

Friends of the Oviatt Library (FOL)  
Minutes, January 31, 2020  
Admin Conference room

The meeting was called to order by Bob at 10:10 a.m.

Present: Dean Mark Stover, Annette Besnilian, Vickie Campbell, Iris Caplan, Joyclyn Dunham, Dorothy Fabricant, Bob Gohstand, Sigrid Hafner, Jamie Johnson, Darnesa Morris, Jim Parker, Marcy Rothman, Rita Streimer, and Hazel Wittenberg.

The minutes of the Dec. meeting were unanimously approved as written

**Announcements:**

Bob Gohstand expressed his sympathies for the passing of long time Board member Bernice Haber. A memorial service will be held on Saturday, Feb. 22<sup>nd</sup>.

Upcoming FOL Board meeting dates were listed on the agenda.

Mark announced the following upcoming events:

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| Feb 25 <sup>th</sup>   | Photography through the African American Lens, Black History month.<br>Ferman Presentation room      |
| March 5 <sup>th</sup>  | Grand Re-Opening of the TCC/MM<br>Second Floor, East Wing  |
| March 23 <sup>rd</sup> | Gary Powers as a speaker, the son of U-2 pilot Gary Powers,<br>Ferman Presentation room              |
| March 27               | Annual Student Assistant Scholarship Reception and in honor of Bernice Haber,<br>Orange Grove Bistro |

Add an action item for a future FOL Board meeting for a presentation about the upcoming Library renovations.

Jamie Johnson discussed Student Outreach and some of the upcoming Library events for the students. CSUN will be a voting site 4 days prior to the election. There is a mail in ballot drop off box in the Lobby.

Submit the Volunteer Information and Limited Reporter forms for Vickie to forward to HR.

Wait until Spring/Summer 2021 to ask if a Community Engagement Staff would like to join the FOL Board.

The Scholarship applications are due Friday, Feb. 7<sup>th</sup> and the applications will be available by Wednesday, Feb. 12<sup>th</sup> for the scholarship committee.

Bob mentioned the success of the FOL Lobby Book Cart and the possibility of expanding the selling of books with the renovation of the Library.

Bob also mentioned the possibility of moving the Best Sellers to the Gohstand Reading room.

Kathy Dabbour made a presentation on the Bestsellers Inventory. As of October 2019, there were 555 Bestsellers listed in the catalog, out of which 9 books were listed as lost or billed, meaning they were checked out and never returned, and another 15 were declared missing as of 2017 when our data migrated from our old system Millennium to our new system Alma. FYI, library staff will declare a book missing after a patron initiates a search for an item that the catalog says should be on the shelf, and library staff cannot find them after multiple searches.

During the October 100% inventory of the Bestsellers collection, an additional 69 books were missing, for a total of 84 or 15% of the collection. Additional searches were undertaken in December 2019 and in January 2020, and 35 missing books were found, lowering the total to 49 missing books or 8.8% of the collection. While no one in the library wants any books to go missing, the 8.8% rate is much better than the initial 15% rate, and closer to the national average. FYI: The American Library Association published a report of studies on missing book rates in large libraries, and they found that on average, 4% of a collection is declared missing (based on patron-initiated searches), and 8% are found to be missing after a 100% inventory.

Kathy reviewed options for moving the Bestsellers out of the Learning Commons if there were concerns over book thefts due to the removal of the theft detection gates. The Board agreed with Kathy that the library undertake another inventory in October 2020, and if the missing rate is higher than expected, we can jointly consider options for moving the collection to a less conspicuous location.

### **Closing Remarks**

The next FOL Board meeting will be on Friday, March 13<sup>th</sup> at 10:00 a.m. in the Admin. Conference room.

The meeting was adjourned at 11:14 a.m.