

Faculty Senate Library Committee (FSLC) Meeting Minutes | October 14, 2020

Via Zoom | 2:00 p.m. – 4:00 p.m.

Present: Meiqin Wang (Chair), Chris Bullock, Vanessa Goodwin, Chin-hsin Liu, Sean Rogers, Nyssa Silbiger, Mark Stover, Ruting Jia, David Medeiros, Adriana Coronado (AS), and Kiana Requena (AS)

Not present: Roxanne Moschetti, Sanjay Jain, and Elizabeth Leister

Recording Secretary: Gina Flores

Call to Order: The committee chair called the meeting to order at 2:02 p.m.

The minutes from the September 9, 2020 meeting were approved as submitted.

Announcements:

- A Diversity and Inclusion Steering Committee has formed in the Library. This group will work to provide recommendations on the scope and charge of a permanent committee.
- The topics of interest survey results were tabulated. Based on the submitted preferences, the following presentations will be scheduled for upcoming meetings:
 - November: Library Streaming Video Update – Librarian Lindsay Brown
 - Either November or February: Budget Update
 - February: Legacy of Delmar T. Oviatt and the Naming of the Library – Mark Stover
 - March: Library Social Media – Gina Flores
 - April: Library Safety Team and Emergency Planning – Justin Kovalcik
- Upcoming Library events include:

Annual Special Collections & Archives exhibit: “Los Angeles: On Film and On Record,” an online journey through film and archives. The exhibit examines a number of popular films that feature the City of Angels within the storyline, setting, or both, and compares these visions, interpretations, and variations of movie Los Angeles with the documentary record of real Los Angeles, using archival and other primary sources from CSUN Library archives.

October 21: 12th Annual Research Fellows Colloquium, 2:00 - 4:00 p.m.

Q & A:

- Q. How’s the participation at Library events? A. There has been an increase in event attendees in the virtual environment. Pre-COVID, attendance varied, and community member participation was limited due to campus logistics such as parking, location, and limited mobility issues with some guests. Events co-sponsored by a college or offered to students as extra credit often have a greater turnout.
- Q. Does the Library have an LGBTQ History Month (October) programming planned? A. Typically, Pride Month (June) is celebrated with a book display. This suggestion will be considered for promotion of the Library’s relevant archives.

Library Services During the Pandemic – Kathy Dabbour

- An overview was provided of the Library’s virtual services during the current building closure, including:
 - Librarian help via chat/text/email/phone
 - OneSearch
 - InterLibrary Loan and Course Reserves scanning services
 - Subject-specific research guides and tutorials
 - Remote access to software and Library workstations
 - Library instruction
 - Research and technology workshops
 - Virtual exhibitions and events

- Access to physical collections began in August at a slow start.
- Borrowing of books and media by mail began the first day of the fall semester. Students, staff, and faculty may use OneSearch on the Library site to request items. Requestors may receive items within 1-3 weeks, as the process goes through Campus Mail/USPS.
- Checked out books were automatically renewed with a return date of 1/15/21 and 12/23/20 for equipment to be returned via the Campus Store. There are eleven bins on the campus for book returns, but the option is also there for mailing items back to the Library at the sender’s expense.
- InterLibrary Loan and CSU+ books/media by mail are delivered to the Library by a courier service.
- By the end of November, exterior digital lockers will be installed in front of the Library for book pickups. This new addition was made possible through \$25K in CARES funds.
- The quarantining of books is a necessary step due to research studies showing the virus surviving from 3-6 days on stacked books.
- Special Collections and Archives is offering scanning of manuscripts free of charge to the CSUN community as the first priority. Staff is coming in three days a week to facilitate this service. When things slow down and time permits, requests from outside patrons and non-profits will be serviced.

Q&A:

- Q. How popular is the books by mail service? A. In a typical fall semester, the Library sees about 5,000 requests. This virtual semester (Aug-Sept), only 250 physical book requests have come in. More electronic titles are being added, which affects these stats.

The meeting was adjourned at 3:09 p.m.