Academic Technology Committee

MINUTES OF MEETING: <u>11/3/17</u>   APPROVED BY COMMITTEE: <u>12/1/17</u>
Submitted Exec. Committee: _____   Approved by Exec. Committee: _____
Submitted Academic Senate: _____   Approved by Academic Senate: _____

ATC Members Present: Chris Sales (Chair), Ardavan Asef-Vaziri, Kaitlin Bahr, Rolando Cabral, Stefanie Drew, Ashley Geng, Joel Krantz, Stephen Kutay, Akila Murali, Henk Postma; *Excused*: Tara Fahmie, Norm Herr; *Absent:* Teresa Williams-Leon; *Permanent Guest*: Deone Zell; *Executive Secretary:* Hilary Baker; *Recording Secretary*: Celene Valenzuela; *Guests:* Ryan   Leslie Gillman, Ranjit Philip, Diane Stephens and Jeff Wiegley

1. **Announcements**

   a. Joel Krantz shared that Pixar Animations Studio will be on campus to discuss the making of Coco on November 15, 2017 at the University Student Union from 3:00 – 4:00 p.m. Faculty, students and staff are invited to attend. There will be limited seating.

2. **Approval of Minutes –** The minutes from the October 6, 2017 meeting were approved with one amendment.

3. **Previous Action Items** – None.

4. **Chair Report**

   a. **ACAT Update –** Chris Sales stated that at the ACAT meeting, it was shared that University Advancement reported that the CSUN webpage search feature will be moving to use a cloud-based search tool. Users interested in prioritizing the visibility of their web pages, should contact Kimon Rethis (or ATC members can contact Deone Zell who will coordinate with Kimon). Chris Sales added that Kate Sharron thanked those who participated on the accessibility survey.

5. **VP/CIO's Report**
   a. **Canvas Update** (https://www.csun.edu/it/faculty-canvas-support) - Hilary Baker reminded the committee that Moodle will no longer be available as of December 31, 2017 at which time CSUN will solely use the Canvas learning management system.   Deone Zell shared that she will send a final reminder email next week to all faculty. Kaitlin Bahr shared that faculty in her department were surprised to learn that Moodle content will be complete unavailable after the end of the semester. Hilary Baker shared that all Moodle content for 2017 and 2016 will be automatically migrated to Canvas; however, Moodle content from 2015 and prior years will only be migrated if faculty inform the Faculty Technology Center. Deone Zell noted that the email to all faculty next week.

Chris Sales stated that he has gone to Canvas site and has found migration from Moodle to Canvas very easy and straightforward. Ardavan Asef-Vaziri disagreed and stated that it depends on the components a faculty may have developed on Moodle. Ardavan Asef-Vaziri added transition of the assessment part of his flipped classroom from Moodle to Canvas is a not a trivial task. Nevertheless, he and Kate Berggren will complete the task before Moodle goes away, since the alternative will cost our student population about $32K per year. Deone Zell stated that she will contact faculty in Kaitlin Bahr's college and Ardavan Asef-Vaziri's college and add lessons learned to the CSUN Canvas website.

b. **Artificial Intelligence Faculty Exploration (Aix) –** Postponed until next meeting.

6. **Discussion Topics**

a. **CourseEval Update** – Janet Oh stated that the campus will be going paperless on course evaluations using a new CSUN tool, Course Eval. Faculty will receive an email in the upcoming weeks on best practices associated with Course Eval. It has been found that a higher number of responses are received when faculty allow students in-class time to complete the course evaluations. Janet Oh added that following the process outlined in Section 600, the reports will be sent directly to Department Chairs. Copies of the reports will be saved in CSUN's document management system, OnBase.

   Faculty questions will remain the same, with the same standards, only the process of completing the course evaluations will change. To complete the evaluation, students will receive an email asking them to complete the course evaluation by login into the portal using their credentials. Once they are logged in, they will be able to view all of the course evaluations surveys that are available. Faculty will be able to access the dashboards the same way.

b. **Teaching and Learning Spaces, CECS Spaces** – ([https://mycsun.box.com/v/Active-Learning-Spaces-CS)](https://mycsun.box.com/v/Active-Learning-Spaces-CS) - Leslie Gillman shared that the new Jacaranda Hall construction project will be completed in fall 2018. Diane Stephens stated that based on a [Teaching, Learning, Office and Research Space Needs Assessment](#) study conducted in 2015 that focused on office and research space,, the second floor of Jacaranda Hall was identified as an opportunity space. The College of Engineering and Computer Science had discussions with the Department of Academic Resource and Planning on how to best utilize the space. The existing space diagram of the second floor of Jacaranda Hall is approximately 9,000 gross square feet with 6,256 available square feet.

   Jeff Wiegley provided an overview of the existing spaces on the second floor of Jacaranda Hall. The current space includes lab spaces, temporary offices, research labs and a server room. The new revised vision for the space will meet demands and program needs including two senior design labs, open spaces for student collaboration and studying, a conference room, four research labs, two classrooms and a corridor for easy access to various spaces. Jeff Wiegley added that many of the computers in the labs are no longer utilized by students because they bring their own computer models from home. Open spaces are very limited for collaboration.

Diane Stephens stated that the original vision for the space estimated in construction cost was $3.5 Million. The revised vision is projected to cost $2 Million. The funds will come from realigned resources that have been set-aside since 2015 from Academic Affairs.

Jeff Wiegley shared that he has used the Technology Enhanced Active Learning (TEAL) classroom for the ECS senior design courses. Students were very happy with collaboration and the enhanced learning that the space offers. What the College would like to do with the second floor of Jacaranda Hall is to utilize the space in a similar way. The College has developed a Computer Information Technology program that has grown 400%, with a large demand for senior design classes. The College usually runs about four to five senior design courses each year.

Jeff Wiegley noted that he is currently testing an Epson projector that allow for a better use in the classroom, including the ability to sync wirelessly to laptops. Leslie Gillman shared that while construction is taking place, faculty will teach in other spaces that are available in various colleges.

Chris Sales stated that this update provides valuable information for further discussion on best practices for teaching and learning spaces.

c. **OnceSearch** – (https://libguides.csun.edu/onesearch) Steven Kutay provided a online demonstration of the OneSearch catalog. The catalog offers scholarly articles, e-books, digital media and videos. Students, faculty and staff can create resource lists and export citations using reference management software like EndNote and Zotero. OneSearch shares catalogs with CSU libraries. Steven Kutay added that in comparison to Google Scholar, OneSearch provides filter tools to allow for the most relevant results.

7. **Department/College Roundtable** – None.

8. **Policy** – None.

9. **New Business** – None.

Meeting adjourned at 3:04 p.m.