

**Educational Policies Committee  
Meeting Minutes**

Wednesday, May 3, 2017

Status of Minutes: Approved 9/6/17

*Attendees*

**Members Present:** L. Becker, M. Carter, P. Dimarco, B. Lasky, C. Mayberry, Y. Mimura, S. Mirzakanian, D. Schwartz, C. Spector, J. Vey, D. Wakefield

**Staff:** E. Adams, J. Hunter

**Guests:** J. Heinen, J. Stallcup, P. Faiman, L. Campbell, R. Ryan, M. Filbeck, C. Hayashi, M. Cahn, K. Luna, G. Rocklin

**I. Announcements**

- A. E. Adams announced that a draft of the Executive Order to phase out developmental courses will likely be available to campuses for comment in May. The draft will be circulated to current EPC members and associate deans for feedback. She said that faculty at the Mathematics Department retreat discussed how to begin developing stretch courses for MATH 102, 103, 131, 140 and 210. C. Spector added that the CSU English Council was consulted on this matter. The Chancellor's Office intends to issue the EO by the end of the CSU academic year in June.

**II. Business**

- A. The minutes from 4/19/17 were **MSP approved**.
- B. L. Becker requested a leave of absence from EPC during Fall 2017 because he will be on sabbatical. It was **MSP to approve** the leave request.
- C. C. Mayberry was elected EPC chair for the 2017-2018 academic year.
- D. College of Education  
**Early Implementation**  
**Elementary Education**  
**(Returning from 4/5/17)**  
**Course Modifications**  
1. EED 480 – Science/Social Science Curriculum Methods (3). **MSP approved**.
- E. The committee continued its discussion on use of the Withdrawal Unauthorized (WU) grading symbol. The committee reviewed the passage from EO 1037 defining WU. It was **MSP** to update the current catalog copy with language from EO 1037.

## Withdrawal Unauthorized (WU)

For purposes of GPA computation, the “WU” grade is equivalent to an “F.” The symbol “WU” indicates that an enrolled student did not officially withdraw from the course and also failed to complete course requirements. ~~If a student has stopped attending class without formally withdrawing, an “F” or “WU” should be given.~~ It is used when, in the opinion of the instructor, completed assignments or course activities or both were insufficient to make normal evaluation of academic performance possible. For purposes of grade point average and progress point computation this symbol is equivalent to an “F.”

The instructor must report the last known date of attendance by the student. The symbol “WU” will be identified as a failing grade in the transcript legend and will be counted as units attempted but not passed in computing the grade point average. For a In courses which are graded Credit/No Credit class or in cases where the student has elected Credit/No Credit evaluation, use of the symbol “WU” is, the inappropriate grade is and “NC” shall be used instead.

- F. The committee discussed how to proceed with the Scheduling of Instruction Policy. E. Adams said Institutional Research can provide data to analyze back-to-back teaching schedules. Since the data will take time for IR to parse, she suggested waiting until the fall to form the new subcommittee.
- G. J. Hunter and G. Rocklin provided a demonstration of the online curriculum review form and workflow. Training will be scheduled at the end of summer/beginning of fall for EPC and GSC members.

The meeting was adjourned at 3:15 p.m.