Academic Technology Committee

MINUTES OF MEETING: <u>10/6/17</u>   APPROVED BY COMMITTEE: <u>11/3/17</u>
Submitted Exec. Committee: _____   Approved by Exec. Committee: _____
Submitted Academic Senate: _____   Approved by Academic Senate: _____

ATC Members Present: Chris Sales (Chair), Ardavan Asef-Vaziri, Rolando Cabral, Stefanie Drew, Tara Fahmie, Ashley Geng, Joel Krantz, Stephen Kutay, Akila Murali; *Excused*: Henk Postma; *Absent:* Kaitlin Bahr, Teresa Williams-Leon, Norm Herr; *Permanent Guest*: Deone Zell; *Executive Secretary:* Hilary Baker; *Recording Secretary*: Celene Valenzuela; *Guests:* Ryan   , Ernie Perez, Ranjit Philip, Ben Quillian, Diane Stephens, Leslie Gillman

1. **Introductions** – Members and guests introduced themselves.

2. **Announcements** – None

3. **Approval of Minutes –** The minutes from the September 9, 2017 meeting were approved with two amendments.

4. **Previous Action Items**

    a. **myNorthridge Portal Login** – Baker reminded that a request was made to add OneSearch next to the myNorthridge Portal login.   Due to limited space, the OneSearch button cannot be added at this time.

5. **Chair Report**

    a. **ACAT Update –** Hilary Baker stated that at the ACAT meeting, it was shared that some classroom black boxes were keyless during beginning of the semester. This was in response to the high number of "lost keys" calls. It was noted that several other CSU campuses have also taken this approach to leave black boxes open. Also, it was noted that classroom black boxes in University Commons building use different keys from the rest of campus.

    b. **Review of ATC Bylaws** (http://www.csun.edu/sites/default/files/atc-bylaws.pdf) - Chris Sales talked through the Bylaws approved by the Faculty Senate in Fall 2016, focusing on the sections pertaining to Standing Committees and Advisory Committees of the Faculty.

6. **VP/CIO's Report**

    a. **Canvas Update** (https://www.csun.edu/it/faculty-canvas-support) - Hilary Baker provided a quick reminder that the fall 2017 semester is the final semester for Moodle use at CSUN. Starting in Spring 2018, CSUN will use Canvas, other than a few cohorts of Tseng College classes. Stefanie Drew stated that information about the transition from Moodle to Canvas was included in the Faculty Development newsletter.

    Akila Murali shared that all of her courses are on Canvas and she works at the Tseng College with their instructional designers to help migrate courses. She noted that some faculty are finding it challenging to use Canvas and are still learning how to use it. She inquired about training available to faculty. Deone Zell stated that the Faculty Technology Center offers workshops, trainings and 24x7 Canvas online support through June 2018.

    Akila Murali also noted that she uses the Canvas mobile application and it has been very useful because it has notifications and allows easy access to course content. Rolando Cabral shared that his Political Science course is being taught fully on Canvas, noting that it is difficult for students to remember which courses are using which platform.

    Tara Fahmie stated that many of her colleagues who are using Canvas at the College of Social and Behavioral Sciences have found it very useful and easy to use. One obstacle has been entering grades from Scantron into Canvas, noting that the Canvas online support team did not have any suggestion about how to do this other than manually. Tara Fahmie added that she has also worked with the Faculty Technology Center to integrate TurningTech clickers into the classroom. She shared that Avo Topijan at the Technology Faulty Center has made it possible to sync data from clickers to the Canvas gradebook. The clickers have become so advanced that faculty can use them instead of using Scantron. Deone Zell stated that she has used clickers to conduct exams without Scantron when she taught large lecture hall courses. Ernie Perez shared that a new quiz tool will become available with the next Canvas update.

    b. **Artificial Intelligence Exploration (AIx)** (http://www.csun.edu/it/aix) – Deone Zell invited faculty to participate in the upcoming Artificial Intelligence Exploration (AIx) by attending brown-bag conversations which will be facilitated by Dr. Mariano Loza-Coll from the College of Science and Math. The first brown-bag conversation will focus on AIx in the area impacting Arts, Media and Communications, Humanities, and Social & Behavioral Sciences; it is scheduled for Wednesday, October 18th from 12:00 – 1:30 p.m. in Oviatt 30**.**

    c. **Executive Order 1100** – https://www.csun.edu/eo1100
        Chris Sales stated that Adam Swenson, Faculty President, sent an email to the committee detailing CSUN Faculty Senate's action concerning EO 1100 and EO1110. Faculty Senate voted not to participate in Executive Order 1100 and Executive Order 1110, adding that a procedural motion was introduced to freeze the implementation of the decision until the next Faculty Senate meeting. If the motion passes the decision will be final and it cannot be reconsidered during the present academic year.

Chris Sales shared his position on EO1100 and then asked committee members to provide their individual feedback. Joel Krantz stated that the Mike Curb College of Arts, Media, and Communications is in the process of revising their curriculum. Tara Fahmie shared that the College of Social and Behavioral Science has been implementing changes as noted by the Executive Order for some time.

Hilary Baker added that President Harrison and others at CSUN have reached out to the Chancellor's Office to request additional time to allow for CSUN to work through the impact of EO1100 at CSUN.

7. **Discussion Topics**

   a. **The Flipped Classroom** (https://mycsun.box.com/v/FlippedClassroom) – Ardavan Asef-Vaziri talked about his SOM 306 Operations Management course. With an average of 160 students each semester, all the course content is available for students online. Students are encouraged to work in teams, participate in web-based games, collaborate, take quizzes and listen to online lectures outside of the classroom. The in-class time is used to address student questions, discussions, in-class quizzes, case studies, and problem solving. The main idea is to encourage students to not postpone learning the materials. He shared that there are many benefits of flipped classrooms, noting that it needs to have useful notes and study guides. A significant use of YouTube videos are integrated into online content. The course is constantly updated and the assignments are color coordinated to define the assignments that are due. Ardavan Asef-Vaziri added that he has asked students to rate the online component of his course in comparison to the average and the best online courses that have been taken on campus. His course has scored 66.8 compared to the score of 50 assigned to the best online course the student have taken. The score was 78.4 compared to the score of 50 assigned to an average online course. He uses Camtasia Studio software to capture lectures.

   b. **Teaching and Learning Spaces –** Chris Sales shared that Steve Fitzgerald will be joining the November 3, 2017 committee meeting to provide an overview of the reconfigured teaching spaces at the College of Engineering and Computer Science.

   Diane Stephens shared that the Classroom Technology Committee, Faculty Technology Center and others are preparing for a visit from the Chancellor's Office to discuss active learning spaces. Chris Sales asked Diane Stephens to provide the committee with a definition of active leaning spaces.

8. **Department/College Roundtable**

   a. **myCSUNbox**- Stefanie Drew shared that a colleague expressed concern about using Box files, especially as it relates to FERPA & HIPPAA related data. Hilary Baker shared that Confidential Box will become available later this semester for CSUN users to store Level 1 confidential data. Diane Stephens added that there are many options for data storage and workflow such as OnBase.

b. **OneSearch -** Stephen Kutay asked the committee to share their experiences using the new OneSearch system, noting that one advantage of using the new system is that it permits borrowing from all 23 CSU campuses. Tara Fahmie stated that she would like to learn more about how to use the system. Chris Sales invited Stephen Kutay to present at the November ATC meeting.

9. **Policy** – None.

10. **New Business** – None.

Meeting adjourned at 2:56 p.m.