

## Educational Policies Committee Meeting Minutes

Wednesday, March 15, 2017

Status of Minutes: Approved 4/5/17

### *Attendees*

**Members Present:** L. Becker, M. Carter, P. DiMarco, B. Lasky, C. Mayberry, Y. Mimura, D. Schwartz, C. Spector, J. Vey, D. Wakefield

**Members Absent:** S. Mirzakanian

**Staff:** E. Adams, T. Abourezk, J. Hunter

**Guests:** P. Faiman, M. Filbeck, J. Stahl, J. Binkley, J. Stallcup, R. Ryan, L. Krane, D. Weingarten

### **I. Announcements**

- A. L. Becker shared that all campuses are required to submit a feedback response form to the Chancellor's Office about General Education.
- B. L. Becker announced that the Recommended Breaks in Classes policy recommendation was passed by the Faculty Senate.
- C. E. Adams informed the committee that the campus is required to submit a report to the Chancellor's Office this summer regarding degree options that are out of compliance with Executive Order 1071. Under EO 1071, an option must constitute less than one half of the units required in the major program. T. Abourezk is reviewing all baccalaureate degrees for programs that are out of compliance. Undergraduate Studies will try to provide a list to EPC by the last meeting. Degrees will need to be in compliance within seven years or by the next program review.
- D. L. Becker announced the revised titles for MATH 102 and MATH 105: Pre-Calculus I and Pre-Calculus II, respectively.
- E. L. Becker announced that the grading basis MSE 494A-C will remain as Credit/No Credit only.

### **II. Business**

- A. The minutes from 3/1/17 were **MSP approved** (one abstention).
- B. College of Engineering and Computer Science

#### ***Computer Science***

##### ***Course Modifications***

- 1. CIT 101/L – Information Technology Fundamentals and Lab (2/1). **MSP approved** with correction to the course description and wording of corequisites.

2. COMP 310 – Automata, Languages and Computation (3). **MSP approved.**  
**Early Implementation**
3. CIT 480/L – CIT System Design and Implementation I and Lab (2/1). **MSP approved for Fall 2017 without RP grading option.**
4. COMP 490/L – Senior Design Project (3/1). **Withdrawn.**

C. Mike Curb College of Arts, Media and Communication

**Art**

**Course Modifications**

1. ART 350 – Photography II (3). **MSP approved.**
2. ART 455A – Advertising Photography I (3). **MSP approved.**
3. ART 455B – Advertising Photography II (3). **MSP approved.**
4. ART 455C – Advanced Advertising Photography (3). **MSP approved** with revision of the short title to be consistent with ART 455A and ART 455B.

**Cinema and Television Arts**

**Program Modifications**

5. Cinema and Television Arts, B.A. Option in Electronic Media Management. **MSP approved for Fall 2018.**
6. Electronic Media Management Minor. **MSP approved for Fall 2018.**

**Theatre**

**New Course**

7. TH 448 – Advanced Acting for the Camera (3). **MSP approved** with revision to the course description.

D. L. Becker and E. Adams met with D. Lemus regarding the proposed revisions to the Scheduling of Instruction Policy. There is concern that adding “faculty consent” and changing the policy from five consecutive hours to six consecutive hours will constrain the need of scheduling to better serve students. Additionally, there are legal considerations regarding how long faculty can work without a break (i.e., is six consecutive hours too long without a break) from a labor law or CFA perspective. D. Lemus will conduct further research regarding this concern. This raised the question of what is meant by six consecutive hours. Faculty who teach six hours would typically teach two 2 hour 45 minute classes in a row. Also, adding the language to the policy signals a new norm in scheduling and could empower a faculty member to demand a certain schedule even if the chair thinks instructional effectiveness could not be maintained. L. Becker said that the policy should be written to clearly express that the schedule is built for students.

E. The discussion on F/WU policies in the catalog was postponed due to lack of time.

The meeting was adjourned at 4:04 p.m.