ANNUAL REPORT
2010-2011
FACULTY SENATE ACTIVITIES
California State University, Northridge

OFFICERS OF THE FACULTY

President: Steven Stepanek, Department of Computer Science
Vice-President: Cheryl Spector, Department of English
Secretary: Sandra Chong, Department of Elementary Education

MEMBERS OF THE EXECUTIVE COMMITTEE OF THE FACULTY SENATE

Sandra Chong, Elementary Education
Shane Frehlich, Kinesiology
Harry Hellenbrand, Provost and Vice President for Academic Affairs
Michael Hoggan, Cinema & Television Arts
Cathy Jeppson, Accounting and Information Systems
Terri Lisagor, Family and Consumer Sciences
Jennifer Matos, Biology
Judy Schmidt-Levy, Counseling Services
Diane Schwartz, Computer Science
Cheryl Spector, English
Steven Stepanek, Computer Science

MEETINGS OF THE FACULTY SENATE

September 23, 2010	March 10, 2011
October 21, 2010	April 14, 2011
December 9, 2010	May 12, 2011
February 10, 2011	

MEETINGS OF THE EXECUTIVE COMMITTEE

June 16, 2010*	November 18, 2010
July 29, 2010*	January 27, 2011
August 11, 2010*	February 24, 2011
September 2, 2010	March 3, 2011
October 7, 2010	March 24, 2011
	April 21, 2011

*Special Meeting

SENATE-SPONSORED EVENTS

Faculty Retreat – January 18-19, 2011
Faculty Elections – March 8-24, 2011
Faculty Awards – Spring 2011
CSU: the Next Fifty Years Conference – April 22, 2011
Honored Faculty Reception – May 23, 2011
Faculty Governance Orientation for new Executive Committee members and Standing
 Committee chairs – May 26, 2011

POLICIES PASSED IN THE FACULTY SENATE

Upper Division Writing Proficiency Exam Requirement Policy
Educational Policies Committee / Passed December 9, 2010;
Approved December 15, 2010
(This policy requires students to take the UDWPE no later than the semester in which 75
units are completed. This revised policy gives students the opportunity to remediate, if
needed, and to retake the exam in order to pass it before their graduating semester; policy is
effective starting in Fall 2011.)

Online and Hybrid Courses Policy
Academic Technology Committee / Passed April 14, 2011;
Approved May 6, 2011
(This new policy creates uniform online and hybrid course definitions and designations to
better inform students about the course format and the technology and skills needed before
the student registers for the course.)

Effective Date of New or Revised Personnel Procedures
Personnel Planning and Review Committee / Passed May 12, 2011;
Approved May 19, 2011
(This policy change is to make it clear to faculty that if a College or Department makes
changes to the criteria in its personnel procedures, those criteria will become effective three
years after they have been approved at the University level. During this three-year period, all
candidates under review will be considered under the old criteria, unless a candidate
specifically elects to be evaluated under the new criteria.)

RESOLUTIONS OF THE FACULTY SENATE

Resolution Honoring Karin Durán
Passed unanimously September 23, 2010
(This resolution honored the outstanding contributions made by Karin Durán to the
University; Duran passed away unexpectedly this past summer.)

Resolution of Appreciation for Dean Susan Curzon
> Passed unanimously December 9, 2010
> (This resolution honored Dean Susan Curzon for 18 years of service to the university community; Curzon retired in January 2011.)

Resolution Thanking the EO 1048 Mandatory Early Start Working Group
> Passed unanimously December 9, 2010
> (This resolution thanked and congratulated the EO 1048 Mandatory Early Start Working group for their hard work in preparing CSUN's plan to address the Chancellor's mandate.)

Resolution on Supporting a Series of Public Events at CSUN to Focus on the Future of Higher Education
> Passed unanimously December 9, 2010
> (This resolution gained approval and support of the Faculty Senate to become a co-sponsor, with the Provost, of a series of public events, to focus on the Future of Higher Education).

OTHER SENATE EXECUTIVE COMMITTEE ACTIONS

Search Approvals. Meeting as the Personnel Planning and Review Committee in Summer, 2009, the Executive Committee considered and approved a report from the Search and Screen Committee for Interim Associate Dean of the Michael D. Eisner College of Education.

Elections. In accordance with the Faculty Bylaws, the Committee set the calendar for Faculty and Senate elections; made and received nominations for Faculty officers, representatives to the CSU Academic Senate, Senators at-large, and Senate representatives on the Standing Committees; finalized election slates; and tallied election results.

Academic Calendars for 2012-2013, 2013-2014 and 2014-2015. The proposed academic calendars for the years mentioned were presented to SEC (February 25, 2010) and approved by the Senate (March 18, 2010.)

2010-11 Personnel Procedures Calendar. SEC (April 22, 2010) approved the personnel procedures calendar for 2010-11 as presented.

Meetings with CSU Board of Trustees. Members of the SEC met with Trustee Linda Lang on October 18, 2010 and Trustee Henry Mendoza on December 6, 2010.

Interview with Candidates for the Director of Equity and Diversity. Members of SEC met with two different candidates for this position on May 13 and on May 14, 2010.

REPORTS ON CAMPUS ACTIVITIES AND PROJECTS

Brittny McCarthy (Director of Government & Community Relations) attended SEC (September 2, 2010) and Senate (September 23, 2010) to provide some background on her experiences at the federal level of government. Her office is responsible for working with the city, state and

federal government and in informing community stake holders as to what is happening at CSUN.

April Taylor and Sheila Grant (members of the Educational Equity Committee) reported to SEC (October 7, 2010) and to the Senate (October 21, 2010) on the status of the Campus Climate Survey and to receive feedback. The survey will be administered on a regular basis possibly beginning in Spring 2011.

Cheryl Spector (Coordinator of CSUN's Mandatory Early Start Program) reported that in June 2010, the Chancellor's Office issued an Executive Order 1048, mandating that all incoming freshmen in need of developmental reading, writing, and/or math participate in the Mandatory Early Start Program in the summer prior to the Fall semester of their freshman year. Spector reported on the progress of developing CSUN's program at SEC (September 2, 2010, October 7, 2010) and at Senate (October 21, 2010).

Jeff Wiegley (Pioneering Technology Group Director) informed the Senate (December 9, 2010) that the campus is in the initial development phase of an electronic system for submitting thesis/dissertation; the electronic system will be piloted in Spring 2011.

Sue Cullen (ATI On-line Support Coordinator) presented to the SEC (October 7, 2010) and to Senate (December 9, 2010) a new tool being developed to help faculty create their home pages. She encouraged faculty to think about accessibility at the front end of on-line course designs. She is required to report ATI updates to the Chancellor's Office showing our compliance with the accessibility initiative.

Tina Kiesler (Faculty Athletics Representative) visited SEC (January 27, 2011) and the Senate (February 10, 2011) to report the ways in which Athletics is improving communications with faculty. A new program, "Athletics Campus Community Liaison Program," is an attempt to get faculty and community members connected to the teams.

William Watkins (Vice President for Student Affairs and Dean of Students), Anne Glavin (Chief of Police Services), Mark Stevens (Director of University Counseling) and Tim Trevan (Director of Student Housing) were invited to present to the Senate (February 10, 2011) how communication and collaboration between their units helped to avert a tragedy on our campus.

Michael Neubauer and Elizabeth Say (Co-chairs of WASC Steering Committee) attended the Senate (May 12, 2011) to discuss the Educational Effectiveness Report and gain feedback. The report is due to WASC on June 22, 2011.

Joyce Munsch and Marianne Hattar-Pollar (Nursing Department Committee) informed the Senate (May 12, 2011) about their proposal for a Nursing Department at CSUN.