CSUN | CALIFORNIA STATE UNIVERSITY NORTHRIDGE

Academic Technology Committee

MINUTES OF MEETING: 4/2/2021   APPROVED BY COMMITTEE: 05/07/2021
Submitted Exec. Committee: _____   Approved by Exec. Committee: _____
Submitted Academic Senate: _____   Approved by Academic Senate: _____

ATC Members Present: Chris Sales (Chair), Mauro Carassai, Elise Fenn, Ovande Furtado, Tomo Hattori, Eric Hu, Brad Jackson, Joel Krantz, Nicole Shibata, Cheryl Van Buskirk, Jenn Wolfe; *Excused: none*; Absent: Isabella O'Brien, Kavya Dhyasani; *Permanent Guest:* Helen Heinrich; *Executive Secretary:* Ron Philip; *Recording Secretary*: Celene Valenzuela; *Guests:* Ryan Conlogue, Takiya Moore, Diane Stephens

1. **Announcements**

   a. **CSUN University Library Partially Reopen –** Nicole Shibata shared that as of March 29, 2021 the CSUN University Library will partially reopen to students for computer use and individual study. Students will need to reserve a study space and computer lab online.

   b. **March Madness Competition –** Takiya Moore thanked faculty for participating in the Academic Technology March Madness Competition.

2. **Previous Action Items** – None

3. **Approval of Minutes** – The minutes from the March 5, 2021, meeting was approved.

4. **Chair's Report**

   a. **Faculty Senate Update** – Chris Sales shared that at the March 11, 2021, Faculty Senate meeting President Beck shared about her Listening Tour and extended her appreciation to faculty for supporting and inspiring students. Provost Walker reported on the fall semester planning, noting that students will be invited back to campus and faculty have been attending workshops that address questions around the upcoming plans for fall and the potential for around 30% of course sections having a face-to-face component. Joel Krantz inquired about the requirement for both faculty and students to be vaccinated against COVID-19. Ron Philip shared that there is presently no discussion about a mandate. Chris Sales added that there was additional discussion about 18 classrooms that will have technology outfitted to allow concurrent virtual and face-to-face teaching. Training opportunities for faculty participating in the fall pilot to use these classrooms will be offered during the summer.

   b. **Advisory Committee on Academic Technology** (**ACAT) Update** – Ron Philip shared that the discussion at the March 26, 2021 ACAT meeting was centered around technology upgrades to just over 180 classrooms across the campus footprint making them broadcast capable allowing these spaces to be used for lecture capture or to teach students attending the class remotely. 18 of these classrooms will have technology outfitted to allow concurrent virtual and face-to-face teaching. All of these rooms will allow for faculty to bring their own computer device to connect to the podium, should that be preferred over the classroom computer. There was additional discussion on the Fall 2021 planning, the newly planned Sierra Annex

building, Duo Multi-Factor Authentication, the <u>student device loaner program</u>, as well as Zoom live automated captioning and native video player features.

5. **VP/CIO's Report**

   a. **Multi-Factor Authentication (MFA) Update –** Ron Philip encouraged faculty to enroll in Duo to protect their data as soon as possible. To get started, faculty can visit <u>CSUN's Duo</u> webpage. Additionally, it was shared that the March edition of the Academic Technology Newsletter spotlighted information security and <u>using multi-factor authentication with Duo</u>.

   b. **New Updates with Zoom** – Helen Heinrich shared that Zoom has added a new Native Video Player feature that lets you show high-definition video in your meetings without a separate media player application. Faculty can read more about this new feature by visiting the <u>Native Video Player Now Available in Zoom</u> page that also provides a step-by-step guide on how to use this feature. Helen Heinrich also provided an update on Zoom's feature for live automated captioning and noted that the Zoom meeting host must activate this feature in the meeting for participants to access the Automated Live Transcription. Faculty are encouraged to visit the <u>live automated captioning step-by-step guide online</u> to learn more.

   c. **Storing content in Panopto –** Helen Heinrich shared that <u>Panopto</u> is an online platform integrated with Canvas for hosting, recording, and sharing videos. Panopto has an auto-captioning feature that meets accessibility standards. A question had been raised on who can see files created by a content owner in Panopto. Helen Heinrich stated that by default, files created by a content owner are only viewable by them, however the platform allows for the file owner to broaden those permissions to others. Thus, the idea is that if you are the creator of the video, you are the only one able to see the content of the video. Takiya Moore provided additional information on the various permission levels in Panopto, including the private folder which stores all created content. Faculty need to set options to make files public and accessible to others in Panopto, otherwise, the content will continue to be private and only the creator of the content can see the files.

6. **Department/College Roundtable** – None

7. **Discussion Topics**

   a. **Sierra Annex Overview –** Diane Stephens presented on the Sierra Annex academic building, the renovation of Sierra Hall. The Sierra Annex construction would serve as phase 1 of the renovation of Sierra Hall and provide the opportunity for a 21st century teaching/learning environment. It will be funded out of the 2019/20 CSU capital plan with a CSU share of $44,809,000 and a CSUN share of $5,150,000. The Sierra Hall renovation will occur during the 22/23 CSU capital plan subject to funding and queue. There will be no office spaces in the building and it will be exclusively for classroom spaces with about 38 classroom spaces of varied capacity, most of which will seat between 30 and 50 students. The building will have active learning classrooms and it will target LEED Gold V4 levels with ultra-low energy use intensity. The security measures incorporated will include a gunshot detection system, security cameras, lockable classrooms, and classroom emergency duress system. The renovation planning included much collaboration amongst faculty and students, through outreach and focus groups. The design build was awarded to Gilbane/Gensler, the architect team that received the highest design points and came in at the lowest price. Consistent with

all general-purpose classrooms, the classroom spaces in the Sierra Annex will be re-assignable across colleges based on need.

b. **Technology Options for In-Person Teaching** – Ron Philip encouraged faculty to attend the Fall 21 In-Person Teaching Series Conversations scheduled weekly through the end of April. There will be discussions on health and safety protocols, expectations for the fall, hybrid teaching with strategies for teaching an in-person class with remote participants and so much more. Strategies for hybrid teaching will include the use of lecture capture in a bag kits and other possible low-tech configurations. This weekly series will also provide a forum for faculty to hear from their peers on varied topics, including the different ways they are anticipating using any technology to facilitate hybrid teaching, or approaches they are considering for engaging students in-person and remotely, or what faculty development they feel they would benefit from in Summer '21.

c. **Spring 2021 Teaching & Learning – How is it going?** – Chris Sales asked the committee to share their thoughts on how things are going this semester and any thoughts for the summer and fall terms. Brad Jackson shared that he will be teaching one course on campus this coming fall semester with a room capacity of 12 students, and an enrollment capacity of 18 students and will have to find ways to accommodate 6 students at home each week while managing 12 in the lab. Brad hopes that an option for blended teaching arises in the longer term. Jenn Wolfe shared that additional clarity would be good to have with what the expectations would be with the idea of blended teaching this fall semester. Chris Sales stated that there are many implications at play and planning is underway. Cheryl Van Buskirk shared that one thing about lecturing in person is that students do not easily share what is on their mind, one nice thing about teaching online is that via the Zoom chat function, students communicate more comfortably with faculty. Chris Sales agreed that online teaching is a different dynamic with many positive aspects, he has had many great discussions in the past months, perhaps better than he has before.

8. **Policy** – none.

9. **New Business** – none.

Meeting adjourned at 3:05 p.m.