Memorandum

Date: September 30, 2013

To: Dr. Dianne Harrison
    President

From: Dr. Michael Neubauer
    Vice Provost

Subject: Final Memorandum of Understanding – Child and Adolescent Development Department

The final phase of the program review process for the Child and Adolescent Development Department occurred on April 3, 2013. At this time the commendations and recommendations from the external reviewers’ report were discussed. Present at the meeting were: Cynthia Rawitch, Vice Provost, Academic Affairs; Sylvia Alva, Dean, College of Health and Human Development; Tami Abourezk, Associate Dean; David Wakefield, Chair, Child and Adolescent Development Department; Larry Becker, EPC Representative; Whitney Scott, Associate Professor, Child and Adolescent Development; April Taylor, Associate Professor, Child and Adolescent Development; and Eli Bartle, Program Review Coordinator.

Dr. Rawitch congratulated the program on its strengths as identified by the commendations in the external reviewers’ report. A discussion of the reviewers’ commendations and recommendations followed.

The attached MOU is the final understanding between the program and the college.

Attachment: MOU

c: Sylvia Alva, Dean, College of Health and Human Development  
Tami Abourezk, Associate Dean, College of Health and Human Development  
David Wakefield, Chair, Child and Adolescent Development Department  
Larry Becker, EPC Representative  
Whitney Scott, Associate Professor, Child and Adolescent Development  
April Taylor, Associate Professor, Child and Adolescent Development  
Bonnie Paller, Director of Academic Assessment and Program Review