

**Educational Policies Committee
Meeting Minutes**

Wednesday, March 4, 2020

Status of Minutes: Approved 4/1/2020

Attendees

Members Present: L. Becker, L. Campbell, L. Gamma, B. Lasky, K. Luna, C. Mayberry, N. Morrison-Welch, C. Spector, E. Sussman, T. Zirakian

Members Absent: Y. Mimura (on leave)

Staff: E. Adams, D. Cours, J. Hunter

Guests: D. Abrishami, K. Baxter, T. Cai, R. Espinoza, P. Faiman, S. Garrett, K. Harris, C. Hayashi, G. Kioussis, P. Lazarony, L. Rubino, R. Ryan, A. Slechta, C. Sprouse, D. Tamalis, T. Vickroy, A. Wright, B. Wu

I. Announcements

- A. C. Mayberry announced that the Faculty Senate passed a motion on February 20 to support [AB 1460](#). The vote was not unanimous.
- B. C. Mayberry announced that the Community-Based Learning policy recommendation was presented for a first reading at the Faculty Senate meeting on February 20 and a second reading at the Senate Executive Committee meeting on February 27, with minor editorial changes. The policy recommendation will be presented for a second reading at the Faculty Senate meeting on March 12.
- C. C. Mayberry announced that an EPC representative is needed to attend the Kinesiology department external review exit meeting on April 15 from 4 p.m.-5 p.m.

II. Business

- A. The minutes from 2/19/2020 were **MSP approved**.
- B. C. Spector reported on the History department program review final MOU meeting. Commendations highlighted the department's coherent, comprehensive, and robust curriculum, as well as several signature programs that provide students with opportunities for research, field work, and engagement. Recommendations included reviewing program learning outcomes in response to recent program changes, continuing plans to develop a blended teacher credential track, and growing the relationship with the Institute for Sustainability.
- C. After brief discussion, it was **MSP approved** to add language to the existing Full-Time Enrollment policy allowing undergraduate students enrolled in the Semester at CSUN program through The Tseng College to be considered full time at 6 units during the Summer term (see Attachment I).

D. The following item was informational and not voted on (effective Fall 2020).

SELECTED TOPICS

College of Humanities

1. CHS 495ID – Identity in Popular Chicana/o Performance (3)

E. Early Implementation Proposals (Action Item)

Mike Curb College of Arts, Media, and Communication

Cinema and Television Arts

Course Modifications

1. CTVA 452 – Senior Film Project (3). **MSP approved** with revisions. Change *senior status* to *senior standing*, and add course description and grading criteria to the syllabus.
2. CTVA 453 – Advanced Film Production (3). **MSP approved** with revisions. Add course description and grading criteria to the syllabus.

New Course

3. CTVA 452B – Senior Film Project II (1). **MSP approved** with revisions. Revise course description and add grading criteria to the syllabus.

Program Modification

4. Cinema and Television Arts, B.A. – Film Production Option. **MSP approved** with revisions. Correct unit count on form and confirm if note for provisional majors should be removed from the catalog copy.

F. College of Science and Mathematics (Action Item)

Biology

Course Modification

1. BIOL 316/L – Plant Biology and Lab (3/1). **MSP approved** with addition of the CS statement at the end of the course description.

Program Modifications

2. Biology, B.A. **MSP approved.**
3. Biology, B.S. – Ecology and Evolutionary Biology Option. **MSP approved.**
4. Biology, B.S. – Marine Biology Option. **MSP approved.**
5. Biology Minor. **MSP approved.**

Chemistry and Biochemistry

Course Modifications

6. CHEM 100 – Principles of Chemistry (3). **MSP approved.**
7. CHEM 101 – General Chemistry I (4). **MSP approved** with revision to the prerequisite statement.
8. CHEM 102 – General Chemistry II (4). **MSP approved.**
9. CHEM 103 – Introductory Chemistry I (3). **MSP approved.**
10. CHEM 352 – Physical Chemistry II (4). **MSP approved.**

Mathematics

Course Modifications

11. MATH 320 – Foundations of Higher Mathematics (3). **MSP approved.**
12. MATH 326 – Discrete Math (3). **MSP approved.**
13. MATH 340 – Introductory Probability (3). **MSP approved.**
14. MATH 440A – Mathematical Statistics I (3). **MSP approved.**
15. MATH 440B – Mathematical Statistics II (3). **MSP approved.**
16. MATH 442A-Z – Topics in Mathematical Statistics (3). **MSP approved.**
17. MATH 450A – Advanced Calculus I (3). **MSP approved.**
18. MATH 450B – Advanced Calculus II (3). **MSP approved.**
19. MATH 455 – Complex Variables (3). **MSP approved.**
20. MATH 462 – Advanced Linear Algebra (3). **MSP approved.**
21. MATH 463 – Number Theory (3). **MSP approved.**
22. MATH 480 – Partial Differential Equations (3). **MSP approved.**
23. MATH 482 – Combinatorial Algorithms (3). **MSP approved.**
24. MATH 483 – Mathematical Modeling (3). **MSP approved.**
25. MATH 262 – Introduction to Linear Algebra (3). **MSP approved.**
26. MATH 341 – Applied Statistics I (3). **MSP approved.**
27. MATH 360 – Abstract Algebra I (3). **MSP approved.**
28. MATH 460 – Abstract Algebra II (3). **MSP approved.**
29. MATH 481A – Numerical Analysis (3). **MSP approved.**

G. College of Health and Human Development (Action Item)

Recreation and Tourism Management

Course Modification

1. RTM 310/L – Adventure Recreation and Human Relations and Lab (2/1). **Tabled** for revisions. Add *ability* to the course description, consult with affected departments in Section F, and update the impact statement on the form. Add letter grade breakdown and bibliography of book report books to the syllabus. Additionally, syllabus needs to demonstrate how the WI requirement is met, including revision of writing.

Environmental and Occupational Health

Course Modification

2. EOH 353 – Global Perspectives of Environmental Health (3). **Postponed** due to lack of time.

Family and Consumer Sciences

Course Modifications

3. FCS 315 – Issues in Housing (3). **Tabled** for revisions. Update record of consultation and fix GE section in course description (B5 instead of B) on the form. Include formal course description, update WI SLOs to match the catalog, add grading scale, and demonstrate how the WI requirement is met in the syllabus, including at least 2,500 words and revision of writing.

4. FCS 323 – Family and Individual Money Management (3). **Tabled** for revisions. Update record of consultation and fix GE section in course description (B5 instead of B) on the form. Include formal course description, update SLOs to match the catalog, and demonstrate how the WI requirement is met in the syllabus, including at least 2,500 words and revision of writing.
5. FCS 324 – Consumer Rights, Issues, and Problems (3). **Tabled** for revisions. Update record of consultation and fix GE section in course description (B5 instead of B) on the form. Update WI SLOs to match the catalog, demonstrate how the WI requirement is met in the syllabus, including at least 2,500 words and revision of writing.
6. FCS 340 – Marriage and Family Relations (3). **Tabled** for revisions. Include formal course description with prerequisites, update SLOs to match the catalog, and demonstrate how the WI requirement is met in the syllabus, including at least 2,500 words and revision of writing.

Health Sciences

Course Modifications

7. HSCI 336 – Health Aspects of Drug Use (3). **MSP approved** with revisions. Update record of consultation on the form. Include complete course description and demonstrate how the WI requirement is met in the syllabus, including at least 2,500 words and revision of writing.
8. HSCI 337 – Nutrition and Health (3). **Tabled** for revisions. Update record of consultation on the form. Include complete course description and demonstrate how the WI requirement is met in the syllabus, including at least 2,500 words and revision of writing.
9. HSCI 345 – Issues in Public Health (3). **Tabled** for revisions. Update course description and record of consultation on the form. Include complete course description and demonstrate how the WI requirement is met in the syllabus, including at least 2,500 words and revision of writing.
10. HSCI 413 – Leadership and Direction in the Administration of Health Services (3). **Postponed** due to lack of time.

New Course

11. HSCI 484A – Positron Emission Tomography: Fusion Imaging (3). **Postponed** due to lack of time.

Program Modifications

12. Radiologic Sciences, B.S. **Postponed** due to lack of time.
13. Health Administration, B.S. **Postponed** due to lack of time.

Kinesiology

New Courses

14. KIN 307 – Facilities and Event Administration in the Sport Industry (3). **Postponed** due to lack of time.

15. KIN 308 – Marketing and Public Relations in the Sport Industry (3). **Postponed** due to lack of time.

Program Modification

16. Kinesiology, B.S. – Sport Studies Option. **Postponed** due to lack of time.

Meeting adjourned at 3:58 p.m.

Attachment I

Full-Time Enrollment (Revised)

Full-time enrollment for undergraduate students is considered to be 15 units (12 units for financial aid and certain external legal requirements). Undergraduate students enrolled in the Semester at CSUN program through The Tseng College of Extended Learning during the summer term are considered full-time at 6 units. Graduate students who need to be considered full-time must be enrolled in a minimum of 8 units.

Students are responsible for ensuring that their own academic programs are accurate. Students are urged to act immediately to correct any enrollment discrepancies. Any enrollment discrepancies should be brought in person to the Office of Admissions and Records for correction. Failure to correct an academic program discrepancy or to drop a class officially may result in a grade of "WU" (Withdrawal Unauthorized) in courses never attended.