Date: October 29, 2014

To: Dr. Dianne F. Harrison
    President

From: Dr. Michael Neubauer
      Vice Provost

Subject: Final Memorandum of Understanding – Family and Consumer Sciences

The final phase of the program review process for the Family and Consumer Sciences Department occurred on September 16, 2014. At this time the commendations and recommendations from the external reviewers’ report were discussed. Present at the meeting were: Michael Neubauer, Vice Provost, Academic Affairs; Sylvia Alva, Dean, College of Health and Human Development; Tami Abourezk, Associate Dean, College of Health and Human Development; Hedy Carpenter, Director, Graduate Studies; Sandra Chong, Chair, Family and Consumer Sciences; Andrew Weiss, GSC Representative; Hira Cho, Faculty and Graduate Coordinator, Family and Consumer Sciences; Dena Herman, Faculty, Family and Consumer Sciences; Jongeun Kim, Faculty, Family and Consumer Sciences; Yoko Mimura, Faculty, Family and Consumer Sciences; Angie Giordano, Faculty, Family and Consumer Sciences; Tom Cai, Faculty; Family and Consumer Sciences; Annette Besnilian, Faculty, Family and Consumer Sciences; Setareh Torabian-Riasati; Faculty, Family and Consumer Sciences; Rodica Kohn, Faculty, Family and Consumer Sciences; Sheila Brown, Administrative Coordinator, Family and Consumer Sciences; James Solomon, Director, Academic Assessment and Program Review; and Eli Bartle, Program Review Coordinator.

The program was congratulated on its strengths as identified by the commendations in the external reviewers’ report. A discussion of the reviewers’ commendations and recommendations followed.

The attached MOU is the final understanding between the department and the college.

Attachment: MOU

cc: Sylvia Alva, Dean, College of Health and Human Development
    Tami Abourezk, Associate Dean, College of Health and Human Development
    Hedy Carpenter, Director, Research and Graduate Studies
    Sandra Chong, Chair, Family and Consumer Sciences
    Andrew Weiss, GSC Representative
    Dena Herman, Faculty, Family and Consumer Sciences
    Hira Cho, Faculty and Graduate Coordinator, Family and Consumer Sciences
    Jongeun Kim, Faculty, Family and Consumer Sciences
    Yoko Mimura, Faculty, Family and Consumer Sciences
Angie Giordano, Faculty, Family and Consumer Sciences
Tom Cai, Faculty; Family and Consumer Sciences
Annette Besnillian, Faculty, Family and Consumer Sciences
Setareh Torabian-Riasati; Faculty, Family and Consumer Sciences
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Sheila Brown, Administrative Coordinator; Family and Consumer Sciences
James Solomon, Director of Academic Assessment and Program Review