

**Educational Policies Committee  
Meeting Minutes**

Wednesday, September 6, 2017  
Status of Minutes: Approved 9/20/17

*Attendees*

**Members Present:** L. Campbell, R. Jia, B. Lasky, K. Luna, C. Mayberry (Chair), Y. Mimura, C. Spector, E. Sussman, D. Weingarten

**Members Absent:** L. Becker (on leave); Z. Khuraibet

**Staff:** T. Abourezk, E. Adams, J. Hunter

**Guests:** J. Heinen, G. Masequesmay, S. Malhotra, M. Stein, P. Faiman, C. Hayashi, R. Ryan, K. Sorrells, J. Stallcup, P. Lazarony, R. Espinoza, M. Cahn, S. Macauley, M. Filbeck, B. Mendoza, A. Cañas

**I. Announcements**

- A. C. Mayberry (Chair) welcomed everyone to the meeting and announced the year's meeting schedule.
- B. New and returning members, associate deans, and guests introduced themselves.
- C. C. Mayberry announced that the Senate Executive Committee's first reading of the Withdrawal Unauthorized policy recommendation is scheduled for tomorrow.
- D. Curriculum Review Schedule
  - 1. 9/20/17: Selected Topics, Experimental Topics, and Early Implementation Proposals
  - 2. 10/4/17: AMC, SBS
  - 3. 10/18/17: ECS, HHD
  - 4. 11/1/17: CSM, HUM
  - 5. 11/15/17: DNCBE
  - 6. 12/6/17
- E. J. Hunter reminded the committee that the next OnBase training is scheduled for September 13, 2017 from 11am-12pm.

**II. Business**

- A. The committee reviewed the Standing Committee Expectations from the 2016-2017 academic year. It was **MSP** to accept the Standing Committee Expectations for the 2017-2018 academic year.

The Educational Policies Committee resolves that the following constitutes the minimum expectations of each of its members in the 2017-2018 academic year:

- (1) Attend the entirety of every meeting and participate actively in meetings.
- (2) Thoroughly and thoughtfully read all distributed materials prior to the meeting.
- (3) Volunteer for subcommittees or other tasks as the need arises so that the workload may be spread fairly amongst members of the committee.
- (4) Ensure that the climate of the committee is conducive to all viewpoints receiving a full and fair hearing.

B. The minutes from 5/3/17 were **MSP approved** (two abstentions).

C. E. Adams gave an overview of [EO 1110](#), issued on 8/2/17. The executive order eliminates remedial/developmental education starting in Fall 2018. By Summer 2019, Early Start must also follow the same structure. It also eliminates the ELM and EPT exams, which many students currently take to place into college level writing and mathematics. The campus will need to identify new measures, such as SAT/ACT score, high school coursework and GPA, or other exemption. Stretch writing courses already exist and math has developed half of a stretch quantitative reasoning course for MATH 140, 131 or 210. The department is working on developing other stretch math courses.

D. E. Adams gave an overview of [EO 1100](#), revised on 8/23/17. The revised executive order is meant to make GE portable from campus to campus. The revision allows for departments outside of math to offer quantitative reasoning courses; mandates sections for upper division GE courses (one course each from B, C and D); requires that units may only be taken from sections A-E; allows GE courses to double count in the major; and removes courses from GE that have not been offered within a 5-year period. CSUN's current program is out of alignment with the executive order in several areas and needs revision for Fall 2018 implementation.

C. Mayberry suggested creating a task force for each executive order with subcommittees for each issue. She shared how the campus created a task force for GE reform in 2003 and proposed criteria for the process adapted from the former task force. There was concern about representation from colleges that are more impacted by the executive order. C. Mayberry will prepare a draft for the next meeting.

E. B. Lasky reported on the Economics department exit meeting. The faculty are very enthusiastic about teaching and students said the department has great lecturers. The department tries to hire professionally qualified faculty. Challenges included the need for more full-time faculty, dealing with scarce resources, the need for tutoring and a decline in tenure/full-professor publications. Additionally,

students said there were not enough electives offered. Recommendations included an exit survey, keeping in touch with alumni, newsletters and an economics student group.

- F. C. Mayberry asked committee members to read EPC's [Standard Operating Procedures](#). She shared that colleges were asked to table GE course proposals until compliance with EO 1100 Revised is sorted out. Additionally, she encouraged committee members to attend all meetings and review all proposals as best as possible for a given week, paying close attention to the parts that are changing for course/program modifications.
- G. C. Mayberry reminded the committee that two policy items are remaining from last year: Selected Topics and Scheduling of Instruction. Due to the urgency of EO 1100 and EO 1110, the committee may not have time to review the outstanding policy items until the spring.

The meeting was adjourned at 3:56 p.m.