

**Educational Policies Committee
Meeting Minutes**

Wednesday, May 8, 2019

Status of Minutes: Approved 9/4/19

Attendees

Members Present: L. Becker, L. Campbell, B. Lasky, K. Luna, C. Mayberry, A. McCaffrey, Y. Mimura, T. Rassamekiarttisak, C. Spector, E. Sussman, D. Weingarten

Staff: E. Adams, D. Cours, J. Hunter

Guests: J. Bautista, S. Brownlee, K. Dabbour, M. Escamilla, P. Faiman, D. Gray, C. Hayashi, J. Heinen, L. Krane, P. Lazarony, S. Macauley, S. Malhotra, A. Nahapetian, S. Sturgeon, D. Tamalis, T. Vickroy, K. Vrongistinos

I. Announcements

- A. C. Mayberry said the Faculty Senate passed a [resolution](#) at the April 11, 2019 meeting rejecting the CSU General Education Task Force report. C. Mayberry circulated the resolution as well as a response from the president of the Cal State Student Association prior to the meeting.
- B. Faculty President M.P. Stein thanked the committee for its work this academic year.
- C. C. Mayberry reminded committee members about the following upcoming events: Honors Convocation on May 11, 2019 at 6 p.m. and the Honored Faculty Reception on May 20, 2019 at 1:30 p.m. in the Grand Salon.
- D. C. Mayberry informed the committee of a meeting with the Universal Design Center about the CSU Accessibility Technology Initiative (ATI) and incorporating accessibility into the curriculum review process.

II. Business

- A. The minutes from 4/10/19 were **MSP approved**.
- B. Y. Mimura requested a leave of absence from EPC during Spring 2020 because she will be on sabbatical. It was **MSP to approve** the leave request.
- C. C. Mayberry was elected EPC chair for the 2019-2020 academic year.
- D. E. Sussman reported on the Biology final MOU meeting. She said the department received plenty of commendations around research and commitment to maintaining a high quality lab and research opportunities for students. It was

noted that faculty and staff are dedicated and collegial. Recommendations included hiring more faculty, using evidence to plan for curricular and programmatic changes, assessing the advising program, and updating the mission/vision of the department.

- E. C. Mayberry informed the committee that she responded to a memo submitted by the associate deans that requested (1) a later deadline for colleges to submit previously offered experimental topics and selected topics, and (2) to submit prerequisite changes via memo rather than course modifications. C. Mayberry said the curriculum deadlines were previously adjusted (effective Fall 2019). Additionally, she said prerequisites have so many variations that EPC would still need to review the curriculum. The committee discussed the request as well as the possibility of using a consent calendar to streamline certain types of proposals. The general sentiment was to continue to review prerequisite changes.
- F. The committee reviewed a memo outlining General Education curriculum proposals approved by the Academic Affairs Council. E. Adams reminded the committee that the proposals will still come to EPC for final approval and that the Academic Affairs Council approvals are valid only for academic years 2019-2020 and 2020-2021.

G. College of Science and Mathematics

Biology

Course Modification

1. BIOL 241 – Human Pregnancy and Embryology (3). **MSP approved** with revision to the syllabus.

Physics and Astronomy

Course Modification

2. PHYS 365 – Experimental Physics I (2). **Tabled** for addition of the syllabus.

New Course

3. PHYS 331 – Physics of Sports (3). **MSP approved** with revisions to the course description.

Program Modifications

4. Physics, B.A. **MSP approved.**
5. Physics, B.S. (all options). **MSP approved.**

H. Mike Curb College of Arts, Media, and Communication

Art

Course Modifications

1. ART 450 – Photography III (3). **MSP approved.**
2. ART 455A – Studio Lighting I (3). **MSP approved.**
3. ART 455B – Studio Lighting II (3). **MSP approved.**
4. ART 455C – Studio Lighting III (3). **MSP approved.**

New Course

5. ART 347 – User Experience and User Interface Design (3). **MSP approved.**

Delete Course

6. ART 356 – Computer Publishing Design (3). **MSP approved.**

Cinema and Television Arts

TV Production

New Courses

7. CTVA 331 – Producing the Documentary (3). **MSP approved.**
8. CTVA 343 – Television Production Sound (3). **MSP approved.**
9. CTVA 346 – Episodic Television Production (3). **MSP approved.**

Course Modifications

10. CTVA 341 – Single Camera Video Production and Editing (3). **MSP approved.**
11. CTVA 422 – Writing the Episodic Series (3). **MSP approved.**
12. CTVA 441 – Directing the TV Documentary (3). **MSP approved.**
13. CTVA 442 – Directing the TV Drama/Comedy (3). **MSP approved.**

Entertainment Media Management

New Courses

14. CTVA 483 – Emerging Media Programming and Practices (3). **MSP approved.**
15. CTVA 489 – Strategic Media Management (3). **MSP approved.**

Course Modifications

16. CTVA 384 – Electronic Media Advertising (3). **MSP approved.**
17. CTVA 405 – International Broadcasting (3). **MSP approved.**
18. CTVA 467 – The Management of Post Production for Television and Film (3).
MSP approved.

Both

Course Modifications

19. CTVA 305 – History of Broadcasting (3). **MSP approved.**
20. CTVA 475 – Audience Analysis (3). **MSP approved.**
21. CTVA 480 – Electronic Media Management (3). **MSP approved.**
22. CTVA 481 – Network Practices (3). **MSP approved.**
23. CTVA 487 – Social Controls and Regulation of Electronic Media (3). **MSP approved.**

Program Modifications

24. Cinema and Television Arts, B.A. – Television Production Option. **MSP approved.**
25. Cinema and Television Arts, B.A. – Entertainment Media Management Option.
MSP approved.

- I. C. Mayberry explained that EPC passed a Service Learning Policy in 2001 but it never moved forward to Faculty Senate. J. Mingé from Community Engagement submitted an updated policy recommendation for consideration. The committee discussed the proposed policy and provided feedback, such as including language that participation in the service component is mandatory, guidelines for

the number of in class hours/service minimum, information required in the syllabus, and distinguishing service learning from internships.

J. General Education

1. Listing across GE sections was **postponed** due to lack of time. C. Mayberry said a course modification proposal should be used to list across GE sections in the meantime.
2. The GE Plan E curriculum considerations chart was **postponed** due to lack of time.