

**Friends of the University Library (FOL)**  
**Minutes, Jan. 15, 2021**  
**Zoom Conference**

The meeting was called to order by Bob at 10:06 a.m.

Present: Dean Mark Stover, Vickie Campbell, Iris Caplan, Bob Gohstand, Darnesa Morris, Jim Parker, Marcy Rothman, Rita Streimer, and Hazel Wittenberg.

The minutes were approved with an addition, Jim Parker asked a link to the Library renaming report be added to the January minutes which Vickie Campbell will do.

**Announcements:**

The list of future FOL Board meeting dates, Feb. 19<sup>th</sup>, Mar. 19<sup>th</sup>, April 16<sup>th</sup>, May 21<sup>st</sup> and the optional June 18<sup>th</sup> were approved.

Mark made the following announcements:

We are not implementing the Library locker system for books yet due to the desire to prevent a lot of people from coming to campus due to the Covid-19 crisis. Once the Covid-19 surge is over we are hoping to start using the lockers instead of mailing out Library materials. Darnesa and her ILL team are still receiving and sending out electronic resources to CSUN faculty, staff and students. Physical book checkout (for Interlibrary Loan and CSU+) is on hold due to the Covid-19 surge.

We are in the final stages of upgrading the ASRS system which is 30 years old. We are upgrading and replacing all the hardware in the ASRS system. We are setting up a safety infrastructure because when it was first installed, around 1990, a safety infrastructure was not required. So now we are installing a system of catwalks, safety cables, etc.

The Library has discovered that due to the placement of the Library lockers the iPad that controls the lockers is overheating due to the sun shining on it. The Library is working on a solution for this.

The University Corporation used to run all food service on campus, but due to the Covid-19 crisis they lost a lot of money and had to lay off quite a few employees. The Corporation has decided to outsource the running of all the food services including the Freudian Sip cafes which includes the one in the Library. They have outsourced to an UK firm called Chartwells; they are known for working with university campuses' food services. Due to this the Library will lose the revenue stream we received from the Library's Freudian Sip café. The Library received about \$50,000 per year and used that revenue to pay for additional custodial services. The Library will need to figure out another stream of revenue to replace that.

The Library continues to be closed as is the Campus, and Spring Classes will start as online only, but we are hoping that the Library will partially reopen in the Fall. Due to what is required this Fall we may need to make modifications to the Library as required by whatever the Covid-19 safety protocols are at that time.

## **OLD BUSINESS**

Mark tabled the current fundraising projects discussion for the next FOL Board meeting.

Bob continued to discuss changes that could be made to the Library Scholarships to better support the students who are struggling during the Covid-19 crisis. Bob asked if there were enough scholarships for the students and Mark answered “yes there is, a lot of times we end up giving multiple scholarships to one student.” Bob also asked if we could change the GPA requirements for the Scholarships or have a separate scholarship with lower GPA requirement. Mark said we could set up a scholarship with a lower GPA while the current scholarships’ GPA requirements should stay the same. Mark asked the Board how they felt about lowering the requirements of the student scholarships. Jim did not have problem but wondered if the Foundation or some other on campus entity would have a problem with lowering the requirements. Iris suggested if we don’t have enough applicants then we could lower the requirements to encourage more applicants. Jim said we have enough applicants for the current number of applicants and some years we have more applicants than scholarships. Bob suggested he would set up a test scholarship, possibly two, with lower requirements and see what happens. Jim agreed with Joyclyn’s stance of keeping the current requirements going forward. Bob asked if the Board had no objections he would talk with Mark about setting up the new scholarships. No one objected.

The Student Scholarship committee consists of Bob Gohstand, Jim Parker and Darnesa Morris. The committee will meet through Zoom due to the current Covid-19 crisis. The packages will be given to the Committee around the end February usually. Here are the dates regarding the application packages: Committee given—Wednesday, Feb. 17th and Committee make their decisions—Friday, March 5th. Bob asked if the deadlines could be changed and Mark said “they could be moved.” The Student Scholarship Reception, through Zoom, is currently scheduled for Friday, March 26th. So, the deadlines cannot be moved by much. Bob would be inclined to move the dates by a week or two so as to give the Committee more time. Mark agreed it could be possible due to the reception being a virtual event.

Bob indicated he would consult with Mark in the next few days about setting up the new scholarships so we can include the new scholarships for this year and get the word out to the students shortly.

## **Closing Remarks**

The next FOL meeting will be on Friday, February 19<sup>th</sup> at 10 a.m. through Zoom.

The meeting was adjourned at 10:48 a.m.