

**Educational Policies Committee
Meeting Minutes**

Wednesday, April 7, 2021

Status of Minutes: Approved 4/21/21

Attendees

Members Present: L. Becker, D. Choudhary, S. Garrett, N. Golden, K. Grote, B. Lasky,
C. Mayberry, Y. Mimura, D. Weingarten

Members Absent: M. Alvarez Rojas, T. Zirakian

Staff: E. Adams, J. Charres, D. Cours, J. Hunter

Guests: L. Drake, R. Espinoza, P. Faiman, F. Fleischer, S. Gandhi, C. Hayashi,
E. Jackiewicz, X. Jia, H. Johari, P. Lazarony, R. Maas, L. Moody,
S. Rengarajan, J. Stallcup, D. Tamalis, B. Wu

I. Announcements

- A. E. Adams announced that the Credit Hour, GWAR and AB 1460 policy recommendations were passed by the Senate Executive Committee without comments or changes. The policy recommendations will be considered at the Faculty Senate meeting on April 8.
- B. E. Adams introduced CSUN's new articulation officer, Jonathan Charres.
- C. D. Weingarten updated the committee that the Ethnic Studies Academic Council (ESAC) will be forwarding around 70 existing courses that have been vetted for the AB 1460 Ethnic Studies course designation. The proposals will be placed on a separate consent calendar for the April 21 EPC meeting. A question was raised about college curriculum committee involvement in the review process. D. Weingarten asked the two colleges to discuss the process and report back to EPC.

II. Business

- A. The minutes from 3/3/21 were **MSP approved**.
- B. Program Review Representative
 - 1. D. Choudhary volunteered to attend the Modern and Classical Languages and Literatures external review exit meeting on April 26.

- C. L. Becker reported on the Deaf Studies external review exit meeting. Commendations included assessment, student success, graduation rates, improving opportunity gaps, and breadth in the program. Recommendations included concern that six concentrations might create burdens on course scheduling and advising for students, students' desire for experiential credit to test out of certain courses, designating a part time faculty coordinator for consistency, and improvements to room setups conducive to communication in Deaf Studies courses.
- D. College of Social and Behavioral Sciences
Geography and Environmental Studies
Course Modification
1. GEOG 482 – Population Geography (3). **MSP approved.**
New Courses
 2. GEOG 375 – Environment, Economy, and Development (3). **MSP approved** with revisions to the impact statement and consultations with the Department of Central American and Transborder Studies and the Department of Economics.
 3. GEOG 408I/L – Geospatial Big Data Analytics and Lab (2/1). **MSP approved.**
Program Modifications
 4. Geography, B.A. – General Option. **MSP approved.**
 5. Geography, B.A. – Geographic Information Systems Option. **MSP approved.**
History
Program Modification
 6. History, B.A. Four-Year Integrated (FYI) and Junior-Year Integrated (JYI) options were **MSP approved.** The department was asked to consider adding HIST 389 to the list of courses.
- E. Michael D. Eisner College of Education
The following item was informational and not voted on.
Secondary Education
Program Modification
1. Single Subject Preliminary Credential – Integrated Teacher Credential Program. The department was asked to consider adding HIST 389 to the list of courses.
- F. College of Engineering and Computer Science
1. The memo to extend the current GE Section B2 Pattern Modification in 2021-22 and 2022-23 for Electrical Engineering, B.S., Manufacturing Systems Engineering, B.S. and Mechanical Engineering, B.S. was **MSP approved.**
- G. B. Lasky gave an update that the Syllabus Policy subcommittee has been working on various tasks and added information to Box. The subcommittee is considering the issue that many syllabi submitted to EPC do not follow the Syllabus Policy. One idea is to require departments and colleges to use the Syllabus Checklist

before proposals are submitted to EPC and possibly linking to the Syllabus Checklist on the proposal form. Opinions differed as to whether the completed checklist should be submitted with curriculum proposals. It was suggested to make the process easier to navigate while providing EPC with the information necessary to make a decision, but keeping the responsibility with the departments and colleges to ensure the Syllabus Policy is being followed. C. Mayberry added that the subcommittee is considering a basic template with the required components to make the process easier for proposers. In addition, a concern was raised that some of the current language could be open to interpretation and the policy should be more clear. The subcommittee will have further discussion.

- H. C. Mayberry, Y. Mimura and D. Weingarten provided an overview of the suggested Standard Operating Procedures updates. Revisions include committee functions (from the Faculty Senate bylaws), General Education, appendices, changes to processes (i.e., from paper to online forms), and availability of agendas and minutes in the ScholarWorks repository. A question was asked about the section on GE recertification. E. Adams said it needs to be more specific and with the new GE plan forthcoming, a process EPC will need to discuss next year. Feedback should be sent to D. Weingarten or J. Hunter. The revisions will be considered as an action before the end of the semester.

Meeting adjourned at 3:28 p.m.