

**California State University, Northridge
Educational Resources Committee
Annual Report – AY 2013-2014**

1. Committee Charge

“This committee shall make general policy recommendations in order to guide the allocation of all University resources which impact educational programs. In carrying out its charge, the committee may review and advise on current and proposed allocation of faculty positions; the allocation and the projected needs for space; support equipment and operating expense budgets; the allocation of resources for technology; the assignment and projected needs of support staff; the recommendations of other faculty governance committees which have significant educational resource implications; additionally, at the request of an appropriate University committee or an Associate Dean, independently evaluate proposals for new programs with regard to their impact on the available educational resources of the University.” — *from ERC Bylaws*

2. Committee Membership AY 2013-2014

- Jerald Schutte (Chair)
- Debi Prasad Choudhary
- Nazaret Dermendjian
- Doris Helfer
- Michael Hoggan
- Yanbo Jin
- Greg Knotts
- Garry Lennon
- Veda Ward
- Ward Thomas
- Diane Stephens (Executive Secretary – Non-voting)

3. Meetings

- a. The Educational Resources Committee met as a Committee on the following dates: 09/10/13; 10/08/13; 11/01/13 (with Academic Technology Committee); 12/10/13; 02/11/14; 03/11/14 (with Academic Technology Committee); 04/15/14; and 05/13/14.
- b. The ERC Chair and ERC Staff met for planning on the following dates: 08/27/13; 09/23/13; 10/29/13; 11/25/13; 01/28/14; 02/27/14; 04/01/14; and 04/29/14.

4. Highlights and Other Activities

- a. Throughout this academic year, we examined the resource implications of the following:
 - i. Lottery Budget
 - ii. Campus Quality Fee Process – William Watkins
 - iii. Tseng Building – Joyce Feucht-Haviar
 - iv. Budget – Colin Donahue, Harry Hellenbrand
 - v. Enrollment – Bettina Huber
 - vi. The University Corporation – Rick Evans, John Griffin, and Georg Jahn
 - vii. Research Expenditures and Work-to-Date Challenges – Crist Khachikian
 - viii. Lab Printing – Michael Neubauer
 - ix. Best Practices for Faculty regarding Student Printing
 - x. Proposed CSU Bond Process – Ken Rosenthal
 - xi. CSU Budget and Campus Budget Process – Sharon Eichten
 - xii. Valley Performing Arts Center Budget – Steven Thachuk
 - xiii. IT Survey re: Printing and Moodle – Hilary Baker
 - xiv. Senate Standing Committees Web Pages
 - xv. Learning Management System Status – Hilary Baker
 - xvi. Ad Hoc Committee on Academic Space Planning re: Labs
 - xvii. Exchange Email Upgrade – Chris Ice
 - xviii. Network Equipment Refresh
 - xix. myCSUNtablet - Deone Zell
 - xx. Waitlist/Enrollment – Fall 2014 – Elizabeth Adams
 - xxi. Nazarian Gift – Ken Lord
 - xxii. Faculty Hiring – Harry Hellenbrand
 - xxiii. Multi-Year Analysis of Reassigned Time
 - xxiv. Multi-Purpose Facility
- b. Activities that the committee acted on or are still outstanding for next semester:
 - i. Joint ERC/ATC Resolution on Electronic Submission of Classwork
- c. Issues to watch for:
 - i. Lab Printing
 - ii. Results of the Room Reservations Schedule Modeling
 - iii. Multi-Purpose Facility
 - iv. Multi-Year Budgeting
 - v. Proposed CSU Bond Process
 - vi. Ad Hoc Committee on Office Space
 - vii. Ad Hoc Committee on Lab Study
 - viii. Senate Standing Committees Website in the Web-One environment

5. Committee Minutes

<http://www.csun.edu/erc>