Academic Technology Committee

MINUTES OF MEETING: <u>12/02/16</u>   APPROVED BY COMMITTEE: <u>02/03/17</u>
Submitted Exec. Committee: _____   Approved by Exec. Committee: _____
Submitted Academic Senate: _____   Approved by Academic Senate: _____

ATC Members Present: Chris Sales (Chair), Stefanie Drew, Tara Fahmie, Norm Herr, Joel Krantz, Uma Krishnan, Stephen Kutay, Iswari Pandey, Henk Postma; *Excused*: Ardavan Asef-Vaziri, Ashley Geng, Braulio Diaz; *Absent:* Stacey Aguila; *Executive Secretary*: Hilary Baker; *Recording Secretary*: Celene Valenzuela; Permanent Guest: Deone Zell; *Guests:* Abe Rutchick*,* Ben Quillian, Ryan   Ranjit Philip

1.   **Announcements –** None.

2.   **Approval of Minutes –** The minutes from the November 4, 2016 were approved with one amendment.

3.   **Chair Report**.

    a. **ACAT** – Chris Sales stated that there was no ACAT meeting in December.

4.   **VP/CIO's Report**

    a. **Canvas – Workshops and "Canvas Corner" Times** (http://www.csun.edu/it/canvas)
    Deone Zell shared that there will be weekly Canvas workshops offered to faculty.   An instructional designer, technologist and other faculty will be available to assist faculty to convert courses into Canvas. The dates will be announced on the Canvas webpage.   Stefanie Drew inquired on the analytics options that will be available with the new learning management system. Deone Zell stated that advanced Canvas analytics will be available for all courses.

    b. **Uploads Grades from Spreadsheets to SOLAR**
    (http://www.csun.edu/sites/default/files/faccenter-solar-grade-upload.pdf)
    Deone Zell shared that there is a new tool available online and that is the ability to upload grades directly from a spreadsheet and into SOLAR. Ben Quillian shared that it will be a soft launch starting with the College of Health and Human Development and it is available to all faculty. Deone Zell stated that additional information can be found on the SOLAR Support webpage. Faculty will have access to adjust grades before submitting them.

c. **Technology Changes Impacting Faculty for Spring 2017**
(https://mycsun.box.com/v/technology-changes)
Deone Zell highlighted the upcoming technology projects that will impact faculty, including the transition of users from Moodle to Canvas. Advisor Trac will be replaced by a new EAB system in the Fall semester. The system will allow advisors and students to schedule advising appointments and for advisors to record information from those sessions.

Faculty and staff can store video content on myCSUNBox and YouTube. IT will be helping faculty who use the V-drive to migrate their video content from the V-drive to either myCSUNbox or YouTube. Joel Krantz asked about support for myCSUNBox video playing because the Department of Cinema and Television Arts is having difficulty converting video files and viewing them. Stephen Kutay stated that a better alternative to store media may be the Canvas Commons depository.

Tara Fahmie shared that faculty at the Department of Psychology are having issues sharing myCSUNbox folders with students. She said that she need to frequently re-invite students into a myCSUNBox folder for them to view files. Ryan

Deone Zell stated that e-Learning Institute applications will be released shortly offering incentives for faculty who wish to redesign and develop technology enhanced instructional projects and material. The CSUN e-Learning institute will be held for a week in each of June and August 2017.

5. **Discussion Topics**

a. **Teaching and Learning Spaces –** Abe Rutchick shared that he is an Associate Professor at the Department of Psychology and thanked Dean Stella Theodoulou, Deone Zell, Ernie Perez, the entire Academic Technology team plus his two Teaching Assistants. The proposal to start a real-time online course was submitted in 2013 with the title of Hybrid 2.0: The Real-time Online Section (ROS). The inspiration to start the course began after serving in the University Academic Space Planning Committee.

Abe Rutchick presented on his PSY 345 Social Psychology real-time online session course comprised of 150 face-to-face students and 48 real time online section students. All students meet at the same time. During class lectures, online students participate using the Zoom live video feature and a chat line. A moderator ensures that online students are logged in and that their questions are being asked during the standard class lecture. Abe Rutchick stated that he conducted an analysis with students at the beginning and at the end of the semester. The

results show that students felt a sense of community, connected with the instructor, and learned a lot.

Abe Rutchick stated that the next step is to collaborate with the David Nazarian College of Business and Economics in an online program. He will be teaching PSY 301 in Fall 2017, which is a fully online course, with 700 students, created by Tara Fahmie and Debra   The plan is to extract information from the course and incorporate various methods into his ROS course.

b. **Teaching and Learning Spaces** - Stefanie Drew shared additional information on how she uses the Explain Everything application for her myCSUNtablet class lectures.   Students have access to a live chat review session on Sunday nights using Moodle. An advantage of the session is that it saves a transcript and students can refer back to it at any time.

Stefanie Drew shared that she has taken PSY 301 along with other faculty. Tara Fahmie shared that the PSY 301 Pre-Professional Development in Psychology course is fully online and it has been taken by 700 students   . Norm Herr shared that in the Computer Support Collaborative Science course, faculty can assess what students are understanding and adjust as necessary.

Chris Sales stated that in teaching and learning spaces the advantage is that these technologies are effective regardless of the size of the space. The general topic is to find the tools and incorporating them into the classrooms and engage students. Stefanie Drew stated these courses facilitate the objective of the Graduation Initiative 2025 to increase the graduation rate.

8. **Department/College Issues**

- Stephen Kutay shared that Canvas Commons meets the depository needs of colleges. Once faculty start to add work into the depository, it becomes available to others. He is interested in learning more about how faculty and students will use the depository and how the Oviatt Library can help in the process.

- Joel Krantz shared that students who are applying for the Master of Fine Arts at the Mike Curb College of Arts, Media, and Communication currently use Submittable.com.   He inquired whether a university-wide site license of this or a similar product can be explored.   Ben Quillian shared that a systemwide replacement is in progress for the CSU Mentor program used at all CSU campuses. The new program will have a graduate application component. Chris Sales stated that there should be further discussion on this topic in future meetings.

- Tara Fahmie inquired whether a panel of students could be invited to attend a meeting to provide feedback on their interaction and preference for technology.

- Stefanie Drew inquired about tools that will translate into Canvas. Deone Zell stated that there are only a few tools that do not automatically migrate from Moodle to Canvas, these are Books, Glossary, Lessons, and Workshops. The Faculty Technology Center has suggested work-around solutions in Canvas.

- Norm Herr inquired whether there will be training for Special Pay. The system and the process are not intuitive.   Ben Quillian stated that Daisy Lemus and her team are functional owners of the system. Stephen Kutay shared that training sessions have taken place at the Oviatt Library. Chris Sales stated that the team can be invited to come and speak in the February meeting.

9. **Policy** – None.

10. **New Business** – None.

Meeting adjourned at 3:03 p.m.