

**Educational Policies Committee
Meeting Minutes**

Wednesday, April 6, 2022

Status of Minutes: Approved 4/20/22

Attendees

Members Present: L. Becker, J. DeBonis, S. Garrett, K. Grote, M. Mejia, Y. Mimura,
T. Montañó, L. Shelton, K. Taylor, D. Weingarten

Members Absent: T. Zirkian

Staff: E. Adams, J. Hunter

Guests: K. Baxter, W. Cao, H. Cho, K. Dabbour, D. Gray, J. Gandhi, L. Gelardi,
K. Harris, C. Hayashi, L. Henderson, X. Jia, A. Kaplan, J. Kim,
P. Lazarony, J. Lemuel, S. Stepanek, D. Tamalis, T. Tung, B. Wu

I. Announcements

A. There were no announcements.

II. Business

A. The minutes from 3/16/22 were **MSP approved**.

B. Previously Offered Experimental Topics
The following item was informational and not voted on.

College of Health and Human Development

1. FCS 296A – Introduction to Fashion CAD (3)
(previously approved but not yet offered)

C. Curriculum proposals on the Consent Calendar were **MSP approved** with the exception of item A.3., which was withdrawn by the department (see Attachment I).

D. College of Engineering and Computer Science

Computer Science

(Returning from 3/16/22)

Course Modification

1. COMP 122/L –Computer Architecture and Assembly Language and Lab (1/1).
MSP approved.

Program Modifications

2. Computer Information Technology, B.S. **MSP approved.**

3. Computer Science, B.S. **MSP approved.**

4. Computer Science Minor. **MSP approved.**

E. Mike Curb College of Arts, Media, and Communication

Art

New Courses

1. ART 478/L – Art Education Across Cultures and Lab (2/1). **MSP approved.**
2. ART 483/L – Studio Problems Teaching Art and Lab (1/2). **MSP approved.**
3. ART 490 – History and Philosophy of Art Education (3). **MSP approved** with updated bibliography.

New Program

4. Art Education Minor. **MSP approved.**

Communication Studies

New Course

(Returning from 3/2/22)

5. COMS 329 – Rhetoric of Science (3). **Tabled** for additional consultation and consideration of how the course could either: (1) better meet the B5 SLOs, or (2) better meet other GE SLOs, or (3) be offered without the GE designation.

A subcommittee was formed to clarify EPC's expectations for proposals submitted under the B5 SLOs. L. Becker, S. Garrett, K. Grote, M. Mejia and T. Montañó volunteered for the subcommittee.

Course Modification

(Returning from 2/16/22)

6. COMS 323 – Group Communication (3). **MSP approved.**

Theatre

New Course

7. TH 410 – Indigenous Drama in the Americas and Pacific (3). **MSP approved.**

F. College of Health and Human Development

Nursing

Admission Requirement Memo

1. Nursing B.S. – Accelerated Option. **MSP approved.**

Family and Consumer Sciences

New Courses

(Returning from 2/16/22)

2. FCS 120 – Adulting: Managing Your Resources (3). **MSP approved.**
3. FCS 124 – Consumers in the Marketplace (3). **Withdrawn.**
4. FCS 253 – Introduction to Fashion (3). **MSP approved.**
5. FCS 260 – Textiles: Daily Use (3). **MSP approved.**

Delete Course

(Returning from 2/16/22)

6. FCS 255 – Fashion Business (3). **MSP approved.**

New Courses

7. FCS 257 – Fashion Merchandising Basics and Principles (3). **MSP approved.**
8. FCS 277/L – Fashion CAD and Lab (2/1). **MSP approved** with addition of corequisite in the course description and syllabus.
9. FCS 350 – Fashion Marketing (3). **MSP approved.**
10. FCS 361 – Textiles: Function and Innovation (3). **MSP approved.**
11. FCS 377 – Fashion Show Production (3). **MSP approved.**
12. FCS 451 – Branding in Fashion (3). **MSP approved.**
13. FCS 457 – Fashion Retail Buying and Merchandising (3). **MSP approved** with correction to the justification (remove sentence about course repeatability).
14. FCS 461 – Textiles: Dyeing and Printing (3). **MSP approved** based on the understanding that Chemistry is a prerequisite course. Note: The prerequisite information provided at the meeting was incorrect and the department will provide an updated proposal with the corrected requisites for consideration at the next meeting.
15. FCS 463 – Textiles: Product Development (3). **MSP approved.**

Course Modifications

16. FCS 453/L – Fashion Promotion and Visual Merchandising and Lab (2/1). **MSP approved.**
17. FCS 460/L – Textile Product Analysis and Lab (2/1). **MSP approved.**
18. FCS 475/L – Fashion Development and Lab (2/1). **MSP approved.**

Program Modifications

19. Family and Consumer Sciences, B.S. – Consumer Affairs Option. **Withdrawn.**
 20. Family and Consumer Sciences, B.S. – Apparel Design and Merchandising Option. **MSP approved.**
 21. Apparel Merchandising Minor. **MSP approved.**
- G. Revisions to the Policy on Discontinuance of Programs were **MSP approved** (see Attachment II). The joint policy was approved by the Graduate Studies Committee on March 8, 2022.
- H. D. Weingarten provided an overview of AB 928 and presented a PowerPoint. He said the Academic Senate of the California State University (ASCSU) is asking for feedback and provided a link to the faculty survey. The deadline has been extended until mid-April and feedback can also be shared with CSUN's senators M. Neubauer, B. Ricks and A. Swenson. He noted that AB 928 is a state law, as opposed to previous GE changes which were executive orders issued by the Chancellor's Office. Some EPC members discussed concerns and asked questions. D. Weingarten encouraged EPC members to voice their frustrations, solutions or recommendations. In addition, he asked EPC members to share this information with their departments and college curriculum committees. AB 928 will be agendaized for further discussion at the next EPC meeting.

- I. E. Adams shared that the Chancellor's Office issued a memo revising the Graduation Writing Assessment Requirement (GWAR) policy. Effective in Fall 2023, the GWAR will be an undergraduate requirement and cannot be offered in the form of a high-stakes test. As a result, the Upper Division Writing Proficiency Exam (UDWPE) can no longer be offered. The [Undergraduate Studies](#) website has been updated with the latest information on the GWAR. E. Adams said a policy recommendation to revise the GWAR will be considered by EPC later this semester. In addition, faculty in the College of Humanities are developing at least one 3-unit standalone course for students who do not meet the GWAR requirement through upper division GE. The Graduate Studies Committee will be removing all references to the GWAR and the UDWPE from graduate programs. Likewise, all UDWPE references, including course prerequisites, will be removed from the catalog. The GWAR is currently waived for students graduating through Summer 2023.

Meeting adjourned at 3:57 p.m.

Attachment I: Consent Calendar

Some curriculum proposals will be moved onto a “consent calendar” on the agenda. The purpose of the consent calendar will be to expedite items deemed to be minor and non-controversial. The Chair of EPC will move items onto the consent calendar in consultation with the Executive Secretary of the Committee. All of these items will remain available for review by all EPC members and any EPC member may remove an item from the consent calendar at any time prior to or during the meeting at which the item is to be considered. Items on the consent calendar will be acted upon as a single item. (EPC Standard Operating Procedures, page 3.)

A. College of Health and Human Development

Family and Consumer Sciences

Course Modifications

1. FCS 271/L – Apparel Analysis and Selection and Lab (2/1)
Change course title, short title, description and requisites
2. FCS 315 – Issues in Housing (3)
Change course title
- ~~3. FCS 424 – Resource Management for the Elderly (3) **Withdrawn**~~
~~*Change course title, short title, description*~~
4. FCS 471/L – Apparel Design: Draping and Lab (2/1)
Change course description and requisites

Delete Courses

5. FCS 455/L – Fashion Merchandising and Lab (2/1)
6. FCS 497 – Fashion Show Production (3)

Attachment II: Policy on Discontinuance of Programs (Revised)

- A. Since it is within the Mission of the University to offer a wide selection of undergraduate and graduate degree programs, the decision to discontinue a program shall be made only after careful study and deliberation. A consistent pattern of cancellation of classes that are crucial to the completion of the program, evidence that the program is not academically justified, or lack of funds in the CSUN budget all may lead to consideration of program discontinuance. An initial proposal to discontinue an academic program can be made by the faculty of the program, the Dean of the school involved, the Educational Policies Committee, the Graduate Studies Committee, ~~the Executive Vice President and~~ Provost, or the President of the University. For the purpose of this policy, an academic program is understood to mean:
- a. A degree program or an option, concentration, or emphasis within it;
 - b. A minor;
 - c. A teaching credential; or
 - d. A program leading to a University Program Certificate.
- B. Any department or program committee wishing to discontinue a program will follow the regular curriculum procedure which provides for full justification. The University will make provisions to enable students officially enrolled in discontinued programs to complete acceptable degree requirements within a reasonable period of time.
- C. Any proposal for the discontinuance of program originating outside a department or program committee will also require full justification and will be subject to the following conditions:
- a. A regularly scheduled or a specially requested review will precede any recommendation for discontinuance. If a special review is requested, the Office of the Associate Vice President for ~~Academic Programs~~ Undergraduate Studies or the Assistant Vice President for Graduate Studies will conduct the special review which will take into account information and materials provided by the department, and recent self-evaluation or accreditation reports, and information and materials provided by the Central Administration. The special review will consider the possible impact of discontinuance on faculty and students, and the relationship of the program to other programs in the ~~School~~ College and in the University and to other programs in the California State University. The Associate Vice President Undergraduate Studies or the Assistant Vice President for Graduate Studies ~~for Academic Programs~~ will send copies of the special review to the department, the ~~School~~ College Dean, the Educational Policies Committee and/or the Graduate Studies Committee as appropriate, ~~the Executive Vice President and~~ Provost, and the President.

- b. The University will not recommend for discontinuance without prior consultation with the Chancellor's Office, programs designated by the California State University Project Team on Academic Programs (May, 1979) as basic (core) undergraduate programs.
 - c. The University will make provisions to enable students officially enrolled in the discontinued programs to complete acceptable degree requirements within a reasonable period of time.
 - d. In accordance with University personnel policies, the University will make every reasonable effort to place tenured and probationary faculty who are subject to lay-off as a result of program discontinuance in other suitable positions, and where feasible, will retrain affected faculty for a reasonable period to qualify them for another position within the University.
- D. All proposals for discontinuance originating outside a department or program committee will observe the following procedures:
- a. The Dean of the ~~School~~ College in which the program resides will convene the ~~School~~ College Curriculum Committee (or its appropriate counterpart) to consider the proposal for discontinuance. The Dean will also notify faculty and students involved in the program of the time and place when the proposal will be considered. Representative of faculty and students will have an opportunity to comment on the proposals and to present information and arguments. The ~~School~~ College Committee will then recommend either for or against discontinuance of the program.
 - b. The Dean of the ~~School~~ College will make an independent recommendation.
 - c. The Dean will forward his or her recommendation and the of the ~~School~~ College Committee, along with all pertinent information to the Educational Policies Committee and/o the Graduate Studies Committee as appropriate.
 - d. The Educational Policies Committee and/or the Graduate Studies Committee will consider the recommendations and any other relevant information and will make a recommendation for or against discontinuance. In the case of degree programs, this recommendation will be designated as a policy matter for Faculty Senate consideration. The Senate will forward its recommendation and all other recommendations to the President of the University.
 - e. If the President decides to discontinue the program, the decision will be forwarded to the Office of the Chancellor for review. If the discontinuance is approved by the Chancellor, it will be noted in the next Academic Master Plan report.