

California State University, Northridge Faculty Senate Library Committee

Annual Summary Report Academic Year 2015-2016

Report submitted by Mario Ontiveros, Chair
July 18, 2016

Committee Members: Academic year 2015-2016

Mario Ontiveros (Chair), Art, elected by Mike Curb College of Arts, Media, and Communication
Kristine Beck, Finance, Financial Planning, and Insurance, elected by David Nazarian College of Business and Economics
Annette Besnilian, Family Consumer Sciences, elected by the College of Health and Human Development
Lauren Byler, English, elected by the College of Humanities
Karen Carpenter, Cinema and Television Arts, elected by Faculty Senate
Kathy Dabbour, Oviatt Library Associate Dean, Non-Voting
Rachel Friedman-Narr, Special Education, elected by Michael D. Eisner College of Education
Ellis Godard, Sociology, elected by the College of Social and Behavioral Sciences
Tim Karels, Biology, elected by Science and Mathematics
Terri Lisagor, SEC Representative
Roxanne Moschetti, Child and Adolescent Development, elected by Faculty Senate
Kourosh Sedghisigarchi, Electrical and Computer Engineering, elected by College of Engineering and Computer Science
Mary Wahl, University Library, elected by the Oviatt Library
Chelsea Turner (graduate student), Associated Students appointment
Vacant (undergraduate student), Associated Students appointment
Mark Stover, University Library Dean, Executive Secretary, Non-Voting
Jim Lunsford, University Library, Recording Secretary

Note: The Committee requested student representation from Associated Students, per the bylaws. Chelsea Turner (graduate student) attended meetings throughout the AY 2015 – 2016 meetings; however, no AS undergraduate representative was assigned to serve on FSLC for AY 2015 – 2016.

Meeting Dates

September 2, 2015

October 7, 2015

November 4, 2015

February 3, 2016

March 2, 2016

April 6, 2016

(All meetings began at 2:00 p.m. in the Oviatt Library Administration Conference Room, OV 373.)

Summary of Activities

Throughout 2015-16, Dean Stover provided the FSLC with updates about the Library's gifts, anniversaries, current initiatives, grant awards, special exhibitions, and renovation plans. As in the past years, Dean Stover gave an overview of the Library's budget and projected funding. In addition and in consultation with the Chair, he arranged a series of guest presentations by Library staff on a range of topics, based on Committee members' preferences. Presentation highlights include, an overview of the Library's acquisitions budget and a discussion about Library Development. For a complete list of presentations, see below.

Two other noteworthy developments: 1. For AY 2015-16, the FSLC had consistent student representation, the first time in three years. The Chair would like to acknowledge Chelsea Turner (graduate student) for her commitment to the Committee, and to thank her for ensuring that our students had a representative this year; 2. The FSLC added a heading to its website to clarify the difference between the bylaws and the mission statement.

• September 2, 2015 meeting

- Dean Stover briefly outlined some ongoing projects and upcoming events, such as the Creative Media Studio One Year Anniversary Celebration. In addition it was announced that the Library received the Latino Americans: 500 Years of History Grant from the National Endowment for the Humanities (NEH) and the American Library Association (ALA).
- The committee discussed whether or not the current committee bylaws, as outlined in Section 6.7 of the Faculty Senate Bylaws, accurately reflect the ongoing work of the committee. The process and steps involved to change the bylaws were reviewed, and the committee decided to table discussion on the topic until the committee's SEC representative was present to answer additional question about the process involved in amending the bylaws.
- There was a discussion about the Unified Library Management System (ULMS) and that CSUN has been chosen to participate in the initial migration to the new system as one of three vanguard campuses.
- The committee welcomed Chelsea Turner (graduate student) as the AS representative. The committee discussed and voted on topics of interest for presentations to be scheduled for upcoming meetings.

• October 7, 2015 meeting:

- The Dean's Report provided an overview of upcoming Library events.
- There was a general discussion regarding the difference between policy, mission, and bylaw, as defined by the Faculty Senate. The committee decided that before discussing whether or not to pursue changing the committee bylaws, our Senate Executive Committee representative should clarify the process and then report back to the committee.
- Andrew Weiss, Digital Services Librarian and a member of the Oviatt's Copyright Team, shared a PowerPoint presentation on copyright issues, which covered copyright concepts, definitions, exceptions and parameters of protection.

- The most popular topics of interest for presentations were reviewed from the previous meeting's selection process, and Dean Stover began scheduling the committee's presentations for AY 2015 – 2016.
- **November 4, 2015 meeting:**
 - The Dean's Report included an update on the Special Collections and Archives renovation. In addition, the group discussed the physical archiving process and how it is funded.
 - There was a discussion about the current wording of the FSLC bylaws, and Committee members voted to add headings to FSLC website to clarify the difference between the bylaws and the mission statement. The committee also decided to revisit the possibility of amending the bylaws at a future date.
 - There was some general discussion regarding the Affordable Learning Solutions (ALS) Initiative. The committee voted to support a joint resolution put forward by the Academic Technologies Committee.
 - A request was passed on to the committee and the Library Dean for additional graduate student study space and extended hours for the existing graduate study areas.
 - Joseph Parham gave a presentation on Laptop and iPad borrowing in the Library.
- **February 3, 2016 meeting:**
 - The Dean's Report included a discussion of the month-long event Black History Matters. This is the culmination of a partnership between the College of Social and Behavioral Sciences, The Mike Curb College, The Provost's Office, the Department of Africana Studies, the Oviatt Library and Student Affairs.
 - It was reported that the Library's new Safety Team will be updating and communicating safety plans and procedures.
 - There was an update of the Special Collections and Archives renovation, which will be entering its second phase.
 - It was announced that the library's Tseng Family Gallery is now called the Library Exhibit Gallery.
 - Dean Stover reported that Academic Affairs is funding a renovation of the Library's Automated Storage and Retrieval System.
 - There was a discussion of the Library's CQF projects.
 - It was announced that the Library recently completed a ClimateQual survey.
 - There was an update on the request for additional graduate student study space and extended hours for the existing graduate study areas.
 - The Committee voted to grant Ellis Godard a leave of absence for the remainder of the Spring 2016 semester.
 - Laura Clary gave a presentation on the Library's budget.
 - Christina Mayberry gave a presentation on the Library's acquisitions budget.
- **March 2, 2016 meeting:**
 - In Dean Stover's absence, Associate Dean Kathy Dabbour delivered the Dean's Report.
 - There was a discussion of two main events: the Latino Americans: 500 Years of History series; and the Pi Day Networking and Mixer, an event hosted by Women in Science and Engineering.

- It was announced that the series of events celebrating Black History Month was well received.
- The Director of Library Development, Luann Rocha, gave a presentation on Library Development.
- **April 6, 2015 meeting:**
 - Dean Stover shared information about the Library's upcoming events in support of National Poetry Month: Vocal ARTillery; Poetry Workshop; CSUN Slam Poetry Club and Open Mic; and Faculty Poetry Event.
 - An announcement was made about the Friends of the Library's Robert Landau: Luncheon and Book Signing.
 - The Dean's report also mentioned the Money Smart Week Workshops and the Sex in the Library: Policy, Power & Privilege events.
 - Mario Ontiveros was reelected Chair of the Faculty Senate Library Committee for AY 2016-17.

Guest Speakers/Presentations

- At the October meeting, Andrew Weiss, Digital Services Librarian and member of the Oviatt's Copyright Team, shared a PowerPoint presentation on a copyright issues, which covered copyright concepts, definitions, exceptions and parameters of protection. Discussion included the topics of Public domain, including licensing agreements and educational exceptions. The concept of fair use was discussed along with the factors that should be considered in regard to fair use and copyright law. In addition, "best practices" were discussed and some related resource links were shared.
- At the November meeting, Joseph Parham, Student Computing Supervisor Library Systems Group, outlined the history, statistics and popularity of the Learning Commons Technology laptop and iPad loan program. Since all of the approximately 150 machines were on loan by the first day of the semester, there was a discussion of possible solutions to meet demand. In addition, there would need to be an increase in available storage space to accommodate additional machines. Funding, staffing and warranty cycles were also noted as challenges to growing the program.
- At the February meeting, the FSLC had two presentations. First, Laura Clary, Manager of Academic Resources, gave an overview of the Library budget. Along with distributing a one-page outline of the budget, she shared some history about how the base budget was originally determined. It was noted that the base budget has not increased over the past ten years, and that Library does not receive increased funding when the student population goes up. Since the Oviatt employs approximately 150 students, the recent minimum wage increases will impact the Library budget. In addition, the Collection Development Coordinator, Christina Mayberry, and Acquisitions Librarian Del Williams discussed the Library acquisitions budget. It was noted that the acquisitions budget has remained flat since 2001-2002.
- At the March meeting, the Library's Director of Development (DOD) Luann Rocha gave a presentation on Library Development. It was noted that only 50% of her time is focused on

fundraising and grant support for the Library. With the Library's mission in mind, the DOD works to strengthen and increase donor relationships through, identification, cultivation and stewardship. The DOD discussed the passionate nature of donor relationships and the importance of ongoing communication.