

*The following Biology proposals (II.D.6.-II.D.57.) were **MSP approved** (one abstention).*

***Course Modifications***

6. BIOL 492R – Tropical Botany Field Studies (1).
7. BIOL 492S – Tropical Ecology and Conservation Field Studies (1).
8. BIOL 492T – Tropical Vertebrates (1).
9. BIOL 504/L – Phycology and Lab (2/1).
10. BIOL 506/L – Tropical Botany and Lab (2/1). Approved with correction to the corequisite statement.
11. BIOL 507/L – Tropical Ecology and Conservation and Lab (2/1). Approved with correction to the corequisite statement.
12. BIOL 508/L – Biology of Tropical Vertebrates and Lab (2/1). Approved with correction to the corequisite statement.
13. BIOL 509 – Tropical Biodiversity (3). Approved with correction to the corequisite statement.
14. BIOL 510 – Seminar on Topics in Tropical Biology (3). Approved with correction to the corequisite statement.
15. BIOL 511/L – Molecular Markers in Evolutionary Studies and Lab (2/2)
16. BIOL 512/L – Herpetology and Lab (2/1)
17. BIOL 513/L – Entomology and Lab (2/1)
18. BIOL 514/L – Avian Ecology and Lab (2/1)
19. BIOL 524 – Tropical Biology (3)
20. BIOL 525 – Animal Behavior (3)
21. BIOL 527/L – Biology of Pelagic Organisms and Lab (2/1)

22. BIOL 528/L – Behavioral Ecology and Lab (2/1)
23. BIOL 529/L – Marine Ecology and Lab (2/1)
24. BIOL 530/L – Ichthyology and Lab (2/1)
25. BIOL 531/L – Ecology of Marine Fishes and Lab (2/1)
26. BIOL 533 – Conservation Biology (3)
27. BIOL 542/L – Developmental Biology and Lab (3/1)
28. BIOL 544 – Biology of Viruses (3)
29. BIOL 561 – The Molecular Genetics of Microorganisms (3)
30. BIOL 562 – The Molecular Genetics of Eukaryotic Organisms (3)
31. BIOL 564 – Human Biochemical Genetics (3)
32. BIOL 566 – Genetics of Bacteria and Their Viruses (3)
33. BIOL 567 – Medical Genetics (3)
34. BIOL 568 – Clinical Cytogenetics and Cancer Genetics (3)
35. BIOL 571 – Molecular Diagnostics (3)
36. BIOL 572/L – Recombinant DNA Techniques and Lab (2/2)
37. BIOL 575/L – Biological Imaging and Lab (2/2)
38. BIOL 577/L – Cell and Tissue Culture and Lab (2/2)
39. BIOL 580/L – Cellular Physiology and Lab (2/2)
40. BIOL 581 – Endocrinology (3)
41. BIOL 582/L – Principles of Neurophysiology and Lab (3/1)
42. BIOL 585 – Mechanisms of Bacterial Pathogenesis (3)
43. BIOL 589 – Cellular Immunology (3)
44. BIOL 592A – Avian Ecology Field Studies (1)
45. BIOL 592B – Behavioral Ecology Field Studies (1)
46. BIOL 592C – Conservation Biology Field Studies (1)
47. BIOL 592D – Animal Behavior Field Studies (1)
48. BIOL 592E – Herpetology Field Studies (1)
49. BIOL 592F – Entomology Field Studies (1)
50. BIOL 592I – Marine Ecology Field Studies (1)
51. BIOL 592J – Ichthyology Field Studies (1)
52. BIOL 592L – Pelagic Organisms Field Studies (1)
53. BIOL 592P – Phycology Field Studies (1)
54. BIOL 592Q – Ecology of Marine Fishes Field Studies (1)
55. BIOL 592U – Tropical Biodiversity Field Studies (1)

***Program Modifications***

56. Biology, B.A.
57. Biology, B.S. Options I-V

***Mathematics***

***New Course Proposals***

58. MATH 091A – Diagnostic for Developmental Mathematics I (1). **MSP approved.** Cross-list with ESM 091A.
59. MATH 091B – Diagnostic for Developmental Mathematics II (1). **MSP approved** with changes. Cross-list with ESM 091B. Corequisite in item 1 should state score of 34-48. Correct the unit count in the course description provided in the sample syllabus.

## **Undergraduate Studies**

### ***Early Start Math***

#### ***New Course Proposals***

60. ESM 091A – Diagnostic for Early Start Math I (1). **MSP approved.** Cross-list with MATH 091A.
61. ESM 091B – Diagnostic for Early Start Math II (1). **MSP approved** with changes. Cross-list with MATH 091B. Corequisite in item 1 should state score of 34-48. Correct unit count in the course description provided in the sample syllabus.

## **College of Social and Behavioral Sciences**

### ***Public Sector Management***

#### ***Program Modification***

62. Public Sector Management, B.A. **MSP approved.**

### ***Sociology***

#### ***Course Modifications***

63. SOC 426 – Social Legislation and Social Policy (4). **MSP approved.**
64. SOC 475AS/AF – Supervised Field Seminar and Field Placement I (2/1). **MSP approved.**
65. SOC 475BS/BF – Supervised Field Seminar and Field Placement II (2/1). **MSP approved.**

#### ***Program Modification***

66. Sociology, B.A. Option III – Social Welfare and Social Justice. **MSP approved** (one abstention).

E. L. Becker led a discussion about selected and experimental topics being used differently across departments. Some examples were discussed, such as departments offering a selected topic and then an experimental topic in the same area to expedite implementation; or offering the same topic many times in succession (like a regular course), which has not gone through the same curricular approval process.

L. Becker described selected topics as a series (e.g. 495AA-ZZ) created around a theme that is offered once, perhaps twice, but not on a regular basis. Selected topics need to be distinguished from experimental topics. A selected topic cannot be *any* topic.

L. Becker suggested that EPC clarify the rules and what it wants to see for experimental versus selected topics. He asked for volunteers to form a subcommittee to examine the issues and make recommendations. E. Adams, L. Becker, P. DiMarco, C. Mayberry, Y. Mimura and J. Stallcup offered to serve on the subcommittee.

- F. L. Becker shared a draft of the consultation guidelines he volunteered to prepare during the discussion at the December 2, 2015 meeting. The committee discussed the guidelines and made editorial suggestions. C. Jones requested that guidelines be generalized to Graduate Studies Committee so the document could cover consultation for both committees. E. Adams said the document will be shared with GSC but it is up to that committee whether to adopt the same guidelines. L. Becker will revise the draft and bring it back to the committee for a vote. It was suggested that the guidelines be incorporated into the SOPs, posted on the EPC website and circulated to associate deans and department chairs/program coordinators.
- G. The committee had a brief follow-up discussion about new GE proposals and how to proceed regarding the questions that arose at the last meeting. Specifically, the standard EPC uses when reviewing GE proposals and also the trend of an increasing number of GE courses being proposed at the same time the campus is decreasing enrollment targets.

L. Becker also said that proposed program review changes will be agendized later this semester. E. Adams added that the proposed change will require departments to consider GE courses as part of their program review.

It was decided that EPC was not ready to form a subcommittee to look at these issues at this time.

The meeting was adjourned at 4:05 p.m.