

FACULTY SENATE MEETING – Approved 5/11/17
Minutes of Meeting of April 13, 2017
Jack and Florence Ferman Presentation Room

Faculty President Swenson called the meeting to order at 2:03 p.m.

The Secretary called the roll. Senators not present were: Andrew Ainsworth (excused), Sevag Alexanian, Jeff Campbell, Hsin-Hui Chiu (excused), Julia Heinen (excused), Virginia Kennedy (excused), Florence Kyomugisha, Regan Maas, Kristy Michaud (excused), Nora Moran (excused), Mario Ontiveros (excused), Jeanne Robertson, Freya Rojo, Paula Thomson (excused), Laura Wimberley

The Faculty [Senate Minutes March 9, 2017](#) were approved as distributed.

1. **Announcements**

There were no announcements.

2. **Policy Items** – Personnel Planning and Review Committee
Sheila Grant, Chair of PP&R

Action Item – [Section 606 \(Personnel File\)](#)

Grant reminded the Senators that it is currently a practice at CSUN for a log to be included in the Personnel Action File (PAF), and it must be signed by anyone accessing the file. Changes to Section 606 are recommended to bring this section consistent with the Collective Bargaining Agreement (CBA). This revision adds language about the PAF needing to include a log sheet recording all instances of access to the PAF (except for routing maintenance). It also states that faculty may request an appointment to inspect their PAF, under reasonable conditions, during normal business hours.

MSP to approve the policy revisions.

Action Item – [Section 635 \(Evaluations and Recommendations on RTP\)](#)

Grant said that this policy revision deals with Article 15 in the CBA. It says that faculty members have 10 days from receipt of the RTP recommendation letter to submit a rebuttal statement, a response in writing, or to request a meeting. To maintain the deadline dates set forth in the Personnel Calendar, recommending agencies will be asked to offer electronic copies of their letters to faculty who may not have immediate access to their campus mailboxes. At the last Senate meeting, there were a few questions having to do with the 10-

day period and what must take place. PP&R made adjustments to the policy to address these concerns.

MSP to approve the policy revisions.

Action Item – [Section 637 \(Decision of the President\)](#)

When faculty go through an RTP appeal, PP&R reviews the file before meeting with the Provost. In the past, PP&R did not receive a copy of the Provost’s decision letter. This revision allows for PP&R to receive a copy of the letter, since they are one of the levels of review, and it gives PP&R more information about the Provost’s decision before their meeting to discuss the appeal.

MSP to approve the policy revisions.

Action Item – [Section 641.2.4 \(Advanced Award of Tenure\)](#)

Grant said that this revision clarifies the definition under which the advanced award of tenure may be considered. Currently Section 641.2.4. specifies that an award of early tenure must be advantageous to the University. This revision adds additional language stating that the early awarding of tenure must be advantageous to the University’s mission, programmatic needs, or priorities.

MSP to approve the policy revisions.

First Reading – [622.4.1 \(Appointment and Evaluation of Deans of Colleges and the Library\)](#)

Grant reported that the proposed changes to this policy are to guarantee the fairest possible representation of departments when appointing Deans. The proposed wording allows for Colleges with three or more departments to be limited to only one representative from a given department. For colleges with fewer departments, it guarantees that each department has at least one member elected to the committee.

A Senator suggested that the word “comprised” be changed back to “composed” throughout the policy statement. In the original policy, there was mention of it being strongly recommended that Search and Screen Committees have a current or former Dean on the committee. It wasn’t clear in the proposed policy whether or not this statement would remain, so PP&R was asked to clarify this situation.

In addition, there was considerable discussion about the student representative position. The original policy says that the student is chosen by the other members of the Search and Screen Committee. The proposed policy states that the student representative would be the AS representative from the College or a designee. After considerable discussion, and an informal straw poll, the majority of the Senators preferred that the student representative come from a broader pool of qualified students (a graduate student, student club member,

etc.) rather than limiting the membership to the College AS representative or designee. Also discussed was who would select the representative. The Senate's recommendations will be brought back to PP&R for consideration.

3. **Educational Policies Committee (EPC) Member Election**

Due to the College limitation of only two members from a College serving on a Senate Standing Committee, there was one opening to fill on the Educational Policies Committee. Three faculty members were nominated by the Senate Executive Committee and an election was held during the Senate meeting. Ken Luna (Modern and Classical Languages and Literatures) was elected to serve.

4. **Senate Reports**

a. **President's Report** – President Dianne Harrison

President Harrison reported on the following items:

1. We are expecting 9,500 undergraduates and almost 2,000 graduate students to participate in commencement ceremonies this year. Honors Convocation will be held the week before the commencement ceremonies on Saturday evening on May 13, 2017; commencement ceremonies will be May 12 through May 15. She encouraged the Senators to attend these events.
2. Bill Griffeth '80 (MCCAMC) and Michael Watanabe '73 (S&BS) will be awarded honorary doctorate degrees this year. Both are alumni: Griffeth is a broadcast anchor and financial journalist with CNBC and Watanabe is president and CEO of the Asian American Drug Abuse Program.
3. Financial industry giant Milton Berlinski, reality TV trailblazer Mike Darnell, and science and technology leader Patricia Maloney will be the recipients of CSUN's 2017 Distinguished Alumni Awards and will be honored at the 19th annual gala event on April 29th.
4. We hosted the NCAA President Mark Emmert on April 12th. President Harrison thanked those who participated.
5. We are close to signing a Letter of Intent for the new hotel. The groundbreaking ceremony is expected to be in December 2017 with the hotel officially opening in Fall 2019.
6. The CSU Board of Trustees (BOT) voted for a tuition increase if full funding does not come from the State. President Harrison said that any money that we receive from a tuition increase will be used exclusively for student success (more classes, hiring more faculty, and for student support services). We will be required to report to the BOT on how the money was spent.

7. President Harrison thanked the Senators for going out of their way to help our students during these very difficult and challenging times. There are so many uncertainties facing our students this year. She said that the President's Cabinet is also looking at additional ways to help our students. Our Dream students have expressed their appreciation and are so very grateful to receive financial aid and scholarships from the University.
8. In February, we broke ground on the new Research Building. Two of the cluster hire groups will have offices there.

b. **Statewide Academic Senate CSU Report** – Senator Jerald Schutte

Link to written report: <http://www.csun.edu/sites/default/files/sasreport041317.pdf>

Schutte briefly reported on the following items:

1. Two faculty names were sent forward to Governor Brown for him to consider for appointment to the CSU Board of Trustees: Steven Filling (CSU Stanislaus) and Rodney Sabalius (San Jose State).
2. The Fiscal and Governmental Affairs Committee (FGA) made recommendations on 30 legislative bills. Schutte will forward their recommendations to anyone who is interested. He will be in Sacramento next week to discuss these bills with the State legislators.
3. There were three resolutions passed and three first readings. Schutte asked for feedback on the first reading resolutions: 1) Incorporating the Quantitative Reasoning Task Force Recommendations Concerning QR in Revising EO 1100; 2) Support for Active Learning and High Impact Practices in CSU Graduation Initiative 2025; and 3) Campus Accommodation of Military Students' Service Obligation.
4. At the March Plenary, there was an American Association of University Professors (AAUP) presentation on free speech, and CIO Patrick Perry presented a report on IT key priorities.

c. **CFA Report** – CFA President Nate Thomas

Link to written report: <http://www.csun.edu/sites/default/files/cfareport041317.pdf>

A written report was distributed.

d. **Provost's Report** – Vice Provost Beverly Cabello

Vice Provost Cabello reported on the following items:

1. We are projecting to have 1000 more students than last year because of the changes to the SAT scoring system, more admits from the Associate Degree Transfer Program, and a larger number of non-impacted tier one students.
2. There are 139 RTP faculty up for review with 30 faculty being considered for promotion.
3. There are four ongoing searches: AMC Dean, Director of EOP, Director of Institutional Research, and the Vice Provost. She encouraged Senators to attend the open forums.

4. Provost Li, AVP Elizabeth Adams, and Tami Abourezk (new Director of Undergraduate Studies) have attended four College-based Town Hall meetings. Next Fall, the College of Engineering and Computer Science will participate in a pilot using the Enrollment Management Planning and Degree Management tools. Cabello said that students who use these tools seem to be more enthusiastic and more connected to the campus.

The meeting was adjourned at 3:21 p.m.

Submitted by:

Terri Lisagor, Secretary of the Faculty

Heidi Wolfbauer, Recording Secretary