

**Educational Policies Committee
Meeting Minutes**

Wednesday, September 18, 2019
Status of Minutes: Approved 10/2/19

Attendees

- Members Present:** L. Becker, L. Campbell, L. Gamma, B. Lasky, K. Luna, C. Mayberry, Y. Mimura, T. Sadek, C. Spector, T. Zirakian
- Members Absent:** E. Sussman
- Staff:** E. Adams, D. Cours, J. Hunter
- Guests:** K. Baxter, L. Bowen, R. Child, M. Escobar, P. Faiman, D. Gray, K. Harris, C. Hayashi, V. Jensen, P. Lazarony, J. Lozos, G. Macchiarella, G. Masequesmay, A. Mukherjee, L. Moody, D. Tamalis, P. Wilson, B. Wu, A. Zambom

I. Announcements

- A. C. Mayberry shared the dates for the Provost's Student Success Series:
- October 2, 2019 from 2-4 p.m.; Resource Fair from 4-5 p.m.
 - October 31, 2019 from 2-4 p.m.; Resource Fair from 4-5 p.m.
 - November 18, 2019 (*new date*) from 2-4 p.m.; Resource Fair from 4-5 p.m.
- B. C. Mayberry announced that she will be attending the Academic Calendar Committee meeting on October 1, 2019.
- C. C. Mayberry announced that the College of Humanities curriculum review date was moved to October 2, 2019.

II. Business

- A. The minutes from 9/4/19 were **MSP approved**.
- B. The committee resumed discussion of the following General Education items from the Spring 2019 semester:
1. The committee continued to consider a process for departments to request to certify an existing GE course in an additional section of GE. C. Mayberry reminded the committee that listing across GE sections has been allowed since the 1990s (as stated in the EPC Standard Operating Procedures and Senate Policy 97-1, Certification of General Education Courses). Two guests raised concerns that listing across is related to the implementation of EO 1100R, which the Faculty Senate voted against participating in during Fall 2017. C. Mayberry asked to keep the issues separate since the committee needs a

process for listing across, regardless of the GE plan. The committee intends to review GE curriculum that was allowable under Plan R. Concerns should be addressed to the Faculty Senate. After discussion, it was **MSP (one abstention)** to approve the form and matrices to certify an existing GE course in an additional section of GE. The approved forms are included with these minutes as Attachments I and II.

2. The committee continued to review the chart to determine which types of General Education proposals can be considered by EPC. Two guests raised concerns that approving GE curriculum under the framework of Plan R that aligns with Plan E is a violation of faculty governance. Based on committee feedback, the chart will be revised for consideration at the next meeting.
- C. C. Mayberry reminded the committee that the [Attendance Policy](#) was discussed last fall. Four potential issues were identified: how to determine whether a student attended an online class, whether extraordinary circumstances should be considered, and the timeframe and method of communication for the faculty member to contact the student. E. Adams shared additional concerns that were discovered this semester. New freshmen do not understand the policy and are often surprised by it. Communication from the faculty member often cites the language of the policy, which is unfriendly and becomes a disincentive for freshmen to want to stay at the institution. Research shows that first time freshmen decide within the first four weeks whether to continue with college. E. Adams asked the committee to consider rewriting the policy with a focus on student success. C. Mayberry suggested forming a subcommittee to rewrite the policy and bring it back to the committee for discussion.
- D. The following items were informational and not voted on (effective Spring 2020).

SELECTED TOPICS

Mike Curb College of Arts, Media, and Communication

1. JOUR 495POD – Podcasting: Audio Journalism (3)

College of Humanities

2. ENGL 421HM – SF, Fantasy, Ecology, and History in the Work of Hayao Miyazaki (3)

College of Social and Behavioral Sciences

3. CJS 454CT – Criminal Courts (3)
4. CJS 454HP – Global History of Policing (3)
5. CJS 454DM – Disaster Management and Environmental Justice (3)

PREVIOUSLY OFFERED EXPERIMENTAL TOPICS

David Nazarian College of Business and Economics

6. MGT 496G – The Strategic Consequences of Blockchains (3)

College of Engineering and Computer Science

7. COMP 196AB/L – Introduction to Algorithms and Programming B and Lab (2/1)

8. CIT 496P – Advanced Practicum in Information Technology (3)

College of Health and Human Development

9. RTM 496ME – Design, Implementation and Evaluation of Large-Scale Events (3)

College of Social and Behavioral Sciences

10. SOC 396ME – People, Society, and Culture in the Middle East (3)

E. Previously Offered Experimental Topics

College of Social and Behavioral Sciences

1. HIST 496EH – U.S. Environmental History (3). **MSP approved** to offer the course in Fall 2020 with a suggested edit to course description.

F. Early Implementation Proposals

Mike Curb College of Arts, Media, and Communication

Journalism

Course Modification

1. JOUR 397B – News Practicum (2). **MSP approved** for Spring 2020 implementation.

College of Science and Mathematics

Geological Sciences

New Course

2. GEOL 344 – California Geology (3). **MSP approved** for Spring 2020 implementation.

College of Health and Human Development

Nursing

It was **MSP** to consider items II.F.3.-II.F.17. for early implementation.

Course Deletions

3. NURS 319 – Effective Communications in Professional Nursing (2). **MSP approved.**

4. NURS 321/AL – Adult/Aged Medical-Surgical Nursing (4/8). **MSP approved.**

New Courses

5. NURS 320/L – Intermediate Medical Surgical Nursing (4/3). **MSP approved** with revisions.

6. NURS 422/L – Advanced Medical Surgical Nursing and Clinical Laboratory (4/3).

MSP approved with revisions.

7. NURS 498 – Clinical Intensive (2). **MSP approved** with revisions.

Course Modifications

8. NURS 307/L – Health Assessment in Self Care Agency and Lab (2/1). **MSP approved.**

9. NURS 315 – Pharmacology and Self-Care Agency (2). **Tabled** for addition of the syllabus.

10. NURS 427/L – Dynamics of Nursing Leadership and Leadership in Nursing Lab (3/2).

Tabled for addition of the syllabus.

11. NURS 428/L – Community and Population Health Nursing and Lab (3/2). **MSP approved.**

12. NURS 318/L – Introduction to Professional Nursing and Lab (3/4). **MSP approved.**

13. NURS 426 – Nursing Systems Issues and Ethics (3). **MSP approved.**

14. NURS 430/L – Psychiatric/Mental Health Nursing and Clinical Laboratory (2/1).

MSP approved.

15. NURS 443/L – Nursing Care of Children and Clinical Lab (2/1.5). **MSP approved.**

16. NURS 444/L – Nursing Care of Childbearing Family and Clinical Lab (2/1.5).

MSP approved.

Program Modification

17. Nursing, B.S. – Accelerated Option. **Tabled** pending approval of NURS 315 and NURS 427/L.

G. College of Science and Mathematics

Biology

Program Modification

1. Biology Minor. **MSP approved** with revisions.

Course Modifications

2. BIOL 211 – Human Anatomy (2). **MSP approved.**

3. BIOL 212 – Laboratory Studies in Human Anatomy (1). **MSP approved.**

4. BIOL 215/L – Introductory Microbiology and Lab (2/2). **MSP approved** with updated consultation.

5. BIOL 327 – Ecology and People (3). **MSP approved** with revisions.

6. BIOL 375 – Emerging Issues in Regenerative Medicine (3). **MSP approved** with revision to the GE section listed in the course description.

New Courses

7. BIOL 213 – Human Anatomy for Health Sciences (3). Postponed due to lack of time.

8. BIOL 218/L – Microbes and People and Lab (2/1). Postponed due to lack of time.

9. BIOL 292/L – Wild SoCal and Field Studies (2/1). Postponed due to lack of time.

Chemistry and Biochemistry

Program Modifications

10. Biochemistry, B.S. Postponed due to lack of time.

11. Chemistry, B.A. Postponed due to lack of time.

12. Chemistry, B.S. Postponed due to lack of time.

Geological Sciences

Course Modification

13. GEOL 110 – Earth and Life Through Time (3). Postponed due to lack of time.

New Courses

14. GEOL 113 – Earth and Life Through Time (2). Postponed due to lack of time.

15. GEOL 117/L – Geological Disasters and Lab (2/1). Postponed due to lack of time.

Physics and Astronomy

New Course

16. ASTR 154 – Elementary Astronomy (2). Postponed due to lack of time.

Course Modification

17. ASTR 301 – The Dynamical Universe (3). Postponed due to lack of time.

18. PHYS 365 – Experimental Physics I (2). Postponed due to lack of time.

Mathematics

New Courses

19. MATH 444 – Statistical Modeling (3). Postponed due to lack of time.

20. MATH 445 – Statistical Foundations to Machine Learning (3). Postponed due to lack of time.

Meeting adjourned at 4:00 p.m.

ATTACHMENT I

**REQUEST TO CERTIFY AN EXISTING GE COURSE
IN AN ADDITIONAL SECTION OF GE**

This form is to be used only to add an additional GE section to a previously-certified GE course without other course modifications and must be submitted by the College to EPC according to the normal EPC curriculum calendar. Attach: (1) a Student Learning Outcome Matrix for the proposed GE section demonstrating that the course SLOs meet **at least two** of the GE section SLOs, and (2) a course syllabus updated to include the relevant SLOs from the proposed GE section (as required by CSUN's [Syllabus Policy](#)).

COLLEGE _____ **DEPARTMENT** _____

SUBJECT ABBREVIATION & COURSE NUMBER _____

COURSE TITLE _____

CURRENT GE SECTION _____

PROPOSED ADDITIONAL GE SECTION _____

JUSTIFICATION

Please briefly explain (in no more than one paragraph) how the course meets the SLOs of the proposed GE section:

RECORD OF CONSULTATION:

| Date: | Dept/College: | Department Chair/ Program Coordinator | Concur (Y/N) |
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APPROVALS:

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|---------------------------------------|-------|---------------|
| Department Chair/Program Coordinator: | _____ | [] [] |
| College (Dean or Associate Dean): | _____ | Date: [] [] |
| Educational Policies Committee: | _____ | Date: [] [] |
| Provost: | _____ | Date: [] [] |

ATTACHMENT II

GE Section Mathematics

Subject abbreviation, course number, and title of the course being proposed for this GE section:

Directions: List the course SLOs (one per box) in the left column. For each course SLO, indicate how the course content satisfies the relevant GE SLOs by entering an I, P or D. [I=introduced (basic level of proficiency is expected); P=practiced (proficient/intermediate level of proficiency is expected); D=demonstrated (highest level/most advanced level of proficiency is expected)]

Goal:

| <p>Course SLOs:</p> <p>↓</p> | <p>GE SLO 1 Students will represent, understand and explain mathematical information symbolically, graphically, numerically and verbally.</p> | <p>GE SLO 2 Students will develop mathematical models of real-world situations and explain the assumptions and limitations of those models.</p> | <p>GE SLO 3 Students will use models to make predictions, draw conclusions, check whether the results are reasonable, and find optimal results using technology when necessary and appropriate.</p> | <p>GE SLO 4 Students will demonstrate an understanding of the nature of mathematical reasoning, including the ability to prove simple results and/or make statistical inferences.</p> |
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ATTACHMENT II

GE Section Natural Sciences

Subject abbreviation, course number, and title of the course being proposed for this GE section:

Directions: List the course SLOs (one per box) in the left column. For each course SLO, indicate how the course content satisfies the relevant GE SLOs by entering an I, P or D. [I=introduced (basic level of proficiency is expected); P=practiced (proficient/intermediate level of proficiency is expected); D=demonstrated (highest level/most advanced level of proficiency is expected)]

Goal: Students will develop basic knowledge and learn key principles in the natural sciences, including an understanding of the methods of scientific inquiry through laboratory, activity and/or field-based study.

| Course SLOs: ↓ | GE SLO 1 Students will demonstrate an understanding of basic knowledge, principles and laws in the natural sciences. | GE SLO 2 Students will explain how the scientific method is used to obtain new data and advance knowledge. | GE SLO 3 Students will demonstrate an understanding of the logical foundations and boundaries of science. | GE SLO 4 Students will recognize the contribution and potential of science in human society and everyday life. | GE SLO 5 Students will demonstrate competence in applying the methods of scientific inquiry. | GE SLO 6 Students will demonstrate an ability to apply scientific knowledge and to critically assess real-world issues and make sound decisions. |
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ATTACHMENT II

GE Section Arts and Humanities

Subject abbreviation, course number, and title of the course being proposed for this GE section:

Directions: List the course SLOs (one per box) in the left column. For each course SLO, indicate how the course content satisfies the relevant GE SLOs by entering an I, P or D. [I=introduced (basic level of proficiency is expected); P=practiced (proficient/intermediate level of proficiency is expected); D=demonstrated (highest level/most advanced level of proficiency is expected)]

Goal: Students will understand the rich history and diversity of human knowledge, discourse and achievements of their own and other cultures as they are expressed in the arts, literatures, religions and philosophy.

| <p>Course SLOs: ↓</p> | <p>GE SLO 1 Students will explain and reflect critically upon the human search for meaning, values, discourse and expression in one or more eras/ stylistic periods or cultures.</p> | <p>GE SLO 2 Students will analyze, interpret and reflect critically upon ideas of value, meaning, discourse and expression from a variety of perspectives from the arts and/ or humanities.</p> | <p>GE SLO 3 Students will produce work/ works of art that communicate to a diverse audience through a demonstrated understanding and fluency of expressive forms.</p> | <p>GE SLO 4 Students will demonstrate ability to engage and reflect upon their intellectual and creative development within the arts and humanities.</p> | <p>GE SLO 5 Students will use appropriate critical vocabulary to describe and analyze works of artistic expression, literature, philosophy or religion and a comprehension of the historical context within which a body of work was created or a tradition emerged.</p> | <p>GE SLO 6 Students will describe and explain the historical and/or cultural context within which a body of work was created or a tradition emerged.</p> |
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ATTACHMENT II

GE Section Social Sciences

Subject abbreviation, course number, and title of the course being proposed for this GE section:

Directions: List the course SLOs (one per box) in the left column. For each course SLO, indicate how the course content satisfies the relevant GE SLOs by entering an I, P or D. [I=introduced (basic level of proficiency is expected); P=practiced (proficient/intermediate level of proficiency is expected); D=demonstrated (highest level/most advanced level of proficiency is expected)]

Goal: Students will understand the complexities of social relations and human experiences and the ways in which they have changed over time, as well as the nature, scope and the systematic study of human behaviors and societies.

| <p>Course SLOs: ↓</p> | <p>GE SLO 1 Students will explain how social scientists conduct the systematic study of social relations, human experiences and patterns of change over time.</p> | <p>GE SLO 2 Students will analyze and explain the multiple perspectives found in the social sciences that underlie debates on important historical and contemporary issues.</p> | <p>GE SLO 3 Students will apply appropriate social scientific methods to collect data, analyze, evaluate, explain and/or solve problems in social relations and human behavior.</p> | <p>GE SLO 4 Students will demonstrate an understanding of how social problems impact individuals, communities and societies.</p> |
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