

**Educational Policies Committee
Meeting Minutes**

Wednesday, September 12, 2018

Status of Minutes: Approved 9/26/18

Attendees

Members Present: L. Becker, L. Campbell, K. Luna, C. Mayberry, A. McCaffrey, Y. Mimura, T. Rassamekiarttisak, C. Spector, E. Sussman, D. Weingarten

Members Absent: B. Lasky

Staff: E. Adams, D. Cours, J. Hunter

Guests: J. Binkley, L. Bowen, S. Brownlee, K. Dabbour, R. Espinoza, P. Faiman, S. Fitzpatrick, F. Fleisher, W. Garrow, D. Gray, C. Hayashi, J. Heinen, P. Lazarony, S. Macauley, S. Malhotra, G. Masequesmay, B. Mendoza, A. Nahapetian, R. Ryan, K. Sorrells, M. Stein, D. Tamalis, T. Williams-León

I. Announcements

- A. C. Mayberry (Chair) welcomed everyone to the meeting and announced the year's meeting schedule.
- B. New and returning members, associate deans, and guests introduced themselves.
- C. C. Mayberry announced the curriculum review schedule for Fall 2018:
 - 1. 9/26/18: New Experimental Topics Courses, Early Implementation Proposals
 - 2. 10/10/18: AMC, CSM
 - 3. 10/24/18: HUM, SBS
 - 4. 11/14/18: HHD
 - 5. 11/28/18: DNCBE, CECS
 - 6. 12/12/18

II. Business

- A. MP. Stein described the general responsibilities of standing committee members.
C. Mayberry said the Senate Executive Committee liaison for EPC is M. Neubauer.
- B. The committee reviewed the Standing Committee Expectations from the 2017-2018 academic year with proposed revisions. It was **MSP** to accept the revised Standing Committee Expectations for the 2018-2019 academic year.

The Educational Policies Committee resolves that the following constitute the minimum expectations of each of its members in the 2018-2019 academic year:

1. Attend the entirety of every meeting and participate actively in meetings.
 2. Thoroughly and thoughtfully read all distributed materials prior to the meeting.
 3. Volunteer for subcommittees or other tasks (such as serving as the EPC rep at program review meetings) as the need arises so that the workload can be spread fairly among members of the committee.
 4. Ensure that the climate of the committee is conducive to all viewpoints receiving a full and fair hearing.
- C. The minutes from 5/2/18 were **MSP approved** as revised (one abstention).
- D. C. Mayberry informed the committee that B. Lasky volunteered to attend the Chicana/o Studies Program Review Exit Meeting on 9/20 from 4:30–5:30 p.m.
- E. L. Becker reported on the Asian American Studies program review exit meeting. He said the program received a positive review and was commended for high impact practices, community service learning, independent study research projects, and attention to GE writing and oral communication. Recommendations included increasing budgetary resources and ideas to reframe the department's good work related to student success and retention of first-year students. GE recertification/assessment workload in a department such as AAS was also expressed as a concern.
- F. C. Mayberry encouraged the committee to read the Standard Operating Procedures. She gave a brief overview of the curriculum review process, criteria for early implementation, and information that needs to be included in proposals.
- G. C. Mayberry asked the committee to read the GE Task Force report and recommendations available on the [GE Task Force](#) website, letters from the president and interim provost, and timeline on the [Faculty Senate](#) website.
- E. Adams updated the committee that a small group, including the president, interim provost and faculty president, among others, had a meeting with Chancellor's Office representatives during the summer about EO 1100R. The CO reiterated that the exceptions to keep Section F and the additional year to implement upper division Section E were still in effect. CSUN asked for an additional year to come into alignment with the rest of EO 1100R and that request was granted. The campus is expected to be in alignment for the freshman class of Fall 2019 and transfer students entering in 2021. Current students and the next two years of transfer students will follow Plan R. A chart was distributed to show one possible GE structure under EO 1100R.
- MP. Stein said that the president's implementation of EO 1100R negates the Faculty Senate vote last year. The Faculty Senate will need to decide how to proceed. She

said that choosing to do nothing will cause the president's office to dictate how the campus aligns. The alternative is to accept the structure and use it to the advantage of the campus. In either case, Section F remains.

C. Mayberry called on guests who requested to speak about EO 1100R. Several voiced their concerns about the president's implementation of EO 1100R and questioned the authority of the chancellor and president to implement changes to the structure of curriculum without faculty support. C. Mayberry and MP. Stein answered general questions; however, some of the questions were not within the purview of EPC and instead need to be addressed to the Faculty Senate.

D. Gray asked if GE Task Force recommendations that are unrelated to EO 1100R could be reviewed by EPC. E. Adams said the GE Task Force is the body charged with looking at GE and their recommendations can be considered by EPC.

C. Mayberry thanked everyone for their comments and discussion.

H. C. Mayberry presented potential policy items for the committee to consider this academic year. The policies include Scheduling of Instruction, Office Hours, Class Attendance, Double Majors in the Same Department, and Second Baccalaureate Honors at Graduation.

I. The following items were informational and not voted on (effective Spring 2019).

SELECTED TOPICS

Mike Curb College of Arts, Media, and Communication

1. JOUR 495BSB – Covering the Business of Show Business (3)
2. JOUR 495CC – Crisis Communication (3)
3. JOUR 495EJ – Environmental Journalism (3)
4. JOUR 495EPR – Entertainment Public Relations (3)
5. JOUR 495SJ – Sports Journalism (3)

College of Humanities

6. CHS 495RR – Resisting Racialized Gender State Violence (3)
7. ENGL 421SF – Science Fiction and Popular Culture (3)
8. ENGL 495LA – The Language of La-La-Land: Reading & Writing Los Angeles (3)

College of Social and Behavioral Sciences

9. CJS 454MS – The Mind and the Criminal Justice System (3)

PREVIOUSLY OFFERED EXPERIMENTAL TOPICS

Mike Curb College of Arts, Media, and Communication

10. ART 396SD – Social Impact Design (3)
(previously offered Spring 2018, Fall 2018)
11. ART 396UX – User Experience and User Interface Design (3)
(previously offered Fall 2017, Spring 2018, Fall 2018)

12. ART 496DB – Design Strategy for Effective Branding (3)
(previously offered Fall 2018)

~~13. COMS 396H – Health Communication (3) **Withdrawn by the College**~~
~~*(previously offered Fall 2016, Fall 2017, Fall 2018)*~~

David Nazarian College of Business and Economics

14. MGT 496G – The Strategic Consequences of Blockchains (3)
(previously offered Spring 2018)

Michael D. Eisner College of Education

15. DEAF 496B – Black Deaf Communities (3)
(previously offered Spring 2018)

College of Engineering and Computer Science

16. CIT 196SC/L – Introduction to Scripting for System Administration and Lab (2/1)
(previously approved for Fall 2018 but not yet offered)

17. COMP 496ML – Introduction to Machine Learning (3)
(previously offered Spring 2017, Spring 2018)

18. MSE 496AM/L – Additive Manufacturing and Laboratory (2/1)
(previously offered Spring 2018)

College of Humanities

19. PHIL 396D – Bioethics (3)
(previously offered Spring 2017)

20. RS 396RSJ – Religion and Social Justice in Los Angeles (3)
(previously offered Spring 2017)

Meeting adjourned at 3:34 p.m.